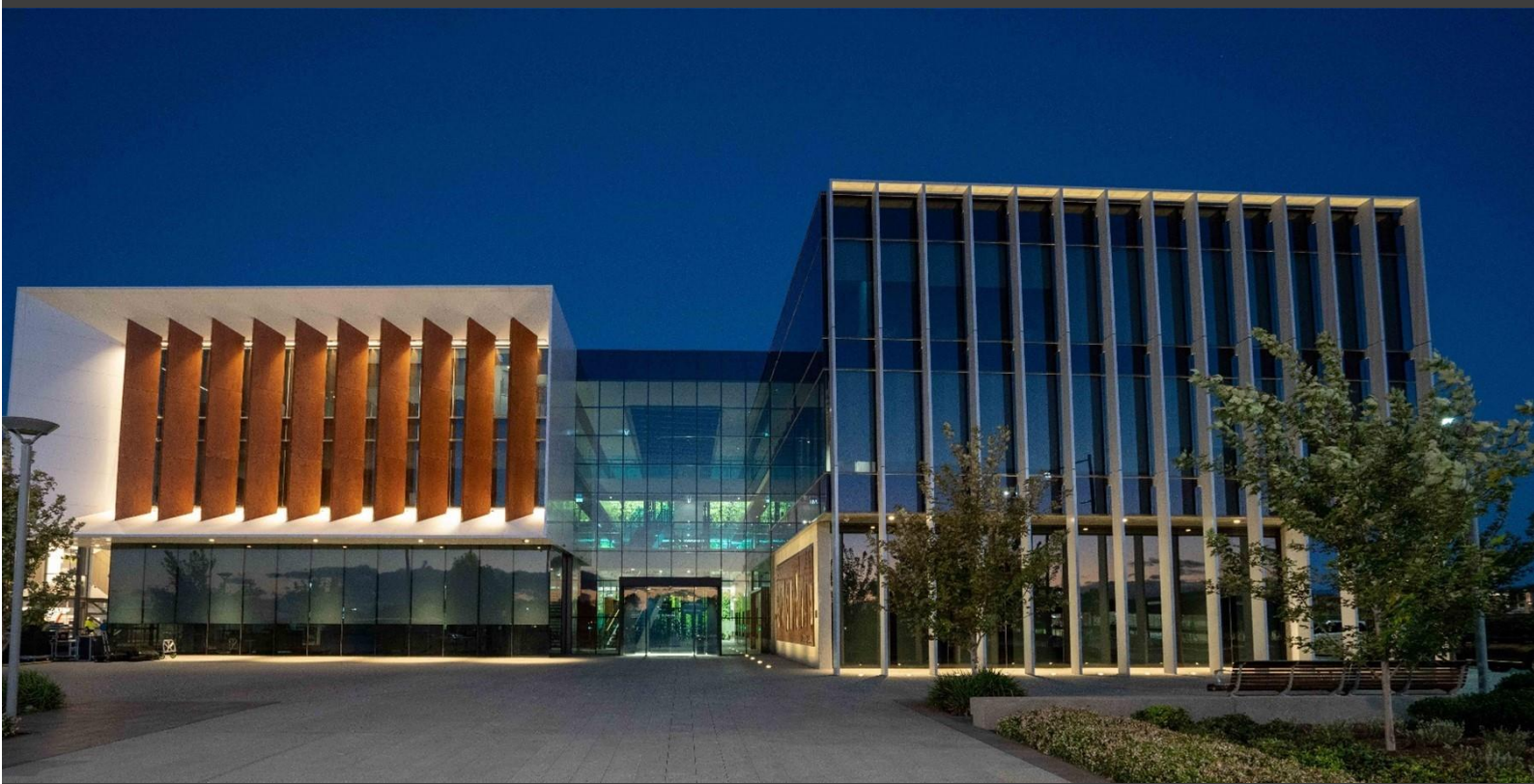


# Business Paper

Ordinary Council Meeting

Camden Council  
Administration Centre  
70 Central Avenue  
Oran Park

11 October 2022

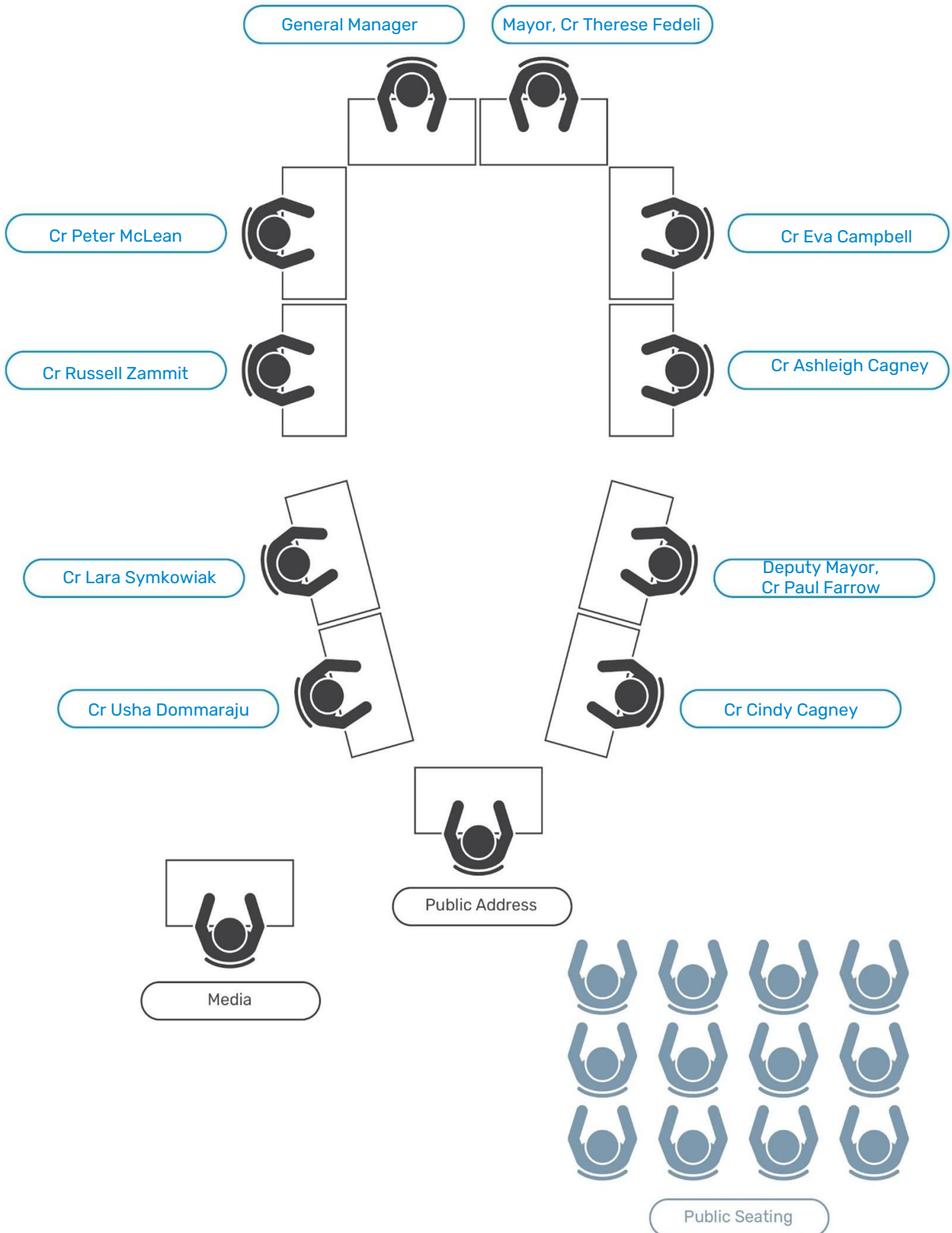


The public can also view the meeting via Council's webcast. A link to this webcast can be found on Council's webpage - <http://webcast.camden.nsw.gov.au/video.php>

camden  
council

## COMMON ABBREVIATIONS

AEP	Annual Exceedance Probability
AHD	Australian Height Datum
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
DA	Development Application
DCP	Development Control Plan
DPE	Department of Planning & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GCC	Greater Cities Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
NCC	National Construction Code
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement



## OATH AND AFFIRMATION FOR COUNCILLORS

In accordance with section 233A of the *Local Government Act 1993*, all elected Councillors must take an oath of office or make an affirmation of office at or before the first meeting of the Council.

The oath or affirmation may be taken or made before the General Manager, an Australian legal practitioner or a Justice of the Peace.

A Councillor who fails, without a reasonable excuse, to take the oath of office or make an affirmation of the office in accordance with the Act is not entitled to attend a meeting as a Councillor, until the Councillor has taken the oath or made the affirmation.

### OATH

"I [*name of councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of the Camden Local Government Area and the Camden Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment".

### AFFIRMATION

"I [*name of councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of the Camden Local Government Area and the Camden Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment".

**ORDER OF BUSINESS**

Prayer ..... 6  
 Acknowledgement of Country ..... 7  
 Webcasting of Council Meetings ..... 8  
 Leaves of Absence ..... 9  
 Approval to Attend by Audio-Visual Link ..... 10  
 Declaration of Interest..... 11  
 Public Addresses ..... 12  
 Confirmation of Minutes ..... 13  
 Mayoral Minute ..... 14

ORD01 Local Approvals Policy - Revised ..... 15  
 ORD02 Disclosure of Interests Returns 2021/2022 ..... 17  
 ORD03 Investment Monies - August 2022..... 18  
 ORD04 Tender T004/2022 - Banking and Bill Payment Services ..... 19  
 ORD05 Draft Communications and Community Engagement Strategy - Public  
 Exhibition..... 22  
 ORD06 Minutes to the 6 July 2022 Audit, Risk and Improvement Committee  
 Meeting..... 26

**NOTICES OF MOTION**

ORD07 Notice of Motion - Repurposing of Tennis Courts..... 28  
 ORD08 Notice of Motion - Camden Town Farm ..... 30  
 ORD09 Notice of Motion - Public Art Works ..... 31

**CLOSED COUNCIL**

ORD10 Closure of the Meeting to the Public ..... 32

**SUBJECT: PRAYER**

---

## PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

\*\*\*\*\*

## AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

*Either – “So help me God” or “I so affirm” (at the option of councillors)*

\*\*\*\*\*

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

*Either – “So help me God” or “I so affirm” (at the option of councillors)*

\*\*\*\*\*

**SUBJECT: ACKNOWLEDGEMENT OF COUNTRY**

---

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

**SUBJECT: WEBCASTING OF COUNCIL MEETINGS**

---

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes. The recording will also be made publicly available on Council's website.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording speech, moving images or still images is permitted without the prior approval of Council. Council has not authorised any other webcasting or recording of this meeting.

I remind those that are participating in this meeting that your image and what you say will be broadcast live to the public and will also be recorded so please be mindful of your actions and comments. You should avoid making statements that might defame or offend, or that release any personal information about another individual without their consent. Council accepts no liability for any damage that may result from your actions and comments.

Under Council's Code of Meeting Practice, individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting.



**SUBJECT: LEAVES OF ABSENCE**

---

Leaves of absence tendered on behalf of Councillors from this meeting.

**RECOMMENDED**

**That leaves of absence be granted.**

**SUBJECT: APPROVAL TO ATTEND BY AUDIO-VISUAL LINK**

---

Requests by Councillors to attend and participate in Council meetings by audio-visual link.

A decision whether to approve a request must be made by a resolution of Council. A resolution must state:

- The meetings the resolution applies to, and
- The reason why the Councillor is being permitted to attend the meetings by audio-visual link (unless the ground is illness, disability, or caring responsibilities).

**RECOMMENDED**

**That the requests to attend and participate by audio-visual link be granted for the meetings as determined by Council and for the reasons noted.**

**SUBJECT:       DECLARATION OF INTEREST**

---

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors, and where applicable, all other persons, must be familiar with the conflicts of interest provisions contained in the Code of Conduct.

This item of business provides an opportunity for Councillors to declare and manage any conflicts of interest that they may have in matters being considered at this meeting of Council.

**RECOMMENDED**

**That the declarations be noted.**

**SUBJECT: PUBLIC ADDRESSES**

---

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

Only the audio recording of the public address speakers will be heard on Council's webcast. Visual images of the speaker will not be captured as part of that webcast.

**RECOMMENDED**

**That the public addresses be noted.**

**SUBJECT: CONFIRMATION OF MINUTES**

---

Confirm and adopt Minutes of the Local Traffic Committee Meeting held 2 August 2022 and the Ordinary Council Meeting held 13 September 2022.

**RECOMMENDED**

**That the Minutes of the Local Traffic Committee Meeting held 2 August 2022 and the Ordinary Council Meeting held 13 September 2022, copies of which have been circulated, be confirmed and adopted.**

**SUBJECT: MAYORAL MINUTE**

---

Consideration of Mayoral Minute (if any).

## ORD01

ORD01

**SUBJECT: LOCAL APPROVALS POLICY - REVISED**  
**FROM:** Director Planning & Environment  
**EDMS #:** 22/408643  
**PREVIOUS ITEMS:** ORD05 - Local Approvals Policy – New - Ordinary Council -  
14 Apr 2020 6.00pm

---

### PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement to place the draft revised Local Approvals Policy (LAP) on public exhibition.

### BACKGROUND

Council endorsed the current LAP in April 2020 and following a public exhibition period the LAP was adopted in June 2020.

The *Local Government Act 1993* prescribes that the LAP is automatically revoked within 12 months of a Council election. The LAP has been reviewed and is provided as an **attachment** to this report.

Councillors were briefed on the LAP on 20 September 2022.

### MAIN REPORT

The LAP provides local exemptions from the need for approval for certain activities and outlines the local assessment criteria for those activities where approval is required.

The LAP applies to activities that include:

- Installing a caravan or manufactured home, or operating a caravan or manufactured park or estate;
- Waste management activities which may include skip bins and charity bins;
- Installing or operating an onsite sewage management facility;
- Street stalls, events and amusement devices;
- Community events, busking and markets;
- Cranes and hoardings; and
- Outdoor dining and temporary and mobile food vending.

The LAP assists the community by providing a central point of reference for information regarding these activities. This includes guidance on when an activity is exempt from requiring approval, the information required and matters to be considered when applying for approval, and other relevant Council policies.

The LAP provides flexibility through local exemptions which removes the requirement to seek approval for activities which are minor or low impact.

The LAP has now been reviewed and minor changes have been made, including legislative changes, updated definitions and terminology and updates that recognise Council policy introduced since the last review, such as the Public Art Policy.

### FINANCIAL IMPLICATIONS

There are no financial implications for Council arising from the review of the LAP.

### CONCLUSION

The revised LAP meets Council's requirements by providing additional local exemptions from the need for approval for some activities and outlines the local assessment criteria for those activities where approval is required.

It is recommended that Council endorse the draft LAP to proceed to public exhibition.

### RECOMMENDED

**That Council:**

- i. authorise the public exhibition of the revised Local Approvals Policy for a period of 28 days in accordance with Section 160 of the *Local Government Act 1993*, allowing 42 days after the date on which the revised Policy is placed on public exhibition for submissions to be made to Council;**
- ii. if no unresolved submissions are received during the public exhibition, adopt the Local Approvals Policy effective from the day after the close of the exhibition period; or**
- iii. if any unresolved submissions are received during the public exhibition, be provided a further report following the exhibition period to review the submissions made and consider adopting a final Local Approvals Policy.**

### ATTACHMENTS

1. Draft Local Approvals Policy 2022
2. Draft Local Approvals Policy 2022 - Track Changes



**ORD02****ORD02**

**SUBJECT: DISCLOSURE OF INTERESTS RETURNS 2021/2022**  
**FROM: Director Customer & Corporate Strategy**  
**EDMS #: 22/397602**

---

**PURPOSE OF REPORT**

The purpose of this report is to recommend that Council note the tabling of Disclosures by Councillors and Designated Persons Returns for the 2021/2022 financial year.

**BACKGROUND**

Under section 4.21 of Council's Code of Conduct, a Councillor or designated person, holding that position at 30 June in any year, must complete and lodge with the General Manager a Disclosures by Councillors and Designated Persons Return within three months after that date.

**MAIN REPORT**

Designated persons have been identified in accordance clause 4.8 of Council's Code of Conduct and clause 8.1 of Council's Pecuniary Interest Returns and Designated Persons Policy.

Under section 4.25 of Council's Code of Conduct, returns of Councillors and designated persons required to be lodged with the General Manager must be tabled at the first meeting of the Council after the last day the return is required to be lodged (being 30 September 2022).

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**CONCLUSION**

The completed Disclosures by Councillors and Designated Persons are tabled.

**RECOMMENDED**

**That Council note the tabling of the Disclosures by Councillors and Designated Persons Returns for the 2021/2022 financial year.**

**SUBJECT: INVESTMENT MONIES - AUGUST 2022**  
**FROM:** Director Customer & Corporate Strategy  
**EDMS #:** 22/405063

---

### PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2021*, a list of investments held by Council as at 31 August 2022 is provided.

### MAIN REPORT

The weighted average return on all investments was 2.07% p.a. for the month of August 2022. The industry benchmark for this period was 1.84% (Ausbond Bank Bill Index) and the official cash rate as determined by the Reserve Bank of Australia (RBA) as at 31 August 2022 was 1.85%.

On 6 September 2022, the Board of the Reserve Bank of Australia subsequently increased the cash rate to 2.35%.

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

### RECOMMENDED

#### **That Council:**

- i. **note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. **note the list of investments for August 2022; and**
- iii. **note the weighted average interest rate return of 2.07% p.a. for the month of August 2022.**

### ATTACHMENTS

1. Monthly Investment Report - August 2022

**ORD04****ORD04**

**SUBJECT: TENDER T004/2022 - BANKING AND BILL PAYMENT SERVICES**  
**FROM:** Director Customer & Corporate Strategy  
**EDMS #:** 22/385747

---

**PURPOSE OF REPORT**

The purpose of this report is to advise Council of the tenders received for T004/2022 Banking and Bill Payment Services Tender and recommend that Council accept the tender submitted by the Commonwealth Bank of Australia (CBA).

**BACKGROUND**

On the 7 June 2022, Council issued a Request for Tender for the provision of banking and bill payment services for a five-year period. Council's current contract with the Commonwealth Bank of Australia was entered into in July 2017.

Council's current expenditure for banking services is approximately \$184,000 (excl. GST) (rounded) per year. It is anticipated that the cost of banking services will continue to increase into the future as the volume of transactions grow (due to residential population growth).

Councillors were briefed on this matter on 13 September 2022.

**MAIN REPORT****Legislation**

This tender process was conducted in accordance with the Local Government Act 1993, *the Local Government (General) Regulation 2021* and Council's Procurement Policy and Guidelines.

**Contract Term**

The term of this contract will be for a period of five years with no extension applicable.

**Work, Health & Safety Requirements**

The selected tender meets all WHS requirements as required for this contract.

**Certificates of Currency**

The selected tender provided all current insurances as required for this contract.

**Advertising of Tenders**

A tender for Banking and Bill Payment Services was called on 7 June 2022, and publicly advertised on Council's website. The tender was open for a period of 31 days until the closing date 6 July 2022 and was available through the e-tendering website: [www.tenders.nsw.gov.au](http://www.tenders.nsw.gov.au).

Tenders Received

Council received two *on-time* tender responses from the following organisations.

Tender	Suburb
Commonwealth Bank of Australia (CBA)	Sydney NSW
Australian and New Zealand Banking Corp (ANZ)	Sydney NSW

One tender was deemed non-conforming, with the reasons outlined within the **supporting document**.

Tender Evaluation Process

Tenders were assessed by the Tender Evaluation Panel in accordance with Council’s Procurement Procedures and Guidelines (2019). The evaluation criteria were prepared and weighted on 30 June 2022. Following the close of the tender period, each tender was evaluated by the members of the Tender Evaluation Panel using a Tender Evaluation and Pricing Matrix based on the following criteria:

- Product Suite;
- Relationship Management;
- Implementation and Methodology;
- Approach to Innovation;
- Commitment to the Community;
- Ethical, Social Responsibility and Sustainability;
- Local Supplier Preference (Mandatory); and
- Price.

A summary of the tender assessment is provided as a **supporting document**. Please note this information is commercial in confidence.

Tender Compliance Panel

Tender submissions and evaluations were reviewed and endorsed as compliant by the Tender Compliance Panel.

**CONCLUSION**

The tender evaluation panel has recommended that the Commonwealth Bank of Australia continue to provide banking and bill payment services to Council for the next five years. The Commonwealth Bank ranked highly when all aspects of the evaluation criteria were considered.

The price tendered by the Commonwealth Bank will result in savings to Council of approximately \$44,000 (excl. GST) (rounded) per annum or \$220,000 (excl. GST) (rounded) over the life of the contract. The savings are identified at a point in time and will be impacted by the amount of growth in Council’s banking transactions.

Subject to Council accepting the tender submitted by the Commonwealth Bank of Australia, it is expected that the term of the contract will commence on the 1 November 2022.

### RECOMMENDED

That Council accept the tender provided by the Commonwealth Bank as per the terms and conditions of Tender T004/2022 Banking and Bill Payment Services, for an amount of \$699,905 (excl. GST) over the next five years, commencing on 1 November 2022 and in accordance with Council's adopted budget.

### ATTACHMENTS

1. T004-2022 Banking and Bill Payment Services - Tender Evaluation Report - Confidential - *Supporting Document*

ORD04

**SUBJECT: DRAFT COMMUNICATIONS AND COMMUNITY ENGAGEMENT STRATEGY - PUBLIC EXHIBITION**

**FROM:** Acting Director Sport, Community & Activation

**EDMS #:** 22/414236

---

### PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement to place the draft Communications and Community Engagement Strategy (the draft Strategy) on public exhibition.

### BACKGROUND

The draft Strategy, provided as an **attachment** to this report, has been developed to guide Council's communication and community engagement activities.

The draft Strategy sets the framework for Council to ensure:

- Our growing and diverse community is appropriately communicated and engaged with;
- Our residents and stakeholders are offered opportunities to provide input into significant decision-making activities;
- Our communication and engagement activities are accessible, inclusive, consistent, clear and easy to understand; and
- Council establishes a reputation for connection, inclusion and participation.

This report seeks Council endorsement to undertake a 28-day public exhibition of the draft Strategy.

Councillors were briefed on the draft Strategy on 13 September 2022.

### MAIN REPORT

Preparation of a Community Engagement Strategy is a requirement of the *Local Government Act 1993* and must be developed within 12 months of a Council election.

The new draft Strategy provides a framework for the delivery of Council's communication and engagement activities and includes six key pillars which are the foundation of the document.

The six pillars identified in the draft Strategy provide clear objectives and commitments to our community, while guiding and informing Council's communication and engagement methods. The pillars are:

1. Open and Inclusive;
2. Easy;
3. Relevant;
4. Timely;
5. Meaningful; and
6. Innovative.

Camden's new Draft Communication and Engagement Strategy sets:

- Council's aspirations of establishing a reputation for connection, inclusion and participation;
- Demonstrates an understanding of our growing and diverse community;
- Sets clear expectations, objectives and commitments;
- Outlines and guides Council's communications and engagement approach, activities and methods;
- Acknowledges our role in Emergency and Crisis Communication; and
- Records how Council will address statutory requirements, measure our success as well as deliver on our goals and actions.

### **Strategic Context**

The draft Strategy aligns with key Council documents, including the:

- Connecting Camden 2036 - Community Strategic Plan 2022;
- Community Participation Plan 2021; and
- Camden Local Strategic Planning Statement (LSPS) 2020.

The draft Strategy builds on the principles, pillars and themes outlined in these key documents to provide clarity on our approach to communication and engagement, and how residents and stakeholders will participate in local decision making.

Development of the Strategy was also informed by the International Association for Public Participation (IAP2) Quality Assurance Standards as well as the following key documents and legislation:

NSW Government:

- *Privacy and Personal Information Protection Act 1998*;
- NSW Information Commissioner's Charter for Public Participation;
- *Crown Land Management Act 2016*;
- *Environmental Planning and Assessment Act 1979*;
- *Disability Inclusion Act 2014*.

Camden Council:

- Camden Economic Development Strategy;
- Cultural Activation Strategy;
- Camden Youth Strategy;
- Children and Families Strategy;
- Disability Inclusion and Accessibility Plan.

### **Consultation Process**

An extensive community consultation process, including both online and in person engagement opportunities, was undertaken which helped inform the draft Strategy and captured vital information from the broader community, key stakeholders and staff.

The consultation process included:

- Online and in-person community surveys available at our libraries, Oran Park Administration Building, Camden Civic Centre, Alan Baker Art Gallery, Mount Annan Leisure Centre;
- Four engagement stalls at Narellan Town Centre, Oran Park Podium, Argyle Street activation corner in Camden and Mt Annan Shopping Centre; and
- Workshop with staff involved in community engagement across Council.

Survey and engagement questions focused on how the community would like to be communicated and engaged with, while gathering information about preferred communication and engagements methods, as well as identifying areas of improvements.

### **What We Heard**

The three key themes from the consultation process were:

1. Council's communication and engagement activities and programs needed to be accessible, inclusive, consistent, clear and easy to understand.
2. Our community wanted the option of both online and in-person engagement and physical communication methods.
3. The importance of an effective framework to support and guide Council staff when engaging with the Camden community.

### **Draft Strategy Public Exhibition**

Following endorsement by Council, the draft Communications and Community Engagement Strategy will be placed on public exhibition for a period of 28 days.

The following activities are proposed for the public exhibition period:

- A comprehensive Communications Plan to inform the community of the public exhibition period, encourage consideration of the draft Strategy and seek feedback;
- Exhibition page with online submission form on Your Voice Camden; and
- Customer relations and Library displays and community outreach opportunities.

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications for Council as a result of this report.

### **CONCLUSION**

The draft Strategy will support Council to achieve its objectives for promotion of services, facilities and initiatives, being inclusive and the provision of opportunities for public participation in decision-making.



It is recommended that Council endorse the draft Communications and Community Engagement Strategy to be placed on public exhibition.

### **RECOMMENDED**

**That Council:**

- i. endorse the public exhibition of the draft Communications and Community Engagement Strategy included as an attachment to this report for a period of 28 days;**
- ii. if no unresolved submissions are received during the public exhibition, adopt the Communications and Community Engagement Strategy effective from the day after the close of the exhibition period; or**
- iii. if any unresolved submissions are received during the public exhibition, receive a further report to consider the submissions.**

### **ATTACHMENTS**

1. Draft Communication and Community Engagement Strategy

**ORD05**

**SUBJECT: MINUTES TO THE 6 JULY 2022 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING**  
**FROM:** General Manager  
**EDMS #:** 22/403331

---

### PURPOSE OF REPORT

The purpose of this report is to provide Council with the minutes of the 6 July 2022 Audit, Risk and Improvement Committee meeting.

### BACKGROUND

Council endorsed the implementation of a Business Assurance and Risk Management framework in June 2014. This framework included the establishment of a Business Assurance and Risk Committee (renamed Audit, Risk and Improvement Committee).

Council resolved to adopt the Committee's current Audit, Risk and Improvement Committee Charter on 8 June 2021. The Charter includes a requirement to report draft minutes to Councillors via the Councillor Update, and to subsequently report the final minutes to Council for noting after they have been approved at the next Audit, Risk and Improvement Committee meeting.

### MAIN REPORT

The Audit, Risk and Improvement Committee met on 6 July 2022. The agenda discussed at the meeting included:

- Contract Management Internal Audit;
- Family Day Care Stage 2 Internal Audit;
- External Quality Assessment of Internal Audit and the Audit, Risk and Improvement Committee;
- External Audit Update;
- Family Day Care Update;
- Long-Term Financial Plan and Budget Presentation;
- Audit Recommendations Implementation Status Update;
- Quarterly Legislative Compliance Declarations;
- Update on the Policy and Procedure Register;
- Internal Audit Plan Status Update; and
- Six Monthly Quality Assurance and Improvement Program – Balanced Scorecard/KPI Report.

The draft minutes of the 6 July 2022 Audit, Risk and Improvement Committee meeting were circulated to Councillors as part of the Weekly Councillor Update on 12 August 2022 and subsequently approved at the 16 September 2022 Committee meeting. The approved minutes are provided as an **attachment** to this report.

### FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

### CONCLUSION

The Audit, Risk and Improvement Committee plays an important role in supporting the governance framework of Council. Reporting the minutes from Committee meetings keeps Council informed of the outcomes from those meetings and they are submitted for information.

### RECOMMENDED

**That Council note the minutes of the 6 July 2022 Audit, Risk and Improvement Committee meeting.**

### ATTACHMENTS

1. Minutes to the Audit, Risk and Improvement Committee Meeting 6 July 2022

ORD06

ORD07

ORD07

## NOTICE OF MOTION

**SUBJECT: NOTICE OF MOTION - REPURPOSING OF TENNIS COURTS**  
**FROM: Cr McLean**  
**EDMS #: 22/428994**

---

"I, Councillor Peter McLean, hereby give notice of my intention to move the following at the Council Meeting of 11 October 2022:

### MOTION

That Council investigate options to repurpose the three Currans Hill tennis courts (Kitching Way at Jack Nash Reserve) to consider converting them into:

- a. A mini soccer field, volleyball court and tennis court in lieu of the three existing tennis courts; or
- b. A mini soccer field in two of the tennis courts and one tennis court in lieu of the three existing tennis courts

and report back to Council on the costs, funding options (including available grants), the benefits and any potential impacts.

### BACKGROUND

Our sporting fields are under more pressure than ever before with multiple groups all wanting to use sports fields in addition to existing registered sporting clubs, this is particularly the case for social clubs and school groups who don't require a full-size sports field to enjoy a game. This would take some pressure off our sporting fields in times of heavy rain and field closures resulting in reduced conflict which many sports fields currently face.

While tennis is a great sport, our community enjoys participating in a variety of sports to suit different age groups and interests. Three tennis courts in need of refurbishment are not optimising the current recreation space for the community, the existing courts have drainage issues and the surfaces are in need of resurfacing.

There is an opportunity to repurpose two of these spaces from tennis into soccer and volleyball (or two courts into one mini soccer field) while retaining a tennis court (and retaining existing basketball court). This would offer greater variety of recreational activities to the community and if successful, this could be adapted for similar situations elsewhere in Camden LGA in the future."

**RECOMMENDED**

That Council investigate options to repurpose the three Currans Hill tennis courts (Kitching Way at Jack Nash Reserve) to consider converting them into:

- i. a mini soccer field, volleyball court and tennis court in lieu of the three existing tennis courts; or
- ii. a mini soccer field in two of the tennis courts and one tennis court in lieu of the three existing tennis courts

and report back to Council on the costs, funding options (including available grants), the benefits and any potential impacts.

**ORD07**

## ORD08

ORD08

**NOTICE OF MOTION**

**SUBJECT: NOTICE OF MOTION - CAMDEN TOWN FARM**  
**FROM: Cr C Cagney**  
**EDMS #: 22/429089**

---

"I, Councillor Cindy Cagney, hereby give notice of my intention to move the following at the Council Meeting of 11 October 2022:

1. That Council staff report back to Council as soon as possible about repairs needed to the pathway from the Camden Town Farm into the Camden Community Gardens.
2. That any future planning for Fergusons Land, The Shoemith Paddock, or other land adjoining the Camden Town Farm, be referred to the Camden Town Farm Reference Group during the early-stage planning/concept stage in order for the CTRFG to view the concept designs for input and consultation."

**RECOMMENDED**

**That Council:**

- i. **receive a report as soon as possible about repairs needed to the pathway from the Camden Town Farm into the Camden Community Gardens; and**
- ii. **refer any future planning for Fergusons Land, The Shoemith Paddock or other land adjoining the Camden Town Farm, to the Camden Town Farm Reference Group during the early-stage planning/concept stage in order for the Camden Town Farm Reference Group to view the concept designs for input and consultation.**

ORD09

ORD09

**NOTICE OF MOTION**

**SUBJECT: NOTICE OF MOTION - PUBLIC ART WORKS**  
**FROM: Cr C Cagney**  
**EDMS #: 22/429188**

---

"I, Councillor Cindy Cagney, hereby give notice of my intention to move the following at the Council Meeting of 11 October 2022:

That all future public art works within the Camden Town Centre Heritage Precinct be referred to Council's Heritage Advisory Committee for comment prior to being commissioned or produced."

**RECOMMENDED**

**That Council refer all future public art works within the Camden Town Centre Heritage Precinct to Council's Heritage Advisory Committee for comment prior to being commissioned or produced.**

**SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC**  
**FROM: General Manager**  
**EDMS #: 22/417466**

---

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, the following business:

1. Project 24 Tender;
2. Acquisition of Land – Leppington; and
3. Transfer of Conservation Land - Kirkham Rise Estate, Cobbitty

is, in the opinion of the General Manager, of a kind referred to in Section 10A(2) of the Act, being:

- For 1. above: commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council (Section 10A(2)(d)(ii));
- For 2. above: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c)); and
- For 2 and 3 above: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i))

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.

The meeting will only be closed during discussion of the matters directly the subject of the report and no other matters will be discussed in the closed part.

Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.



**RECOMMENDED**

**That Council:**

- i. hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**
- ii. close the meeting to the media and public to discuss reports dealing with commercial matters in accordance with the provisions of Sections 10A(2)(c), 10A(2)(d)(i) and 10A(2)(d)(ii) of the *Local Government Act 1993*.**

**ORD10**

 70 Central Ave,  
Oran Park NSW 2570

 [mail@camden.nsw.gov.au](mailto:mail@camden.nsw.gov.au)

 PO Box 183, Camden 2570

 [camden.nsw.gov.au](http://camden.nsw.gov.au)

 4654 7777

 [www.facebook.com/camdencouncil](http://www.facebook.com/camdencouncil)

 ABN: 31 117 341 764



camden  
council