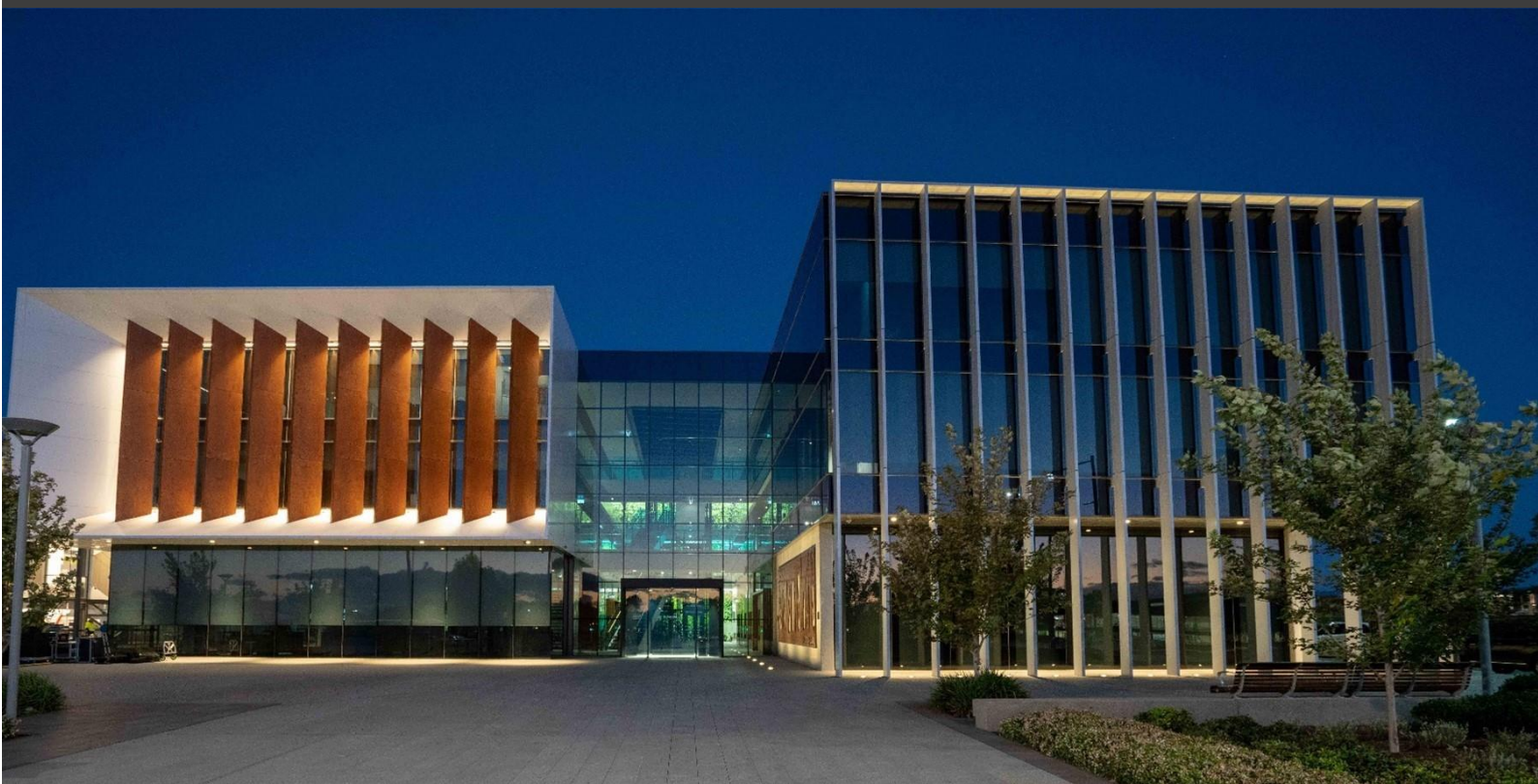


Business Paper

Ordinary Council Meeting

Camden Council
Administration Centre
70 Central Avenue
Oran Park

9 May 2023

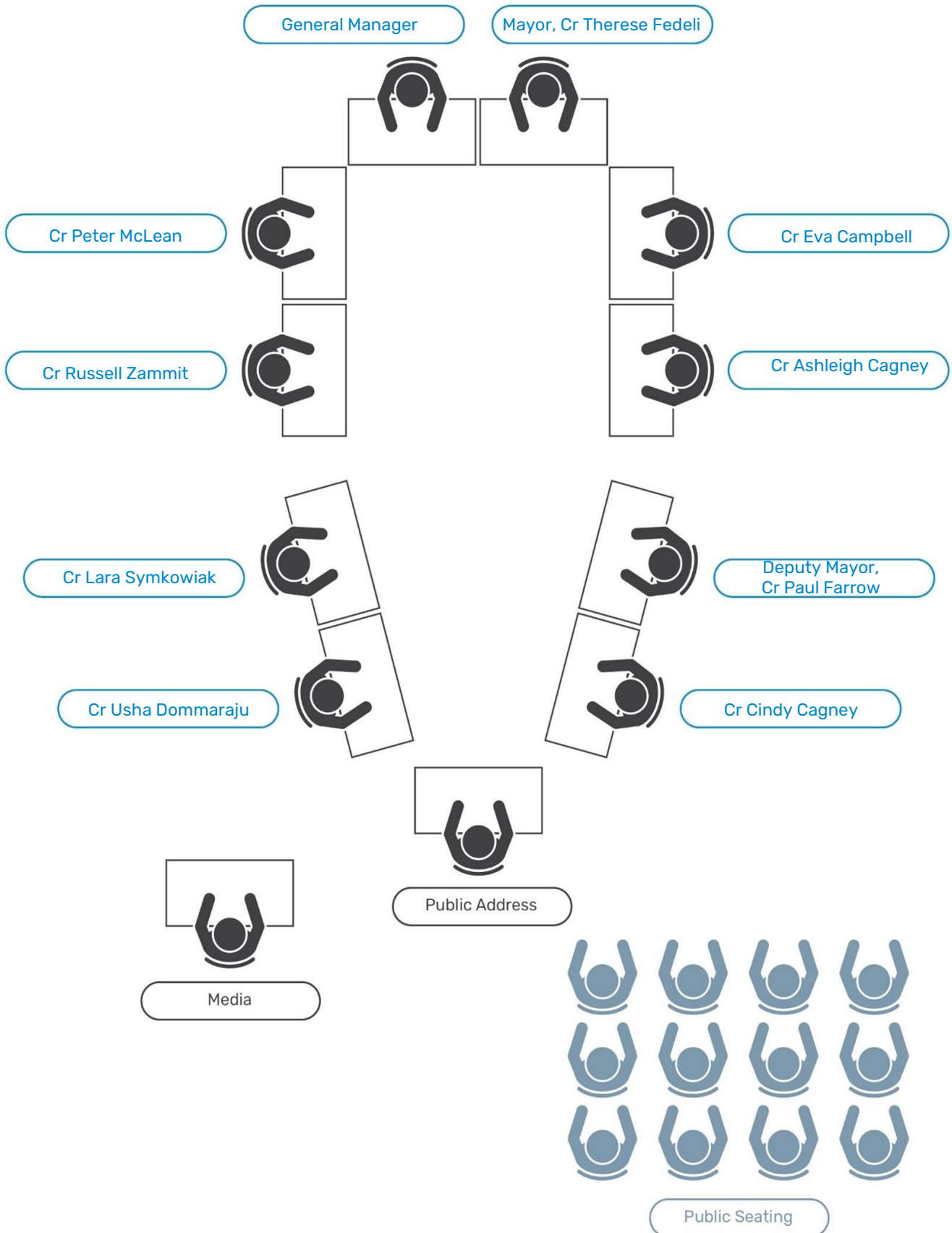


The public can also view the meeting via Council's webcast. A link to this webcast can be found on Council's webpage - <http://webcast.camden.nsw.gov.au/video.php>

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COMMON ABBREVIATIONS

AEP	Annual Exceedance Probability
AHD	Australian Height Datum
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DCP	Development Control Plan
DPE	Department of Planning & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GCC	Greater Cities Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
NCC	National Construction Code
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement



OATH AND AFFIRMATION FOR COUNCILLORS

In accordance with section 233A of the *Local Government Act 1993*, all elected Councillors must take an oath of office or make an affirmation of office at or before the first meeting of the Council.

The oath or affirmation may be taken or made before the General Manager, an Australian legal practitioner or a Justice of the Peace.

A Councillor who fails, without a reasonable excuse, to take the oath of office or make an affirmation of the office in accordance with the Act is not entitled to attend a meeting as a Councillor, until the Councillor has taken the oath or made the affirmation.

OATH

"I [*name of councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of the Camden Local Government Area and the Camden Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment".

AFFIRMATION

"I [*name of councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of the Camden Local Government Area and the Camden Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment".

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SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

SUBJECT: WEBCASTING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes. The recording will also be made publicly available on Council's website.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording speech, moving images or still images is permitted without the prior approval of Council. Council has not authorised any other webcasting or recording of this meeting.

I remind those that are participating in this meeting that your image and what you say will be broadcast live to the public and will also be recorded so please be mindful of your actions and comments. You should avoid making statements that might defame or offend, or that release any personal information about another individual without their consent. Council accepts no liability for any damage that may result from your actions and comments.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.

SUBJECT: LEAVES OF ABSENCE

Leaves of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leaves of absence be granted.

SUBJECT: APPROVAL TO ATTEND BY AUDIO-VISUAL LINK

Requests by Councillors to attend and participate in Council meetings by audio-visual link.

A decision whether to approve a request must be made by a resolution of Council. A resolution must state:

- The meetings the resolution applies to, and
- The reason why the Councillor is being permitted to attend the meetings by audio-visual link (unless the ground is illness, disability, or caring responsibilities).

RECOMMENDED

That the requests to attend and participate by audio-visual link be granted for the meetings as determined by Council and for the reasons noted.

SUBJECT: DECLARATION OF INTEREST

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors, and where applicable, all other persons, must be familiar with the conflicts of interest provisions contained in the Code of Conduct.

This item of business provides an opportunity for Councillors to declare and manage any conflicts of interest that they may have in matters being considered at this meeting of Council.

RECOMMENDED

That the declarations be noted.

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

Only the audio recording of the public address speakers will be heard on Council's webcast. Visual images of the speaker will not be captured as part of that webcast.

RECOMMENDED

That the public addresses be noted.

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 11 April 2023.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 11 April 2023, copies of which have been circulated, be confirmed and adopted.

Mayoral Minute

SUBJECT: MAYORAL MINUTE - THANK YOU
FROM: The Mayor
EDMS #: 23/241962

It is with mixed emotions that I address you tonight for the final time as the Mayor of Camden.

Over the last four years, it has been an absolute honour and privilege to serve the Camden community as Mayor, and I am extremely proud of everything we have achieved together for our fantastic community.

As I always say, being the Mayor is not a one person role; it takes a team of passionate, committed, hardworking and community-minded people, to work as a united team, to plan, advocate, govern and service our community, especially when leading one of Australia's fastest growing local government areas.

Together, we have continued to show leadership and a strong commitment to our residents, from setting our 10-year vision through the Community Strategic Plan, to planning for and delivering many city shaping, transformational, state of the art community infrastructure projects and industry leading initiatives and service improvements.

Although I am proud of everything we have achieved, some projects that I am particularly proud of from the past few years include the delivery of:

- Kirkham Park BMX Facility;
- Dawson-Damer Water Play Spaces in partnership with Greenfields Development Company (GDC);
- Julia Reserve Precinct in partnership with GDC and Landcom;
- Completion of Stage 2 of the Narellan Sports Hub;
- The progression of Oran Park Leisure Centre which is due to be completed later this year;
- The delivery of the incredibly popular 2.4-kilometre Miss Llewella Davies Pioneer Walkway;
- Start of the Porrende Street upgrade works;
- Council Works Depot Redevelopment Stages 1 and 2;
- Doohan Reserve in partnership with GDC and Landcom;
- Knot Oval Synthetic Football Field; and
- Flood repair works to Cobbitty Bridge and Macquarie Grove Bridge.

As well as this, we have seen the introduction of some incredible services and initiatives including:

- \$130 million COVID-19 Support Package;
- Increased city presentation, water way cleaning and maintenance;
- Significant customer service enhancements and advancement;
- Being the first Council in NSW to join the BINS4Blokes Men's Health Campaign and installing disposal bins for incontinence products in male toilets;
- Camden receiving the Guinness World Record for largest online trivia game.

- Award winning #camdenlove campaign launch;
- We're Stronger Together Campaign during COVID-19 lockdowns;
- Boots N' Beats, Camden Country Music Festival;
- International Women's Day Gala;
- First Council in NSW to receive Communication Access Accreditation;
- The Argyle Street Activation Corner; and
- The Camden Community Recycling Centre.

It would be remiss of me not to also mention the many challenges we have experienced, particularly the COVID-19 Pandemic, and more recently four major floods during 2022. The way we all worked together to navigate, respond and adapt, ensuring we stayed safe, supported our community and continued to provide essential services for residents, is something we should all be very proud of.

I'd like to take this opportunity to thank our General Manager, Executive Leadership Team, Senior Management Team and the broader Council staff teams, for the support and guidance they provided me as Mayor. Without you all, it would be impossible for me to complete my duties as Mayor, and Camden wouldn't be the amazing place that it is today. I am so proud to have led, and be part of, an organisation that continually works hard to make Camden the best place in the world.

To my fellow Councillors, thank you for your support and friendship, particularly during my time as Mayor. We have faced some unusual challenges, always worked collaboratively together, and kept our community's best interest at the front of our minds. I can't thank you all enough for your hard work, dedication and commitment to deliver great outcomes and services for our community.

To the many residents, volunteers, local business owners, sporting organisations and community groups, who have personally supported me as Mayor, thank you. It has been an honour and an absolute privilege to serve you as Mayor, and I really appreciate your support over the many years.

Lastly, but certainly not least, to my backbone and amazing husband Frank, and my beautiful children and grandchildren. Thank you for your continuous love and support. I certainly couldn't have done the role as Mayor without you all. I am looking forward to what the future holds and being able to spend more quality time with you all.

As I always say, behind every great leader you will find a crucial circle of trusted advisors, mentors, colleagues and an amazing support network, and I have honestly been blessed with the best.

It has been an absolute honour to have served this wonderful community firstly as Deputy Mayor from September 2016 to April 2019, followed by Mayor from April 2019 to now.

Thank you, and I look forward to continuing to serve the Camden community as a Councillor.

RECOMMENDED

That Council note the information.

SUBJECT: ELECTION OF MAYOR AND DEPUTY MAYOR
FROM: Director Customer & Corporate Strategy
EDMS #: 23/231939

PURPOSE OF REPORT

The purpose of this report is to conduct an election for the positions of Mayor and Deputy Mayor due to casual vacancies occurring as the Mayor and Deputy Mayor have submitted resignations to the General Manager.

BACKGROUND

The Mayor and Deputy Mayor were elected at Council's Ordinary meeting on 10 January 2022.

The General Manager has received a resignation from Councillor Fedeli from the position of Mayor and a resignation from Councillor Farrow from the position of Deputy Mayor.

The position of Mayor is required under section 225 of the *Local Government Act 1993* (the Act). The procedures to be followed in respect of the election of the Mayor are set out in section 290 of the Act (timing), section 394 of the *Local Government (General) Regulation 2021* (Regulation) (method) and Schedule 7 of the Regulation (process).

Due to the resignation of the Mayor, the Mayoral term will be for the remaining four months of the original term, until September 2023.

The position of Deputy Mayor does not involve any additional responsibilities or functional authorities beyond the normal role of a Councillor, except when requested by the Mayor or at times when the Mayor is prevented by illness, absence or otherwise from carrying out the duties of office, or if there is a casual vacancy in the office of Mayor. At such times, the Deputy Mayor assumes the role of the Mayor as specified under section 226 of the Act. Due to the resignation of the Deputy Mayor, the Deputy Mayoral term will be for the remaining four months of the original term, until September 2023.

The procedures required to be followed in respect of the election of Deputy Mayor are the same as that for the election of the Mayor.

MAIN REPORT

Nominations

To be nominated for election to the position of Mayor or Deputy Mayor, a nomination form must be completed. The nomination form must be signed by two Councillors, one of whom may be the nominee, and must indicate the consent of the nominee.

The form must be delivered to the General Manager prior to the Council meeting on 9 May 2023. However, to ensure the efficient administration of the elections, it is strongly recommended that forms are returned to the General Manager as soon as possible but **no later than 4pm on 9 May 2023**. To assist, nomination forms have been issued under separate cover to each Councillor for this purpose.

Election process

The General Manager will act as the returning officer for elections. The election for the position of Mayor will be conducted first and then the election for the position of Deputy Mayor will be conducted.

If only one nomination is received for a position, no election is required for that position and the General Manager is to declare the nominee:

- In the case of the election for Mayor, the duly elected Mayor for the remaining four months of the original term, until September 2023;
- In the case of the election for Deputy Mayor, the duly elected Deputy Mayor for the remaining four months of the original term, until September 2023.

If more than one nomination is received for a position, Council will be required to resolve the method of voting for that position. Three methods are available:

- Show of hands (open voting);
- Ordinary ballot;
- Preferential ballot.

If Council decides to use a method other than show of hands, ballot papers will be handed to each Councillor for completion. It is important that the ballot papers are completed correctly to ensure that they constitute formal votes. Informal votes are described in section 345 of the Regulation.

Ordinary and preferential ballots must be conducted as secret ballots.

The General Manager is to declare the candidate with the majority vote:

- In the case of the election for Mayor, the duly elected Mayor for the remaining four months of the original term, until September 2023;
- In the case of the election for Deputy Mayor, the duly elected Deputy Mayor for the remaining four months of the original term, until September 2023.

FINANCIAL IMPLICATIONS

There are no financial implications.

CONCLUSION

The Mayoral and Deputy Mayoral term is for the remaining four months of the original term, until September 2023. Council is to conduct an election for the positions of Mayor and Deputy Mayor, and the General Manager will act as the returning officer for the election.

ORD01

RECOMMENDED

That Council:

- i. if there is only one valid nomination for Mayor, authorise the General Manager to declare the nominated Councillor to be the duly elected Mayor for the remaining four months of the original term, until September 2023; or
- ii. if there is more than one valid nomination for Mayor:
 - (a) determine the method of voting; and
 - (b) hold an election for the office of Mayor at the Council Meeting of 9 May 2023 under the supervision of the General Manager as returning officer; and
 - (c) once the election result is known, authorise the General Manager to declare the candidate with the majority vote the duly elected Mayor for the remaining four months of the original term, until September 2023;
- iii. if there is only one valid nomination for Deputy Mayor, authorise the General Manager to declare the nominated Councillor to be the duly elected Deputy Mayor for the remaining four months of the original term, until September 2023; or
- iv. if there is more than one valid nomination for Deputy Mayor:
 - (a) determine the method of voting; and
 - (b) hold an election for the office of Deputy Mayor at the Council Meeting of 9 May 2023 under the supervision of the General Manager as returning officer; and
 - (c) once the election result is known, authorise the General Manager to declare the candidate with the majority vote the duly elected Deputy Mayor for the remaining four months of the original term, until September 2023.

ORD02**ORD02**

SUBJECT: ORAN PARK TOWN CENTRE - DRAFT DEVELOPMENT CONTROL PLAN (PRE PUBLIC EXHIBITION)

FROM: Director Planning & Environment

EDMS #: 23/158186

**PROPONENT
OWNER**

Greenfields Development Company (No.2) Pty Ltd
Perich Property Pty Ltd

PURPOSE OF REPORT

The purpose of this report is to advise Council of a draft amendment to the Oran Park Development Control Plan (draft DCP) known as Part B1 'Oran Park Town Centre'.

The report recommends Council endorse the draft DCP for public exhibition. The draft DCP is provided as an **attachment** to this report.

BACKGROUND

In December 2007, the Oran Park Precinct was rezoned by the NSW Department of Planning, now known as the NSW Department of Planning and Environment (DPE). The Oran Park DCP formed part of the rezoning package and provides detailed controls that guide the delivery of development across the precinct.

In December 2021, Greenfields Development Company No. 2 Pty Ltd lodged a draft Planning Proposal and draft DCP for the Oran Park Town Centre.

The draft DCP includes amendments and updates to the maps and controls within the DCP to reflect existing, approved and planned development within the Oran Park Town Centre (Town Centre). The draft DCP maintains the current zonings and does not require any amendment to State Environmental Planning Policy (Precincts - Western Parkland City) 2021 (Precincts SEPP) or the adopted Oran Park Voluntary Planning Agreement (VPA).

The draft Planning Proposal seeks to amend the Precincts SEPP, to modify the size of the Town Centre, increase maximum building heights and extend permitted land uses. The draft Planning Proposal is currently being assessed and will be briefed and reported to Council at a later date.

Councillors were briefed on the draft DCP on 8 November 2022 and 18 April 2023.

Oran Park Town Centre

The Oran Park Town Centre is centrally located within Oran Park, as shown in **Figure 1**. The Town Centre is planned to incorporate a range of land uses and activities including civic spaces, community facilities, mixed use and commercial buildings, residential apartments and a large town park.

There has been significant progress in the delivery of retail, commercial and community facilities within and adjoining the Town Centre, including Stage 1 of the Oran Park Podium, Council’s Administration Building and Library and Perich Park. The North South Rail Line corridor (gazetted under the Transport and Infrastructure SEPP) runs parallel to Oran Park Drive.



Figure 1: Oran Park Town Centre

Since the rezoning in 2007, several significant strategic policies and planning decisions have been made and updated, including:

- Release of the Greater Sydney Region Plan, Western City District Plan, and Future Transport 2056;
- Creation of the Western Sydney Priority Growth Area;
- Commencement of the Western Sydney Airport and Aerotropolis Precincts;
- Signing of the Western Sydney City Deals;
- Gazettal of the North South Rail Line corridor;
- Adoption of Council’s Centres and Employment Land Strategy;
- Delivery of Council’s Administration Building and Library; and
- Relocation and increase in the size of the Leisure Centre.

The draft DCP seeks to respond to the evolution of the Town Centre, strategic policies and key land use decisions.

MAIN REPORT

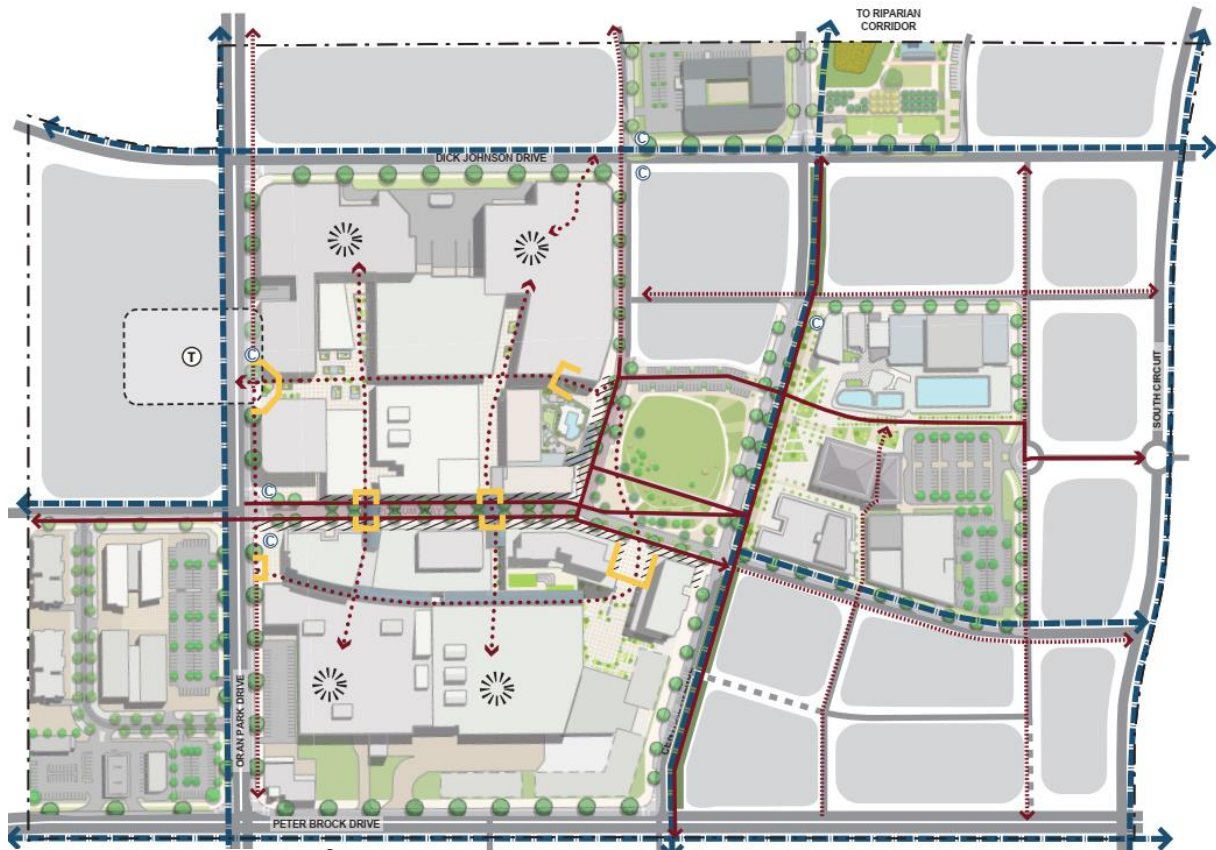
The proponent has undertaken a detailed urban design review of the Town Centre to inform the preparation of the draft DCP. The design review considered existing and planned development in the Town Centre, along with key strategic policy updates and decisions. The review was undertaken in discussion with Council officers and identified opportunities to amend the DCP to achieve an enhanced urban design and integrated place making outcome across the Town Centre.

The draft DCP seeks to amend the Structure Plan for the Town Centre as shown in **Figure 2**. The key amendments include:

- Inclusion of the rail corridor and station;
- Updated pedestrian paths through the Town Centre, connecting the civic precinct, key public domain spaces and the future station (**Figure 3**);
- Relocation of the Town Square from the western to the southern side of Perich Park;
- Inclusion of a Town Plaza;
- Identification of the Civic Square in front of the Council and Library buildings;
- Inclusion of a hotel development with ground floor retail to the western side of Perich Park;
- Amendments to the road and cycle network to reflect existing and approved developments (**Figure 3**);
- Increase in the number of storeys permitted in buildings, noting the maximum building height complies with the Precincts SEPP (**Figure 4**); and
- Updated development controls and figures to reflect the above changes.



Figure 2: Proposed Town Centre Structure Plan



Legend

- | | | | |
|--|-------------------------------|--|-----------------------|
| | Main Pedestrian Movement | | Main Bicycle Movement |
| | Secondary Pedestrian Movement | | Cycle Parking |
| | Retail Loop | | Awning |
| | Pedestrian Access | | Open Space |
| | Retail Anchor | | Transit Hub |
| | | | Town Centre Boundary |

Figure 3: Proposed Pedestrian and Cycle Movement Map

Draft DCP

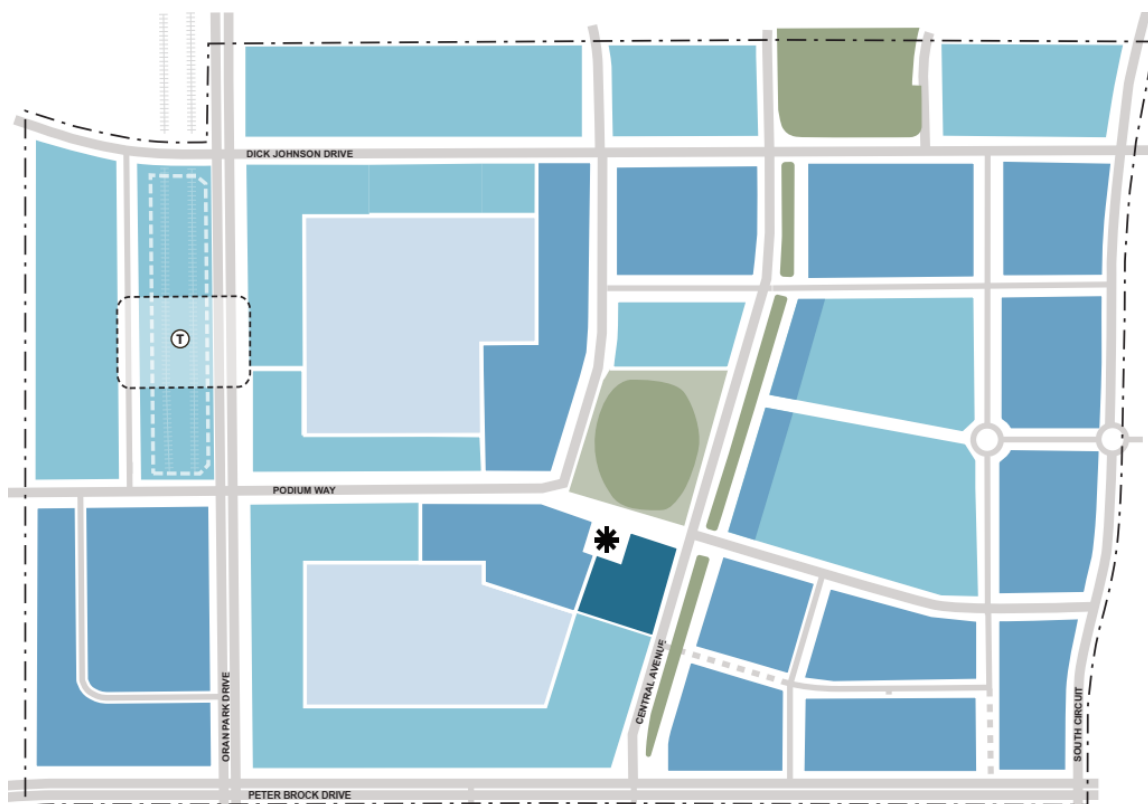
A key design consideration is connectivity through the Town Centre, to and from key focal points such as Perich Park and the future rail station. The draft DCP identifies several public areas, including the Civic Square, Town Square and Town Plaza, and includes detailed design principles and controls to provide an integrated connected Town Centre with a focus on pedestrian links and calm roads.

The relocation of the Town Square will facilitate the planned hotel development. The hotel will be located near food and entertainment facilities, with connections to the future rail station and public domain spaces.

The Town Square will be bordered by the Oran Park Podium retail precinct to create a piazza-style public space. Whilst reduced in size, the Town Square has a strong connection to Perich Park, good solar access and a temporary event space for events such as markets.

The design review also considered appropriate building heights, taking into account the maximum building height permitted under the Precincts SEPP, building location, scale and type of development.

The Precincts SEPP permits buildings to a maximum height of 24 metres, aside from a portion of Stage 2 of the Oran Park Podium retail precinct which has a maximum building height of 47 metres (DA approved a residential tower up to 12 storeys above the Podium). The proposed building heights of up to 6-7 storeys (**Figure 4**) are consistent with existing, approved and planned developments across the Town Centre, and comply with the maximum heights permitted under the Precincts SEPP.



Note: SEPP Maximum

Height Control:

- Podium 2: 47 m
- Balance: 24m

Legend

- | | |
|-------------|--|
| Max. height | 6 Storeys (Mixed Use)
7 Storeys (Residential) |
| 2 Storeys | 12 Storeys |
| 4 Storeys | Open Space |
| | Transit Hub |
| | Town Square |
| | Town Centre Boundary |

Figure 4: Proposed Indicative Building Envelope Map

Oran Park Voluntary Planning Agreement (VPA)

The draft DCP does not require an amendment to the Oran Park VPA.

Next Steps

Subject to Council endorsement, the draft DCP will be publicly exhibited for a period of 28 days on Council's 'Your Voice' Camden webpage, in accordance with the Camden Community Participation Plan 2021.

Should any unresolved submissions be received as a result of the public exhibition, a further report will be provided to Council outlining the results of the public exhibition.

FINANCIAL IMPLICATIONS

There are no financial implications for Council as a result of this report.

CONCLUSION

In discussion with Council officers, the proponent has undertaken an urban design review of the Town Centre to inform the preparation of the draft DCP. The draft DCP responds to the evolution of the Town Centre, key strategic policies and planning decisions.

The draft DCP facilitates the ongoing delivery of an integrated connected Town Centre, with a focus on providing defined public domain places and spaces, with clear pedestrian and cycle paths.

It is recommended that Council endorse the draft DCP for the purpose of public exhibition.

RECOMMENDED

That Council:

- i. endorse the draft amendments to the Oran Park DCP, Part B1 for the purpose of public exhibition;**
- ii. exhibit the draft amendments to the Oran Park DCP in accordance with the *Environmental Planning and Assessment Act 1979* and the *Regulations*;**
- iii. notify the NSW Department of Planning and Environment of the exhibition of the draft Oran Park DCP in accordance with the amended delegations issued by the Secretary of the Department of Planning and Environment on 19 January 2015;**
- iv. at the conclusion of the public exhibition period:**
 - a. if there are no unresolved submissions, grant delegation to the General Manager to adopt the DCP amendments; and**
 - b. publicly notify the adoption of the DCP in accordance with the provisions of the *Environmental Planning and Assessment Act 1979* and the *Regulations*; or**

- c. if unresolved submissions are received, consider a further report to Council that outlines the results of the public exhibition for Council's consideration.

ATTACHMENTS

1. Draft DCP Amendment Part B1 - Oran Park Town Centre

ORD02

SUBJECT: MARCH REVIEW OF THE 2022/23 BUDGET
FROM: Director Customer & Corporate Strategy
EDMS #: 23/210699

PURPOSE OF REPORT

This report presents the March Quarterly Budget Review for the 2022/23 financial year in accordance with Part 9, Division 3, Section 203 of the *Local Government (General) Regulation 2021*.

Its purpose is to inform Council of the necessary changes to the 2022/23 Budget for the reporting period ending 31 March 2023 and to consider other changes put forward for determination.

BACKGROUND

In adopting the 2022/23 Budget, Council approved a balanced budget position. Budget adjustments identified at the March Quarterly Review represent a projected balanced budget position for the 2022/23 financial year.

A Councillor briefing was held to discuss this report on the 2 May 2023.

MAIN REPORT

CURRENT RESERVE BALANCES

Capital Works Reserve

The Capital Works Reserve is predominantly used to fund capital works or to match grant funding as part of a capital grant funding agreement. The balance of the Capital Works Reserve is as follows:

Capital Works Reserve	
Reserve Balance 1 July 2022	\$1,663,810
Add: June 2022 Budget Review Transfer	\$608,489
Add: 2022/23 September Quarterly Budget Review	\$434,246
Available Balance of Reserve	\$2,706,545
Committed Funds Held in Reserve	
Less: 2021/22 Revoted Projects	(\$381,911)
Less: 2022/23 Community Support Package Round 3 Funding	(\$205,000)
Less: 2022/23 Narellan Catchment Creek Flood Study	(\$133,333)
Less: 2022/23 Nepean River Corridor Study	(\$200,000)
Less: 2023/24 Camden Memorial Pool Funding	(\$330,000)
Less: Proposed - 2022/23 Little Sandy Bridge Design Works	(\$300,000)
Less: Proposed - 2023/24 Community Infrastructure Renewal Program	(\$500,000)
Total Committed Funds	(\$2,050,244)
Uncommitted Balance – Capital Works Reserve	\$656,301

Asset Renewal Reserve

The Asset Renewal Reserve is primarily used for the replacement and/or maintenance of existing assets. It assists in maintaining Council’s asset base in a good condition. The balance of the Asset Renewal Reserve is as follows:

Asset Renewal Reserve	
Reserve Balance 1 July 2022	\$754,854
Add: Transfers to Reserve (Loan Interest Savings) 2022/23	\$90,100
Add: Transfers to Reserve (Loan Interest Savings) 2023/24	\$74,900
Available Balance of Reserve	\$919,854
Committed Funds Held in Reserve	
Less: 2021/22 Revoted projects	(\$89,973)
Less: 2022/23 Community Support Package Round 3 Funding	(\$291,800)
Less: Proposed - 2023/24 Community Infrastructure Renewal Program	(\$500,000)
Total Committed Funds	(\$881,773)
Uncommitted Balance – Asset Renewal Reserve	\$38,081

Working Funds Reserve

The Working Funds Reserve is primarily used as a holding reserve for unallocated funds or for transferring committed funding from one budget year to the next. The balance of the Working Funds Reserve is as follows:

Working Funds Reserve	
Reserve Balance 1 July 2022	\$559,224
Add: June 2022 Budget Review Transfer	\$500,000
Add: 2022/23 Adopted Budget - Transfer to Reserve	\$507,000
Available Balance of Reserve	\$1,566,224
Committed Funds Held in Reserve	
Less: 2021/22 Revoted projects	(\$559,224)
Less: Proposed March 2023 Budget Review - Transfer from Reserve	(\$134,174)
Less: Proposed - 2023/24 Draft Budget - Transfer from Reserve	(\$838,000)
Total Committed Funds	(\$1,531,398)
Uncommitted Balance – Working Funds Reserve	\$34,826

MARCH QUARTERLY REVIEW OF THE 2022/23 BUDGET

Further information and explanation of the budget variations for the 2022/23 financial year is detailed below.

Proposed Variations to Budget and Reserve Transfers

Proposed variations and Reserve Transfers, which have been identified as part of the March Quarterly Budget Review, have led to a balanced budget position. A list of the variations (greater than \$20,000) is provided in the following table. Brief explanations follow the table.

March Review of the 2022/23 Budget Proposed Variations and Reserve Transfers	Budget Impact Increase/ (Decrease)
Income Adjustments	
<i>Note: Increase in income is an increase to the budget Shortfall in income is a decrease to the budget</i>	
1. Corporate Revenue - Container Deposit Income	\$180,000
2. Regulatory Compliance - Infringement and Fines Income	(\$50,000)
Sub Total - Income Adjustments	\$130,000
Expenditure adjustments	
<i>Note: Increase in expenditure is a decrease to the budget Saving in expenditure is an increase to the budget</i>	
3. Community Support Package (Stage 3) Operational Savings	\$388,000
4. Workers Compensation Premium - Revised Premium Calculation	(\$375,300)
5. Little Sandy Bridge Design Works	(\$300,000)
6. Sporting Amenities - Jack Nash Reserve Courts Upgrade	(\$150,000)
7. Corporate Expenditure - Superannuation Contribution Savings	\$113,926
8. Tree Operations – Storm and Emergency Response	(\$90,300)
9. Companion Animals - Animal Care Facility	(\$55,000)
10. Narellan Sports Hub - Temporary Change Rooms/Amenities	(\$40,000)
11. Depot Redevelopment – Solar Lighting Costs	(\$40,000)
Minor Budget Variations < \$20,000	(\$15,500)
Sub Total - Expenditure Adjustments	(\$564,174)
Reserve Transfers/Adjustments	
12. Capital Works Reserve – Little Sandy Bridge – Design costs	\$300,000
13. Working Fund Reserve - Transfer from Reserve	\$134,174
Sub Total – Reserve Transfers/Adjustments	\$434,174
Council Authorised Variations	\$0
TOTAL - Proposed Variations to Budget	\$0

Income Adjustments Commentary**1. Corporate Revenue - Container Deposit Income - Increase in income of \$180,000**

Council entered into a refund sharing agreement for the Container Deposit Scheme in April 2019. Based on current trends, income received from the container deposit scheme is anticipated to exceed budget expectations by \$180,000 for the 2022/23 financial year.

2. Regulatory Compliance - Infringement and Fines Income - Decrease in Income \$50,000

Health infringement & fines are forecast to be \$50,000 less than budget expectations due to a decrease in the number (volume) of infringement fines that have been issued across Camden LGA to date.

Expenditure Adjustments Commentary**3. Community Support Package (Stage 3) Operational Savings – Decrease in Expenditure of \$388,000**

Savings have been identified in two Community Support Program (Stage 3) operational budgets in the 2022/23 financial year for Economic Development Strategy Programs (\$214,000) and City Beautification (\$174,000). The savings do not impact on the delivery of the Community Support Program (Stage 3) as they relate to a timing issue in terms of when programs commenced.

4. Workers Compensation Premium - Revised Premium Calculation - Increase in Expenditure of \$375,300

Council has been advised by its insurer that its premium estimate for the 2022/23 financial year has been revised upwards to \$2.115 million. This is an increase of \$375,300 when compared to original forecasts for the 2022/23 financial year. This adjustment reflects prior year claims experience, which is a key factor in the calculation of Council's premium.

5. Little Sandy Bridge Design Works - Increase in Expenditure of \$300,000

Funding is required to finalise the design works for Little Sandy Bridge. The total projected cost for design is \$300,000. It is proposed that the design works be funded from the Capital Works Reserve. Council is currently pursuing grant applications for the cost of rectification and betterment works and, depending on the conditions of the grant/s (if successful), the design cost could be transferred back to the Capital Works Reserve as part of the 2022/23 year-end budget review.

6. Sporting Amenities - Jack Nash Reserve Courts Upgrade - Increase in Expenditure of \$150,000

Upgrade works totalling \$200,000 are required at the Jack Nash Basketball Courts. \$50,000 is allocated within the proposed 2023/24 Community Infrastructure Renewal program. It is proposed that the balance of \$150,000 be funded at the 2022/23 March Quarterly Budget Review.

7. Corporate Expenditure - Superannuation Contribution - Decrease in Expenditure of \$113,926

Council has received advice from Active Super that the Defined Benefits Scheme (Retirement Scheme) has met the required funding for the 2022/23 financial year. As a result, NSW councils are not required to provide any further contribution. This has resulted in a saving to the budget of \$113,926.

ORD03

- 8. Tree Operations – Storm and Emergency Response - Increase in Expenditure of \$90,300**

A number of intense weather events to date have resulted in tree and branch failure across the LGA resulting in additional works costing \$90,300. These works were required to be completed as a priority and are in addition to planned tree maintenance. The additional expenditure does not qualify for any external grant or natural disaster funding.
- 9. Companion Animals - Animal Care Facility - Increase in Expenditure of \$55,000**

Expenditure in relation to the animal care facility is anticipated to be \$55,000 over budget. This is primarily due to an increase in the number of animals being surrendered to the animal care facility and also an increase in the number of days the impounded animals are being cared for.
- 10. Narellan Sports Hub - Temporary Change Rooms/Amenities - Increase in Expenditure of \$40,000**

Temporary amenities and changeroom facilities are required at the Narellan Sports Hub to accommodate and service the large user groups who use the fields all year round. This is a temporary measure while plans are being finalised to provide a more permanent solution.
- 11. Depot Redevelopment – Solar Lighting Costs - Increase in Expenditure of \$40,000**

Council has realised an increase in costs for the installation of energy efficient LED solar lights at the Narellan works depot when compared to estimates incorporated into the redevelopment budget. The energy efficient lighting will realise savings to the budget in the long-term.

Reserve Adjustments Commentary

- 12. Capital Works Reserve – Transfer from Reserve of \$300,000**

This transfer relates to the funding of the design works for Little Sandy Bridge (point 5 above). The uncommitted balance of the Capital Works Reserve will be \$656,301 if Council approves the funding at this budget review.
- 13. Working Fund Reserve – Transfer from Reserve of \$134,174**

As part of the 2022/23 Budget, funding was allocated to this reserve to provide for unforeseen impacts arising from inflationary pressures, supply chain delays and recent natural disasters. Due to a range of cost increases identified in the March 2023 Quarterly Budget Review, it is proposed to transfer \$134,174 from this reserve to meet the cost pressures.

COUNCIL AUTHORISED VARIATIONS

There were eight Council authorised budget variations during the period 1 January 2023 to 31 March 2023 and the table below shows the impact of these on the 2022/23 budget.

Council approved Variations	Expenditure (Increase)/ Decrease	Income Increase/ (Decrease)	Budget Impact Increase/ (Decrease)
Grant Funding – Nepean River Corridor Study - Metropolitan Greenspace Grant ORD10/23	(\$50,000)	\$50,000	-
Grant Funding – Creative Capital Minor Works 2022 ORD16/23	(\$59,663)	\$59,663	-
Grant Funding – NSW Government Youth Week Grants Program 2023 ORD17/23	(\$4,781)	\$4,781	-
Grant Funding – Department of Regional NSW - Camden Swirls Program ORD18/23	(\$4,000)	\$4,000	-
Grant Funding – Regional and Local Road Repair Program ORD28/23	(\$4,000,000)	\$4,000,000	-
Grant Funding – Saving our Species Program - Elderslie Banksia Scrub Forest and Camden White Gum ORD32/23	(\$27,500)	\$27,500	-
Grant Funding – Crown Lands Flood Recovery Program ORD33/23	(\$20,000)	\$20,000	-
Grant Funding – Local Sport Defibrillator Grant Program 2022/23 ORD34/23	(\$1,660)	\$1,660	-
Total Council Variations	(\$4,167,604)	\$4,167,604	-

CONTRA ADJUSTMENTS

These adjustments relate to movements of income and expenditure within Council’s adopted budget. The adjustments have no impact on Council’s projected budget result as both movements of income and expenditure are of equal value.

During this quarter (1 January 2023 to 31 March 2023), there have been four required contra adjustments amounting to \$2,814,856. A detailed list of these adjustments is provided in **Attachment 1** of this report.

Reduction in 2022/23 Loan Borrowings

The 2022/23 Adopted Budget included loan borrowings of \$11.85 million to part-fund Council’s COVID Community Support Package (Stage 3).

A review of Council's capital works program has identified that \$3.3 million of the program that is funded through loan borrowings is not required until 2023/24. This will reduce the 2022/23 loan borrowings by \$3.3 million and increase the proposed borrowings in 2023/24 by \$3.3 million. The adjustment to the 2022/23 budget requires a Council resolution and will be subject to the adoption of the 2023/24 Operational Plan and Budget, which is currently on public exhibition.

PROPOSED REVOTES & WORKS IN PROGRESS

At each quarterly budget review, responsible managers are requested to review the timing of their works programs to identify any works that will not commence or be completed by 30 June 2023.

Revotes and works in progress projects identified as part of the March Quarterly Review total \$20.006 million.

There are several contributing factors that have led to delays in the delivery of these capital projects, which include land acquisition, flood recovery works, scoping and design issues and the redirection of resources into the preparation of significant grant applications (e.g. WestInvest).

The table below provides a summary of the proposed revotes and works in progress identified as part of this review; a more detailed summary of these works is provided as **Attachment 2** to this report.

EXPENDITURE REVOTES & WORKS IN PROGRESS (SOURCE OF FUNDS)	Works Not Commenced (Revotes)	Works in Progress (Carry Forward)	Total
S 7.11 Contributions	\$861,695	\$5,468,789	\$6,330,484
External Grants	\$248,000	\$8,138,305	\$8,386,305
Internal Reserves	Nil	\$5,289,037	\$5,289,037
TOTAL	\$1,109,695	\$18,896,131	\$20,005,826

A list of projects greater than \$1 million is provided in the table below. These projects represent over 50% of the total revotes and works in progress proposed.

Project Description	Proposed Carry Forward
Leppington Road Infrastructure – Design Works	\$5,249,305
Sheathers Lane and Cawdor Road Shared Paths	\$2,329,037
New Open Space at Crest - Stage 1	\$1,400,000
Public Spaces Legacy Program for the Nepean River Open Space	\$1,300,000
Hilder Reserve Sportsfield - Construction	\$1,200,000
	\$11,478,342

COUNCILLOR CONSOLIDATED WARD FUNDS

As part of the Annual Budget process, an allocation of \$30,000 is included within the budget, which is available for Councillor endorsed funding requests, fee waivers and/or support for specific community requests.

The available balance of the Consolidated Ward Funds at the end of the March 2023 reporting period was \$138,754.

Consolidated Ward Funds	
2022/23 Budget Allocation	\$30,000
2021/22 Ward Funds Revote	\$108,754
Total Funds Available	\$138,754
Funding Allocated:	
Nil	
Total Funding Allocated in 2022/23	\$0
Balance of Consolidated Ward Funds	\$138,754

It should be noted that the balance of Consolidated Ward Funds is over and above the projected balanced budget position as advised in this report.

SUMMARY OF MARCH REVIEW ADJUSTMENTS

The following table is a summary of budget adjustments up to 31 March 2023.

Budget Adjustment Summary	Expenditure (Increase) / Decrease	Income Increase / (Decrease)	Budget Impact Increase / (Decrease)
2021/22 Carry-Forward Working Funds			\$1,000,000
2022/23 Adopted Budget Position			\$0
Less: Minimum Level of Working Funds			(\$1,000,000)
September 2022 Adjustments	\$14,528,793	(\$14,528,793)	\$0
December 2022 Adjustments	(\$2,886,504)	\$2,886,504	\$0
Available Working Funds 31 December 2022			\$0
March Review 2023			
Note 1: Proposed Variations	(\$564,174)	\$564,174	\$0
Note 2: Authorised Variations	(\$4,167,604)	\$4,167,604	\$0
Note 3: Contra Adjustments	(\$2,814,856)	\$2,814,856	\$0
Note 4: Revotes and Works in Progress	\$20,005,826	(\$20,005,826)	\$0
Sub Total – March Review Adjustments	\$12,459,192	(\$12,459,192)	\$0
Available Working Funds 31 Mar 2023 (uncommitted cash)			\$0

ON-TIME PAYMENT POLICY REPORTING

At the end of each quarter, Council is required to report on compliance with its adopted On-Time Payment Policy. This Policy requires Council to pay interest where an invoice received from small business (turnover less than \$2 million p.a.) has been held by Council for more than 20 days and the interest payable is more than \$20.

For the reporting period 1 January 2023 to 31 March 2023, Council processed 32 invoices from registered small businesses. No invoices became overdue during the reporting period.

STATEMENT BY RESPONSIBLE ACCOUNTING OFFICER

The following statement is made in accordance with section 203(2) of the *Local Government (General) Regulation 2021*:

'It is my opinion that the Quarterly Budget Review Result for Camden Council for the period ending 31 March 2023 indicates that Council's projected financial position is satisfactory. No remedial actions are required based on the financial position presented within this report.'

A copy of the Quarterly Budget Review Statement for the period ending 31 March 2023 is provided as **Attachment 3** of this report.

FINANCIAL IMPLICATIONS

The financial implications are contained within the body of the report.

CONCLUSION

The March Quarterly Review of the 2022/23 Budget has been completed and is recommended for adoption by Council.

RECOMMENDED

That Council:

- i. adopt the budget variations (including reserve transfers) contained within this report;**
- ii. approve the proposed expenditure revotes and works in progress program totalling \$20,005,826 as identified within Attachment 2 to this report and the inclusion of these projects in the 2023/24 Budget.**
- iii. approve the transfer of \$3.3 million in loan borrowings from the 2022/23 Budget to the 2023/24 Budget for the COVID Community Support Package (Stage 3), subject to the adoption of the 2023/24 Operational Plan and Budget.**

ATTACHMENTS

1. March Review 2023
2. March Review 2023 Revotes
3. March Review 2023 QBRs

ORD04

ORD04

SUBJECT: ABORIGINAL PROTOCOLS POLICY - REVISED
FROM: Acting Director Sport, Community and Activation
EDMS #: 23/220790

PURPOSE OF REPORT

The purpose of this report is to seek Council's adoption of the revised draft Aboriginal Protocol Policy.

BACKGROUND

The Camden Local Government Area (LGA) is located within the traditional lands and waterways of the Dharawal Peoples. The area has a long and significant history with regard to Aboriginal culture and heritage.

Council's first Aboriginal Protocols Policy was adopted in July 2019.

A review of the Aboriginal Protocol Policy was recently undertaken to ensure the Policy was contemporary, inclusive and representative of the Dharawal People and other surrounding Aboriginal Peoples who may also have connections to areas within the Camden LGA.

The revised Aboriginal Protocols Policy, provided as an **attachment** to this report, reflects Council's ongoing commitment to pay respect to and build strong partnerships with our local Aboriginal community.

Councillors were briefed on the revised Policy on 18 April 2023.

MAIN REPORT

Aboriginal Protocols Policy Context

Cultural protocols are customs, values and codes of behaviour that are important to the identity of a cultural group. Protocols are an important part of all cultures and provide guidance on how to engage and work with people in a respectful and collaborative way.

The Camden LGA sits in traditional Dharawal lands and waterways and is a historically significant area in relation to local Aboriginal culture and heritage.

Working with the Aboriginal community requires sensitivity to their history and culture and should be demonstrated through the appropriate acknowledgment of Aboriginal community and associated protocols.

Council's first Aboriginal Protocols Policy was developed in consultation and supported by local Aboriginal Elders and the Tharawal Local Aboriginal Land Council.

The key objectives of the policy are:

- 1.1 To guide Council interactions with the local Aboriginal community by outlining some acceptable protocols.

- 1.2 To recommend and explain simple protocols that can be used to acknowledge the local Aboriginal community.
- 1.3 To promote inclusive best practice that will assist understanding of and responsiveness to the local Aboriginal community.
- 1.4 To promote a greater understanding and acceptance of general cultural awareness.

These protocols apply to all Council staff, consultants, contractors, volunteers and delegates.

Since the adoption of the original Aboriginal Protocols Policy in July 2019, there have been internal and external promotions of these protocols and Council has continued to adhere to the protocols outlined in the Policy in the delivery of our programs, events and activities.

Aboriginal Protocols Policy Review Process

In reviewing the Policy, Council staff undertook an extensive targeted consultation process and engaged with Western Sydney University’s (WSU) Indigenous Research and the Office of the Deputy Vice-Chancellor Indigenous Leadership to review Council’s current Policy framework. Their guidance has ensured that the Policy is contemporary, reflects the acceptable terminology, includes acknowledgments to the local indigenous Peoples and uses correct and culturally appropriate protocols.

Professor Gawaian Bodkin-Andrews, an Indigenous Studies Scholar from WSU, provided feedback to fine-tune the current Policy in consultation with the *D’harawal Traditional Descendants and Knowledge Holders Circle*, a group of knowledge holders and indigenous community Elders from Western Sydney.

The revised Policy was also reviewed, and input provided by, the Tharawal Land Council and local Aboriginal Elder Aunty Glenda Chalker.

The feedback received through the consultation process and the key changes to the Policy are summarised in the table below:

Table 1. Summary of the Key Changes to the Policy

Policy Area	Commentary
1. Background (points 1.1-1.4 in the attachment)	Expanded background to ensure recognition is given to surrounding Aboriginal Peoples that may have a connection to the Camden LGA.
4. Definition of a Traditional Custodian (point 4.5 in the attachment)	Expanded definition to identify their connection to the land.
6. Welcome to Country (points 6.1-6.6 in the attachment)	Addition of Dharawal Peoples as Traditional Custodians.
6. Acknowledgement of Country (points 6.1-6.6 in the attachment)	Expanded protocol providing guidance on the appropriate ways to conduct an Acknowledgement of Country.

<p>6. Acceptable example of Acknowledgement of Country (points 6.1-6.6 in the attachment)</p>	<p>Expanded and inclusive of other surrounding Aboriginal Peoples who may have connections to the Dharawal land and to acknowledge Elders past, present and emerging.</p>
<p>8 Smoking Ceremonies (points 8.1-8.2 in the attachment)</p>	<p>Additional considerations in conducting Smoking Ceremonies to ensure that Smoking Ceremonies are led by Dharawal Traditional Custodians and are limited to events that are significant to Aboriginal Peoples.</p>
<p>Throughout the policy document</p>	<p>The word <i>waterways</i> has been added along with land throughout the document to demonstrate the connection of the Aboriginal Peoples to the Camden area and their custodianship of all the natural assets.</p> <p>The word <i>Nations</i> has been replaced with the word <i>Peoples</i> throughout the Policy document to address the colonial interpretation of the boundaries and ownership of the lands.</p>

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

CONCLUSION

Protocols as outlined in the draft Aboriginal Protocol Policy will provide an opportunity to pay respect, build relationships and share in Aboriginal culture.

Council’s formal adoption of the revised Aboriginal Protocols Policy will strengthen Council’s existing practices and provide a consistent framework.

It is recommended that Council adopt the revised Aboriginal Protocols Policy as attached to this report.

RECOMMENDED

That Council adopt the revised Aboriginal Protocols Policy as attached to this report.

ATTACHMENTS

1. Draft Aboriginal Protocols Policy - April 2023

SUBJECT: INVESTMENT MONIES - MARCH 2023
FROM: Director Customer & Corporate Strategy
EDMS #: 23/220728

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2021*, a list of investments held by Council as at 31 March 2023 is provided.

MAIN REPORT

The weighted average return on all investments was 3.82% p.a. for the month of March 2023. The industry benchmark for this period was 3.39% (Ausbond Bank Bill Index) and the current official cash rate as determined by the Reserve Bank of Australia (RBA) remains at 3.60%.

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

RECOMMENDED

That Council:

- i. **note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. **note the list of investments for March 2023; and**
- iii. **note the weighted average interest rate return of 3.82% p.a. for the month of March 2023.**

ATTACHMENTS

1. Monthly Investment Report - March 2023

ORD06**ORD06**

SUBJECT: ACCEPTANCE OF GRANT FUNDING - HERITAGE NSW
FROM: Director Planning & Environment
EDMS #: 23/174011

PURPOSE OF REPORT

The purpose of this report is to advise Council of a successful grant application of \$25,000 (excl. GST) through the Heritage NSW 2023-2025 Local Government Heritage Grants Program, and to seek Council's endorsement to accept the funding.

BACKGROUND

The 2023-2025 Local Government Heritage Grants Program is administered by Heritage NSW and supports local government to identify, conserve and promote heritage in their area.

MAIN REPORT

Heritage NSW has advised Council that it has been successful in securing \$25,000 (excl. GST) through their 2023-2025 Local Government Heritage Grants Program.

The grant can be put towards projects that support local heritage outcomes, including a range of services, projects and activities that:

- Contribute to better management, identification, and conservation of heritage; or
- Facilitate commemoration, promotion, celebration and participation in heritage.

Examples of potential projects include preparing a heritage study, running a local heritage grants program, providing a heritage advisor service, obtaining specialist heritage advice, interpreting or promoting heritage, providing heritage training to staff or the community, developing heritage tools and updating a heritage management system.

The projects must be delivered between July 2023 and May 2025.

From here, Council officers will work with Council's Heritage Advisory Committee to discuss possible suitable projects and Councillors will be kept updated.

FINANCIAL IMPLICATIONS

Under the requirements of the grant, Council is required to contribute matching funding, which can be funded from Council's existing budget.

CONCLUSION

Council has been successful in its application for a \$25,000 grant (excl. GST) through the Heritage NSW 2023-2025 Local Government Heritage Grants Program.

RECOMMENDED

That Council:

- i. **accept grant funding of \$25,000 (excl. GST) through the Heritage NSW 2023-2025 Local Government Heritage Grants Program and that the funds be allocated to the 2023/2024 Budget;**
- ii. **write to The Hon. Penny Sharpe MLC, Minister for Heritage, thanking her for the grant; and**
- iii. **write to Mrs Sally Quinnell MP, Member for Camden, thanking her for her support.**

ORD07

SUBJECT: ACCEPTANCE OF FUNDING - RIPARIAN RESTORATION AT ELIZABETH MACARTHUR RESERVE

FROM: Director Community Assets

EDMS #: 23/229403

ORD07**PURPOSE OF REPORT**

The purpose of the report is to seek Council's acceptance of funding for \$25,000 (excl. GST) from Downer BMD Joint Venture to undertake riparian restoration at Elizabeth Macarthur Reserve Camden South.

BACKGROUND

Downer BMD Joint Venture has been engaged by Sydney Water to undertake the upgrade of the West Camden Water Recycling Plant. Delivery of this project required the removal of vegetation on the project site. Sydney Water's policy requires Downer BMD Joint Venture to undertake offsetting of this vegetation by replanting.

Some replanting is being undertaken on the project site, however Downer BMD Joint Venture approached Council seeking a suitable project site to allow planting of up to one hectare of local native vegetation.

A project was proposed for riparian restoration at Elizabeth Macarthur Reserve Camden South to improve the biodiversity value of the site.

This project was briefed to Councillors on 18 April 2023.

MAIN REPORT

Riparian areas within Elizabeth Macarthur Reserve (Figure 1) consist entirely of exotic / weed species and presents an opportunity to undertake restoration works that will result in planting of native species from the Critically Endangered Ecological Community River Flat Eucalypt Forest plant community.

Riparian restoration of this reserve is consistent with actions identified within Council's Sustainability Strategy 2020-24 and Biodiversity Strategy 2023 and will complement projects that have already been delivered on this site, including the Connecting Camden White Gum project and the native meadow.

ORD07



Figure 1: Location map – Elizabeth Macarthur Reserve Camden South

Project works will include:

- installation and maintenance of erosion control measures;
- woody weed removal through use of a mechanical tritter with material to be mulched on site;
- site preparation including spraying of weeds and re-mulching to ensure the area is suitable for replanting;
- planting of 1,500 native species from the River Flat Eucalypt Forest species palette;
- maintenance for a period of six months including watering as required; and
- installation of signage to share project information and identify the project partners.

The project will also be used for delivery of Council's annual National Tree Day event in July 2023. This will provide an opportunity for the local community to get involved in a community tree planting event and actively contribute to restoration of the local environment.

Maintenance of the site will be undertaken until the end of 2023 with Council responsible for ongoing maintenance of the project after the completion of the project.

FINANCIAL IMPLICATIONS

Council will receive \$25,000 (excl. GST) to undertake the riparian restoration works at the site.

CONCLUSION

Downer BMD Joint Venture contacted Council to identify a suitable site to plant up to one hectare of local native vegetation. Council proposed riparian restoration at Elizabeth Macarthur Reserve Camden South to improve the biodiversity value of the site and complement biodiversity projects that have already been delivered on this site.

Through a Memorandum of Understanding, Downer BMD Joint Venture will provide \$25,000 (excl. GS) to Council for this purpose.

RECOMMENDED

That Council accept funding of \$25,000 (excl. GST) from Downer BMD Joint Venture to undertake riparian restoration at Elizabeth Macarthur Reserve and that the funds be allocated to the 2022/23 Budget.

SUBJECT: MACARIA GALLERY LTD - BOARD APPOINTMENT

FROM: Acting Director Sport, Community and Activation

EDMS #: 23/215558

PREVIOUS ITEMS: ORD06 - Councillor and Community Representation on Committees - Ordinary Council - 14 Feb 2023 6.30pm

PURPOSE OF REPORT

The purpose of this report is to recommend that Council appoint Mr Adam Tegel as a Director of Macaria Gallery Limited effective from the date of existing Director Mr Max Tegel's resignation.

BACKGROUND

Macaria Gallery Limited (the Company) was established to act as the corporate trustee of the Alan Baker Art Gallery Trust and to establish, operate and maintain a public art gallery in the Camden Local Government Area. Council is the sole member of the Company and appoints its Directors.

The Macaria Gallery Ltd Board (the Board) is made up of seven Directors including four Councillors, the General Manager and one representative each of the Tegel and Baker families. The Board is supported by a company Secretary and Public Officer.

The Company has received advice of the upcoming resignation of existing Director Mr Max Tegel, and a request has also been received from Mr Adam Tegel to be appointed to the Board.

Councillors were briefed on this matter on 18 April 2023.

MAIN REPORT

In accordance with the section 12(2) of the Constitution of Macaria Gallery Ltd, Council is compelled to appoint a minimum of one lineal descendent of Max Tegel as follows:

(a) a lineal descendant of Max Tegel (and for the purpose of clarity, the Member is only obliged to appoint one (1) such lineal descendant of Max Tegel at any time). In the event of more than one lineal descendant of Max Tegel requesting appointment, Council may choose which lineal descendant of Max Tegel will be appointed

In this instance, Mr Adam Tegel, the son and lineal descendant of Mr Max Tegel, has requested to be appointed to the Macaria Gallery Board.

It is understood that Mr Max Tegel will tender his resignation, subject to the successful appointment of Mr Adam Tegel to the Board. In order to comply with Council's obligations under section 12(2) of the Constitution, it is proposed that Mr Adam Tegel's appointment take effect subject to, and from the date of, Mr Max Tegel's resignation.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

It is recommended that Council appoint Mr Adam Tegel as Director on the Board of Macaria Gallery Ltd, subject to, and from the date of, the resignation of Mr Max Tegel.

RECOMMENDED

That Council:

- i. **appoint Mr Adam Tegel as Director on the board of Macaria Gallery Ltd, subject to, and from the date of, the resignation of Mr Max Tegel as Director; and**
- ii. **on receipt of Mr Max Tegel's resignation, write to thank him for his contribution to Macaria Gallery Ltd.**

ATTACHMENTS

1. Appointment Request - Macaria Gallery Board - Mr Adam Tegel - *Supporting Document*

SUBJECT: COUNCIL MEETING DATE CHANGE
FROM: Director Customer & Corporate Strategy
EDMS #: 23/200519

PURPOSE OF REPORT

The purpose of this report is to request Council to consider a change to the date for the Ordinary Meeting of June 2023.

BACKGROUND

The 2023 National General Assembly of Local Government (NGA) will be held from 13-15 June 2023 in Canberra.

Under Council's Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy, each Councillor is entitled to attend the NGA.

MAIN REPORT

An Ordinary Meeting of Council is currently scheduled for 13 June 2023, which clashes with the timing of the NGA. Under clause 3.1 of Council's Code of Meeting Practice, Council may vary dates for particular meetings if it so resolves.

It is further noted that under clause 3.35 of the Code of Meeting Practice, Council may hold regular briefings generally on the third and fourth Tuesday of each month or otherwise as determined by the General Manager from time to time.

So that Councillors have the opportunity to attend the NGA, it is recommended that Council resolve to vary the date for the Ordinary Meeting in June 2023 from Tuesday 13 June 2023 to Tuesday 20 June 2023, being the date that a regular briefing would normally take place.

Any variation to the date of the Ordinary Meeting will be notified to the public in accordance with section 9(1) of the *Local Government Act 1993* and Council's Code of Meeting Practice.

FINANCIAL IMPLICATIONS

There are no financial implications for Council arising from this report.

CONCLUSION

Due to the conflict between the timing of the NGA and the Ordinary Meeting of Council in June 2023, it is recommended that Council vary the scheduled date of the meeting from 13 June 2023 to 20 June 2023.

RECOMMENDED

That Council vary the scheduled date of its Ordinary Meeting in June 2023 from 13 June 2023 to 20 June 2023.

ORD09

ORD10

SUBJECT: PROVISION OF EXPENSES AND FACILITIES TO COUNCILLORS
FROM: Director Customer & Corporate Strategy
EDMS #: 23/219471

PURPOSE OF REPORT

The purpose of this report is to table detailed reports on the provision of expenses and facilities to Councillors for the period of 1 July 2022 to 31 December 2022.

BACKGROUND

At its Ordinary Meeting on 12 July 2022, Council resolved to adopt the Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy (the Policy).

Section 14.2 of the Policy provides that:

“Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council’s website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors”.

MAIN REPORT

In accordance with the Policy, the expenditure for the payment of expenses and the provision of facilities to all Councillors for the period of 1 July 2022 to 31 December 2022, excluding Mayoral and Councillor Fees, is detailed below in Table 1 and will be further reported in Council’s 2022/23 Annual Report as required under clause 217(1)(a1) of the *Local Government (General) Regulation 2021*.

Table 1:

Expense Category	Total Cost (all Councillors)
Travel Expenses - General	\$90.44
Professional Development	\$3,500.00
Conferences & Seminars	\$7,633.00
ICT Expenses	\$3,509.45
Travel Expenses - Interstate	NIL
Travel Expenses - Overseas	NIL
Spouse & Partner Expenses	NIL
Carer Expenses	NIL
TOTAL	\$14,732.89

A further breakdown by individual Councillor is provided as **Attachment 1** to this report.

FINANCIAL IMPLICATIONS

This report has no financial implications.

CONCLUSION

This report provides information on the provision of expenses and facilities to Councillors for the period from 1 July 2022 to 31 December 2022, including expenditure summarised by individual Councillor and as a total for all Councillors.

RECOMMENDED

That Council note the information in this report in relation to the provision of expenses and facilities to Councillors for the period of 1 July 2022 to 31 December 2022.

ATTACHMENTS

1. Provision of Expenses and Facilities to Individual Councillors

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