



Camden Council

Business Paper

Ordinary Council Meeting
14 May 2019

**Camden Council
Administration Centre
70 Central Avenue
Oran Park**



COMMON ABBREVIATIONS

| | |
|--------------|--|
| AEP | Annual Exceedence Probability |
| AHD | Australian Height Datum |
| BCA | Building Code of Australia |
| CLEP | Camden Local Environmental Plan |
| CP | Contributions Plan |
| DA | Development Application |
| DCP | Development Control Plan |
| DDCP | Draft Development Control Plan |
| DoPE | Department of Planning & Environment |
| DoT | NSW Department of Transport |
| EIS | Environmental Impact Statement |
| EP&A Act | Environmental Planning & Assessment Act |
| EPA | Environmental Protection Authority |
| EPI | Environmental Planning Instrument |
| FPL | Flood Planning Level |
| GSC | Greater Sydney Commission |
| LAP | Local Approvals Policy |
| LEP | Local Environmental Plan |
| LGA | Local Government Area |
| NSWH | NSW Housing |
| OLG | Office of Local Government, Department of Premier & Cabinet |
| OSD | Onsite Detention |
| REP | Regional Environmental Plan |
| PoM | Plan of Management |
| RL | Reduced Levels |
| RMS | Roads & Maritime Services (incorporating previous Roads & Traffic Authority) |
| SECTION 10.7 | |
| CERTIFICATE | Certificate as to zoning and planning restrictions on properties |
| SECTION 603 | |
| CERTIFICATE | Certificate as to Rates and Charges outstanding on a property |
| SECTION 73 | |
| CERTIFICATE | Certificate from Sydney Water regarding Subdivision |
| SEPP | State Environmental Planning Policy |
| SREP | Sydney Regional Environmental Plan |
| STP | Sewerage Treatment Plant |
| VMP | Vegetation Management Plan |
| WSROC | Western Sydney Regional Organisation of Councils |

General Manager
Ron Moore

Mayor
Theresa Fedeli

Director Customer and
Corporate Strategy
Tim Butler

Director Sport
Community and Recreation
Tina Chappell

Chief Financial Officer
Paul Rofe

Director Planning and Environment
Nicole Magurren

Director Community Assets
Sandra Kubecka

SEATING DIAGRAM

Camden Ordinary Council Meeting

Deputy Mayor
Rob Mills

Councillor
Peter Sidgreaves

Councillor
Lara Symkowiak

Councillor
Michael Morrison

Councillor
Eva Campbell

Councillor
Ashleigh Cagney

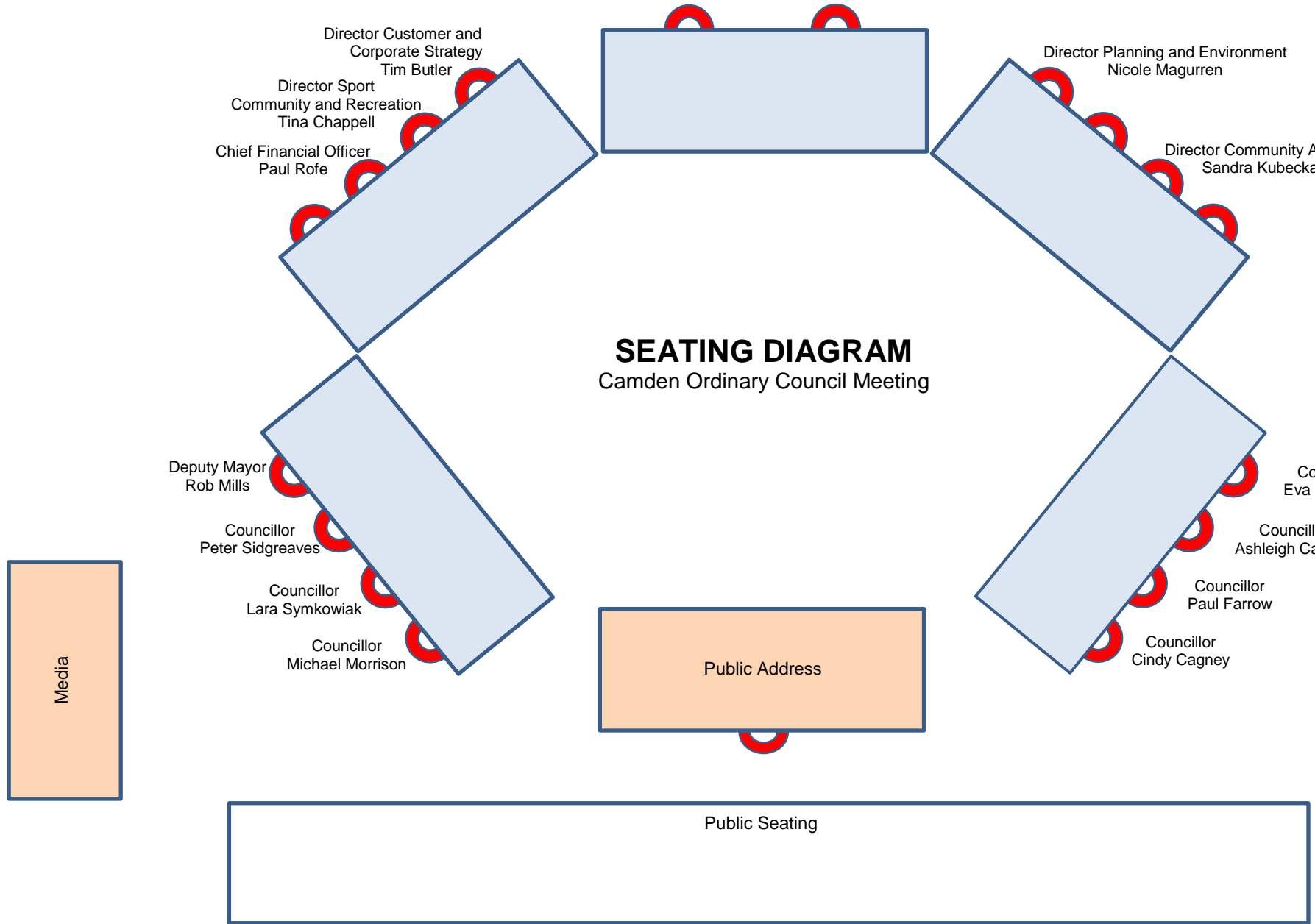
Councillor
Paul Farrow

Councillor
Cindy Cagney

Media

Public Address

Public Seating



ORDINARY COUNCIL

ORDER OF BUSINESS - ORDINARY COUNCIL

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ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

ORDINARY COUNCIL

SUBJECT: RECORDING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being audio recorded by Council staff for minute taking purposes.

No other recording by a video camera, still camera or any other electronic device capable of recording speech, moving images or still images is permitted without the prior approval of the Council. The Council has not authorised any other recording of this meeting. A person may, as provided by section 10(2)(a) or (b) of the *Local Government Act 1993*, be expelled from a meeting of a Council for using or having used a recorder in contravention of this clause.

ORDINARY COUNCIL

SUBJECT: APOLOGIES

Leave of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leave of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 7.5-7.27).

Councillors should be familiar with the disclosure provisions contained in the *Local Government Act 1993*, *Environmental Planning and Assessment Act, 1979* and the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines. Speakers must submit an application form to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 23 April 2019.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 23 April 2019, copies of which have been circulated, be confirmed and adopted.

ORDINARY COUNCIL

Mayoral Minute

SUBJECT: MAYORAL MINUTE - PAWS IN THE PARK 2019

FROM: Mayor

TRIM #: 19/131493

On Sunday 5 May, Council hosted our eighth Paws in the Park event at Bicentennial Equestrian Park, with this year's event proving to be the biggest and most successful one yet.

Council received an overwhelming response of congratulations and support from residents, visitors and stall holders on the success of the event.

More than 5000 attendees and their dogs enjoyed a free day of fun activities, competitions and demonstrations including husky sledding, dancing with dogs, agility demonstrations and dog grooming on stage.

This year, we were also fortunate to have Dr Harry Cooper OAM as our special celebrity guest. Dr Harry met with residents, judged competitions and was part of the celebrations.

The event was also a great opportunity for Council to educate our residents on the importance of responsible pet ownership and for residents to update their dog registration details.

I would like to take the opportunity to thank Camden's Companion Animal Advisory Committee and Paws in the Park Events Committee for their input and assistance in organising this year's event.

Additionally, I would also like to congratulate and thank Council's Events, Ranger Services and Parks teams for working together to organise and deliver another successful event and showcase our fantastic facilities, services and public spaces.

RECOMMENDED

That Council:

- i. note the information; and**
- ii. write to the Camden Companion Animal Advisory Committee and the Paws in the Park Events Committee for their ongoing support to Paws in the Park.**

ORDINARY COUNCIL

Mayoral Minute

SUBJECT: MAYORAL MINUTE - CAMDEN ART PRIZE 2019
FROM: Mayor
TRIM #: 19/131510

On Friday 3 May, I had the pleasure of attending the opening night of the 44th annual Camden Art Prize Exhibition and Competition.

The Camden Art Prize is held each year and is a prestigious opportunity for artists of all levels to showcase their talents and help promote visual arts with works from local and national artists entered.

Over 340 works were submitted this year in a variety of mediums including painting, photography, sculpture and drawing. Entries were judged by a panel of experts with prize money in each category.

Congratulations to all 2019 winners, I am pleased to advise that the work of overall winner Patrice Cooke, 'Predator', will be displayed in the Alan Baker Gallery for the coming 12 months and remain as part of Camden Council Public Collection.

I would like to congratulate Gaylene Feld, President of the Camden Art Prize Committee and the committee members on their efforts to put this year's event together.

RECOMMENDED

That Council note the information.

ORDINARY COUNCIL

ORD01

SUBJECT: 2017/18 - 2020/21 REVISED DELIVERY PROGRAM AND 2019/20 DRAFT OPERATIONAL PLAN (BUDGET)

FROM: Director Customer & Corporate Strategy

TRIM #: 19/96219

PURPOSE OF REPORT

The purpose of this report is to inform Council that the Draft 2017/18 - 2020/21 Revised Delivery Program and Draft 2019/20 Operational Plan (Budget) are now able to be formally considered by Council and, if endorsed, placed on public exhibition.

BACKGROUND

Council's Integrated Planning and Reporting Package was adopted on 27 June 2017. The package included the following key documents:

1. Community Strategic Plan – Camden 2040;
2. Resource Strategy (comprising a Long-Term Financial Plan, Asset Management Plans and a Workforce Plan);
3. 2017/18 – 2020/21 Delivery Program;
4. 2017/18 Operational Plan (including the 2017/18 Budget).

The *Local Government Amendment (Planning and Reporting) Act, 2009* states that any major variations to the adopted Delivery Program must be publicly exhibited for a period of 28 days (minimum).

As part of the 2019/20 annual budget process, there have been a number of recommended inclusions to the 2019/20 budget over and above what was included in the Adopted 2017/18 – 2020/21 Delivery Program. For these reasons, it is appropriate that Council publicly exhibit the relevant documents for a period of 28 days.

All draft 2019/20 Budget documents were provided to Council under separate cover on 12 April 2019.

A Council budget briefing was held on 16 April 2019.

2019/20 OPERATIONAL PLAN (BUDGET)

In summary, the draft 2019/20 Operational Plan is as follows:

| Draft Operational Plan | 2019/20 |
|-----------------------------------|---------------|
| Operating Expenditure | \$123,021,200 |
| Capital Works Program Expenditure | \$166,459,600 |
| Operational Transfers to Reserves | \$8,478,600 |
| Capital Transfers to Reserves | \$15,754,300 |



| Draft Operational Plan | 2019/20 |
|---|----------------------|
| Gross Expenditure Budget | \$313,713,700 |
| Non-cash and Reserve Transfers | |
| Less: Works in Kind - Land & Infrastructure | (\$132,761,000) |
| Less: Non-cash Depreciation Expense | (\$19,000,000) |
| Less: Transfer to Cash Reserves | (\$24,232,900) |
| Net Cash Expenditure Budget | \$137,719,800 |

Council's proposed gross expenditure budget for 2019/20 is \$313,713,700. Upon removing non-cash expenditure and transfers to reserve, Council's proposed cash budget for 2019/20 is \$137,719,800.

Total Capital Works Program Summary

The Capital Works Program for 2019/20 is \$166,459,600. A breakdown of this program is shown in the following table:

| Local Service | 2019/20 |
|------------------------------------|----------------------|
| Road/Transport Infrastructure | \$67,086,300 |
| Drainage Infrastructure | \$58,897,200 |
| Parks & Playgrounds | \$29,224,100 |
| Community Facilities | \$1,604,400 |
| Recreation Facilities | \$4,372,300 |
| Corporate Buildings | \$1,611,000 |
| Information Technology | \$406,000 |
| Library Resources | \$352,000 |
| Plant and Equipment Replacement | \$2,906,300 |
| | \$166,459,600 |
| Funded By | |
| Works in Kind Agreements | \$132,761,000 |
| Section 7.11 Funds (Cash Reserves) | \$6,404,800 |
| External Grants | \$10,515,800 |
| Waste Management Reserve | \$2,412,300 |
| Internal Reserves | \$7,431,000 |
| General Fund | \$6,934,700 |
| | \$166,459,600 |

BUDGET RESULT AND ALLOCATION OF SURPLUS

The 2019/20 Operational Plan (Budget) provides the financial resources for Council to continue to deliver the services, programs and activities outlined within the Delivery Program. In reviewing the 2019/20 Operational Plan (Budget), Council has prudently considered both the needs of the community and long-term financial sustainability of the organisation.

A review of the 2019/20 Operational Plan identified a budget surplus of \$1,957,000.

The proposed allocation of the budget surplus is shown in the following table:

| Budget Surplus | 2019/20 |
|--|----------------------|
| Draft Budget Surplus | (\$1,957,000) |
| Surplus Allocation | |
| 1 - Workforce Positions (Net cost to budget) | \$672,000 |
| 2 - Operational Expenditure (Net cost to budget) | \$555,000 |
| 3 - Capital Expenditure (Net cost to budget) | \$230,000 |
| 4 – Community Infrastructure Renewal Program | \$500,000 |
| 2019/20 Revised Draft Budget (Balanced) | 0 |

1 - Additional Workforce Positions

A total of 14.0 additional positions have been proposed for inclusion in the 2019/20 budget. These are considered high priority positions and are consistent with Council's adopted workforce plan. The increase in staffing is primarily to maintain a consistent service level to our rapidly growing community. Key areas of focus include:

- Parks and Reserves;
- Domestic Waste Management;
- Development Services;
- Strategic Property Acquisition;
- Asset Planning;
- Governance;
- Human Resources

2 – Operational Expenditure

In addition to the funds allocated in the 2017/18 – 2020/21 Draft Delivery Program, Council has proposed the following additional operational items for inclusion in the 2019/20 budget:

| Operational Expenditure | 2019/20 |
|---|------------------|
| Open Space maintenance | \$184,000 |
| Maintenance for roads, drainage, buildings | \$103,000 |
| Public Tree Maintenance | \$100,000 |
| Domestic Waste Management | \$518,000 |
| Funding from Domestic Waste Management Reserve | (\$518,000) |
| Work Health & Safety Initiatives | \$100,000 |
| Funding from Workers Compensation Reserve | (\$100,000) |
| 3D Map Modelling | \$130,000 |
| Funding from Information Technology Reserve | (\$87,000) |
| Information Technology Licences & Network | \$125,000 |
| Total – Operational Funding Requests (net) | \$555,000 |

3 – Capital Expenditure

In addition to the capital projects already approved as part of the 2017/18 - 2020/21 Delivery Program, it is proposed to also include the following capital items in the 2019/20 budget and 2017/18-2020/21 Delivery Program:



| Capital Expenditure | 2019/20 |
|---|------------------|
| Open Space Truck | \$130,000 |
| IT Hardware Replacement Strategy Desktops and Servers | \$100,000 |
| Domestic Waste Management Trucks x 3 | \$2,022,000 |
| Funding from Domestic Waste Management Reserve (Trucks) | (\$2,022,000) |
| Total – Capital Funding Requests (Net) | \$230,000 |

4 – Community Infrastructure Renewal Program (CIRP)

Council has proposed the following additional priority works for inclusion in the 2019/20 budget:

| Community Infrastructure Renewal Program | Cost | Expected Delivery |
|---|--------------------|-------------------|
| Ingleburn Road - Camden Valley Way (CVW) to Rickard Rd - part 100 overlay, patch, 2 coat seal | \$400,000 | 2019/20 |
| Dickson Road - Ingleburn Rd to Heath Rd - patch and 1 coat seal | \$64,000 | 2019/20 |
| Heath Rd - CVW to Rickard Rd - patch and 2 coat seal | \$155,000 | 2019/20 |
| Byron Road - full length- patch and 2 coat seal | \$162,000 | 2019/20 |
| Hulls Rd - full length - 1 coat seal | \$19,000 | 2019/20 |
| Liquidamber Reserve - Car parking spaces | \$250,000 | 2019/20 |
| The Cascades, Mt Annan Park improvement works - seating, bridges and bollards | \$300,000 | 2019/20 |
| Improvements to Kirkham Park amenities | \$300,000 | 2019/20 |
| John Oxley Cottage - Building improvements to the Visitor / Tourist Centre | \$250,000 | 2019/20 |
| Onslow Oval Entry Gates Heritage Renewal | \$200,000 | 2019/20 |
| Pat Kontista Reserve - Ground improvements - seating, pathways | \$250,000 | 2020/21 |
| Catherine Fields Reserve - Ground and building improvements | \$150,000 | 2020/21 |
| Jack Nash Reserve - Playing surface and ground improvements | \$400,000 | 2020/21 |
| Narellan Park - Ground improvements (Part of Narellan Hub Stage 2) | \$300,000 | 2020/21 |
| Nott Oval buildings - Repair of old building | \$300,000 | 2020/21 |
| Camden RSL Youth Club – Building improvements | \$200,000 | 2020/21 |
| Narellan Library – Forecourt improvements – shade, landscaping, paving | \$300,000 | 2020/21 |
| Camden Pool Buildings - Canteen and residential unit Improvements to the Building | \$150,000 | 2021/22 |
| Cowpasture Oval Amenities - Refurbishment of amenities | \$150,000 | 2022/23 |
| Civic Centre Undercroft – Building and interior improvements, minor upgrades, drainage improvements | \$800,000 | 2022/23 |
| Total – Community Infrastructure Renewal Program | \$5,100,000 | |

The program of works above is the same consulted with the community when Council considered whether to make application to the Independent Pricing and Regulatory Tribunal (IPART) for a continuation of a 1.10% special rate variation (SRV). Council at

its Ordinary Council meeting 12 February 2019 decided not to continue with the SRV but requested officers identify other opportunities to fund the program as part of considering the 2019/20 and future years Operational Plan's (budgets).

A combination of Council reserve funds, the 2019/20 budget surplus and a review of current priorities within Council's capital works programs will allow the proposed CIRP to be funded over the next 4 years. This does not require Council to change the priority of any major projects currently endorsed in its 4-year Delivery Program. An update on Council's major projects is detailed below.

Major Projects Update

The following table provides a highlight of Major Capital Works to be completed over the next two years including references to major projects already completed or nearing completion as part of Council's adopted 2018/19 budget and 2017/18 - 2020/21 Delivery Program. The projects continue to be a prudent response to the needs of a growing community over the remaining two years of the Delivery Program.

| Capital Works Projects (Project Description) | Cost | Expected Delivery |
|--|--------------|-------------------|
| Concept Design Upgrade of Ingleburn Rd, Rickard Rd & Edmondson Ave | \$2,900,000 | 2019/20 |
| Kirkham Sports Fields | \$1,995,000 | 2019/20 |
| Kirkham BMX Complex | \$1,674,000 | 2019/20 |
| Spring Farm Community Facility | \$3,009,000 | 2019/20 |
| Catherine Park Community Facility | \$2,179,000 | 2019/20 |
| Council Depot Redevelopment Stage 1 | \$2,700,000 | 2019/20 |
| Ron's Creek Water Play Facility (Oran Park) | \$1,538,000 | 2019/20 |
| Narellan Sports hub Stage 2 | \$17,300,000 | 2020/21 |
| Camden - Cricket - Fergusons | \$8,350,000 | 2020/21 |
| Synthetic Football Pitch | \$2,800,000 | 2020/21 |
| Leppington - Byron Rd - Design - Ingleburn to Bringelly | \$7,600,000 | 2020/21 |
| Leppington - Ingleburn Rd - Design Rickard Rd to Eastwood Rd | \$6,700,000 | 2020/21 |

Other major projects that have been completed during this Delivery Program period:

Completed

- Harrington Park youth facility \$1.14 million.
- Sedgewick Reserve youth facility \$1.36 million.
- Curry Reserve water play facility \$2.5 million.
- Oran Park Library \$13.7 million.
- Stage 3 – Camden Town Centre Upgrade \$3.4 million.
- Camden Valley Way / Macarthur Road Intersection Upgrade \$4.95 million.
- Graham Hill Road / Richardson Road Upgrade \$3.9 million.



Projects nearing completion

- Stage 4 – Camden Town Centre Upgrade \$3.6 million.

2019/20 OPERATIONAL PLAN HIGHLIGHTS

Rate Income

As previously discussed, Council has not made application to IPART for a continuation of its current SRV. This will result in rate income being decreased 1.10% from 2019/20. The decrease of the 1.10% is subtracted from the allowable limit which is the increase determined by IPART for all Councils in NSW.

Council was advised in November 2018 that IPART had determined an allowable increase in rating income for 2019/20 of 2.70%. Rate revenue estimates included within Council's Revenue Policy have been prepared on the basis of a net increase of 1.60% (2.70% less 1.10%) which includes the reversal of the current special rate variation. The impact on the average residential assessment is approximately \$18.83 per year (36c per week).

Rates for the 2019/20 rating year will be based on 2016 land valuations as provide by the NSW Valuer General's Office.

Farmland Rating

Council adopted its Farmland Financial Assistance Package 23 October 2018. As part of that resolution Council is required to review the current level of discount provided to farmland rated properties as part of the 2019/20 budget. This was addressed at the Councillor budget workshop 16 April 2019; with no further action required.

Stormwater Management Levy

Council will continue to levy properties that receive a stormwater service with the Stormwater Management Levy, which is \$25 per annum for land categorised as residential. This is the maximum levy that can be charged under the *Local Government Act 1993*.

The proposed charges for the Stormwater Management Levy can be found in Council's Fees and Charges schedule and the proposed program of works for the 2019/20 financial year can be found in Council's Revenue Policy.

Domestic Waste Charges

It is proposed to increase the domestic waste charges by 2.50%. The impact on the average 120 litre service is approximately \$8.90 per year (17c per week). This increase is required to recover the cost of providing the service, future increases in disposal costs and funding Council's waste plant replacement program.

The proposed charges for Waste Services can be found in Council's Fees and Charges schedule for the 2019/20 financial year.

Fees and Charges

Proposed fees and charges for 2019/20 have generally been increased by 2.30% in line with CPI except for fees which are set by regulation, are prepared on a cost recovery basis or where Council provides the service in a competitive market.

Council’s Fees and Charges Schedule for the 2019/20 financial year will be part of the documentation placed on exhibition for public comment.

Investment Income

Council has an adopted investment policy which outlines the way Council may invest funds, risk profile considerations and the types of institutions and products which it may invest in.

Interest projections for 2019/20 have been prepared based on generating a return on investment of 2.80% (this includes a performance factor of 1%). This is the same projected rate used as part of the 2018/19 budget. Council is currently achieving a return on its investment portfolio of approx. 3.01% (March 2019).

Loan Borrowings - External

Council’s Long-term financial plan (LTFP) includes an indicative borrowing of \$3 million for land acquisitions. The acquisitions will be the subject of a separate report to Council upon details being final.

The LTFP also includes an indicative increase in the level of loan borrowing and estimated debt servicing in 2021/22 and 2022/23 to fund stage 2 of the Central Administration Centre and part fund the Oran Park Leisure Centre. The actual loan borrowings (if any) will be known once detailed designs and final funding package has been endorsed by Council. Council’s current financial position is always considered before proceeding to borrow.

Where possible Council will also take advantage of low-cost interest schemes offered by the NSW State Government that assist Councils with the cost of growth.

Council’s proposed debt is shown in the table below:

| | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
|--|---------------------|---------------------|---------------------|---------------------|
| Principal Outstanding | \$27,687,159 | \$26,215,500 | \$34,401,225 | \$46,103,793 |
| Debt Servicing Costs (principal & interest) | \$4,896,200* | \$2,681,500* | \$2,448,400 | \$3,132,800 |

(*the decrease in debt servicing is a result of 2019/20 being the last year of repayments to NSW Treasury for the Lodges Rd/Hilder St upgrade project)

Department of Planning (DOP) Interest Free Loan – Lodges Rd/Hilder St upgrade

In 2010, Council borrowed \$11.8 million dollars from the DOP to upgrade Lodges Rd and Hilder St, Elderslie. The loan was over ten years and was interest free under the Local Infrastructure Fund (LIF). Upon completion of the works not all funds had been expended leaving an unspent loan balance including interest (to date) of approximately \$3.7 million in reserve.



By December 2019, Council will have fully repaid the loan meaning the unspent loan funds held in reserve could be utilised by Council for other purposes. The reserve funds have been identified as a funding source for the 2017/18 - 2020/21 Delivery Program. These funds are proposed to be utilised in the 2019/20 and 2020/21 Operational Plans (budgets).

Reserve Transfers

In addition to the reserve transfers already approved as part of the 2017/18 - 2020/21 Delivery Program, the following reserve transfers are also proposed to be made as part of the 2019/20 budget and 2017/18 - 2020/21 Delivery Program:

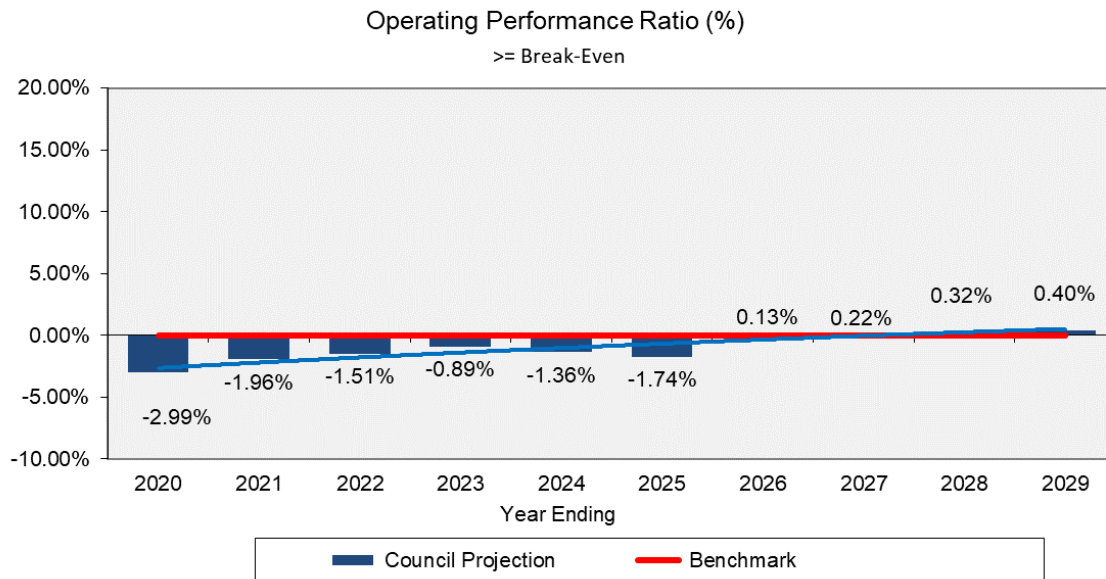
| Proposed Reserve Transfers (Net) | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
|-------------------------------------|----------------------|--------------------|------------|------------|
| Transfer from Capital Works Reserve | (\$1,000,000) | (\$500,000) | \$0 | \$0 |
| Transfer from Working Funds Reserve | (\$437,000) | \$0 | \$0 | \$0 |
| Total | (\$1,437,000) | (\$500,000) | \$0 | \$0 |

Other minor or recurrent reserve transfers are contained within the draft 2019/20 Operational Plan (budget). This report will recommend that Council approve all internal reserve transfers.

FINANCIAL SUSTAINABILITY INDICATORS

Operating Performance Ratio

This ratio measures Council’s ability to fund operations (including non-cash depreciation) now and into the future. The benchmark for this ratio is to break even.



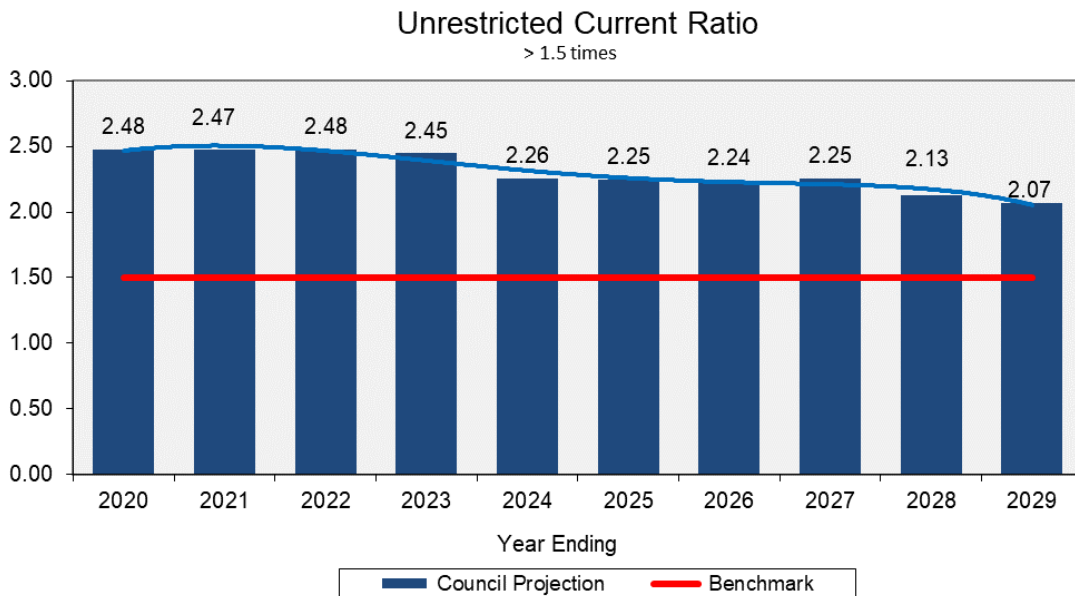
The Camden LGA is one of the fastest growing areas in NSW. This brings the challenges of planning and delivering service demand and infrastructure sometimes

years before additional income is realised through growth. Rates and annual charges income are expected to double over the next 10 years, providing greater economies of scale in the later years of the long-term financial plan. The Operating Performance Ratio remains below breakeven in the early years predominately due to high depreciation expense, resulting from infrastructure constructed for future growth in the area. A Council undertaking greenfield developments cannot decide to deliver infrastructure once the population is fully realised, it must deliver services and infrastructure from the time growth commences.

It is important to note that the operating performance ratio is not a measure of the Council's budget. Council's budget is reported on a cash basis. Council has a history of adopting balanced budgets and prudently managing expenditure throughout the year to ensure at each quarterly budget review the budget remains in a balanced or surplus position.

Unrestricted Current Ratio

The unrestricted current ratio measures Council's ability to fund short term financial obligations such as loans, payroll and leave entitlements (measures liquidity).



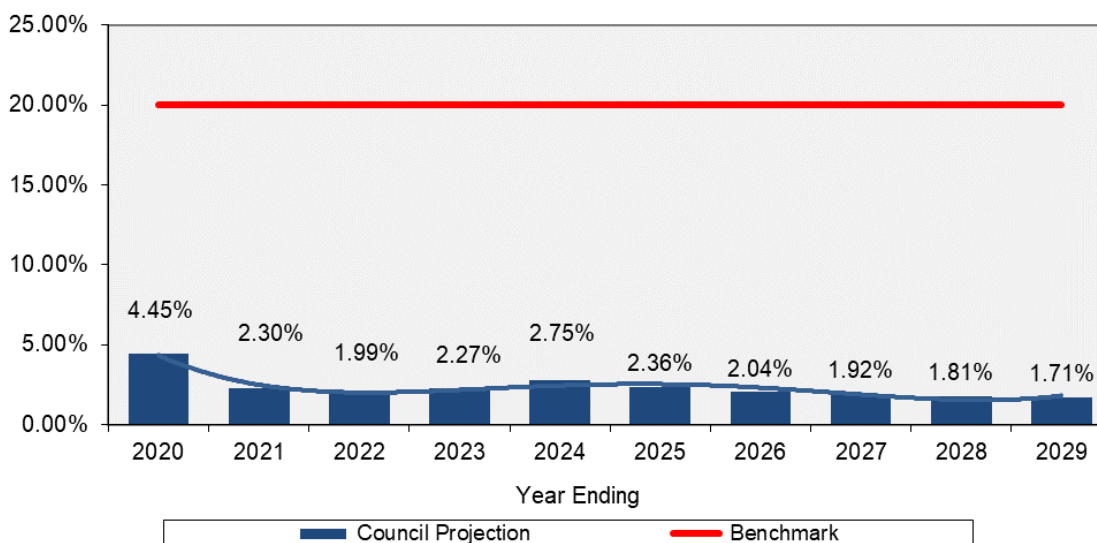
Council's Unrestricted Current Ratio remains above the industry benchmark of 1:1.50 meaning that Council has over double the minimum unrestricted current assets required for a sustainable Council. This ratio will decrease at times as cash reserves are used to fund major projects. The use of reserve funds does not impact Council's ability to deliver existing services or service levels. Council's LTFP remains funded and balanced over life of the plan. Reserves are essentially created to hold funds for a future purpose. The use of reserve funds is completely justified and ultimately reduces Council's reliance on long-term debt.

Debt Service Ratio

The Debt Service Ratio measures what percentage of Council's revenue is being used to service debt.

Debt Service Ratio

Between 0% to 20%



Council's capacity to service debt remains strong. Council's capacity to service debt improves even further in future years as our budget capacity grows over the next ten years.

MAJOR RESERVE BALANCES

The balances available to Council for future allocation from its two major reserves are shown below. The balance of these reserves will be increased over time. Any budget surplus realised at the March 2019 budget review and June 2019 budget review could be considered as ways of increasing the balances in both reserves.

| Capital Works Reserve | |
|---|--------------------|
| Current Reserve Balance | \$7,046,137 |
| Less: 2016/17 Revotes | (\$1,208,850) |
| Less: 2018/19 Approved budget allocations | (\$3,741,900) |
| Less: 2019/20 Approved budget allocations | (\$250,000) |
| Less: 2019/20 Draft budget allocations | (\$1,000,000) |
| Less: 2020/21 Draft budget allocations | (\$500,000) |
| Reserve balance available for allocation | \$345,387 |

| Asset Renewal Reserve | |
|---|------------------|
| Current Reserve Balance | \$538,988 |
| Less: 2017/18 Revotes | (\$228,988) |
| Less: 2018/19 Draft budget allocations | (\$150,000) |
| Reserve balance available for allocation | \$160,000 |

FUTURE QUARTERLY BUDGET REVIEWS

Future quarterly budget review surpluses have been used as a funding source for Council's major projects. Council endorsed this as part of adopting its 2017/18 – 2020/21 Delivery Program. It was estimated that \$500,000 could be funded from each quarterly review from September 2017 through to March 2021. This could provide up to \$7.5 million in funding. Council will require \$5.7 million from future quarterly reviews to fund its Capital Works Program. At each quarterly budget review \$500,000 is transferred to the Capital Works Reserve until the \$5.7 million is fully funded.

As at 30 June 2019, Council will have funded \$4.0 million of the required \$5.7 million. If Council is unable to fund the remaining balance of \$1.7 million through quarterly budget reviews, other Council reserves or loans could be considered.

PUBLIC EXHIBITION

Public exhibition will commence Friday 17 May and conclude Friday 14 June 2019 (inclusive).

The draft documents – Revised Delivery Program (DP) and the Operational Plan (OP) (Budget) – are prepared in accordance with the Integrated Planning and Reporting framework and the *Local Government Act 1993*. The draft documents must be publicly exhibited for a period of 28 days as per the legislation. The documents will be available at Council's Customer Service Centre (Oran Park) and the Camden and Narellan Libraries and will be published on Council's website throughout the course of the exhibition period. Notices will also be placed in a local newspaper.

Submissions and/or comments received will be reported back to Council as part of the adoption of the 2019/20 Operational plan and revised 2017/18 – 2020/21 Delivery Program.

CONCLUSION

The Integrated Planning and Reporting package is now able to be presented to Council and, if approved, be placed on public exhibition for a period of 28 days.

The 2019/20 Operational Plan (budget) maintains existing services and service levels, to ensure Council can service its growing population and address much needed infrastructure to be delivered over the next two years of the Delivery Program.

Rate income will increase in 2019/20 by 1.60%, being the allowable rate increase of 2.70% less the 1.10% reversal of the current special rate variation, and a modest increase in the domestic waste management service, will see average residential rates and annual charges increase by approximately 53 cents per week.

The Draft Delivery Program and 2019/20 Operational Plan (budget) is a responsible budget and continues Council's prudent financial management of historically adopting balanced budgets. Council's financial health ratios continue to be within or better than the IPART benchmarks which supports Camden Council's assessment by IPART and the Office of Local Government of being fit for the future.



RECOMMENDED

That Council approve for public exhibition:

- i. the Draft Delivery Program, Draft 2019/20 Operational Plan (Budget), Draft 2019/20 Capital Works Program and the Revised Long-Term Financial Plan;
- ii. the 2019/20 Draft Revenue Policy and Draft Fees and Charges;
- iii. the Minister's Allowable limit of a 2.70% rate increase and reversal of the current 1.10% special rate variation to apply to the 2019/20 rating year (resulting in a 1.60% increase in rate income for 2019/20); and
- iv. the following proposed reserve transfers:

| Proposed Reserve Transfers (Net) | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
|---|----------------------|--------------------|----------------|----------------|
| Transfer from Capital Works Reserve | (\$1,000,000) | (\$500,000) | \$0 | \$0 |
| Transfer from Working Funds Reserve | (\$437,000) | \$0 | \$0 | \$0 |
| Total | (\$1,437,000) | (\$500,000) | \$0 | \$0 |

ORDINARY COUNCIL

ORD02

SUBJECT: ADOPTION OF REVISED SWIMMING POOL INSPECTION PROGRAM
FROM: Director Planning and Environment
TRIM #: 19/117185

PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of the Revised Swimming Pool Inspection Program.

BACKGROUND

The Swimming Pool Inspection Program (Program) was developed in accordance with the *Swimming Pools Act 1992* (the Act) which requires Council to have a Swimming Pool Inspection Program.

The revised Program reflects the (new) Swimming Pool Regulation 2018 (Regulation 2018). A copy of the revised Program is provided as an **attachment** to this report.

The objectives of the Program are to outline the roles of Council and accredited certifiers in conducting swimming pool barrier inspections. The Program was previously revised in 2015 and endorsed by Council for adoption on the 14 July 2015.

The changes to the Program are relatively minor and reflect the updated legislation. The Program has been reviewed to ensure consistency with the new Regulation 2018 and to ensure the Program is being effectively implemented.

A Councillor briefing on the revised Program was provided on 16 April 2019.

MAIN REPORT

As at March 2019, there were 5,868 private registered swimming pools on the NSW Swimming Pool Register (Register) within the Camden LGA. This compares to 4,260 registered pools in 2013 when the Register was implemented (an increase of 1,608 pools).

Ninety percent of the registered pools are permanent outdoor pools with the remainder being spas, portable/temporary and indoor pools. All private swimming pools must be included on the Register.

There are ten pools in the LGA that are classified as 'mandatory pools' under the Act – meaning they are located in tourist accommodation or multi-occupancy dwellings, such as Harrington Grove. Council's public swimming pools (at Camden and Mount Annan) are not covered by the Program.

Swimming pools are inspected under the following circumstances:

- Where a house with a pool is being sold or leased. Properties for sale with a pool must have attached to the contract:
 - a certificate of compliance *or*



-
- an occupation certificate and a certificate of registration *or*
 - a certificate of non-compliance.
 - Where a complaint is received by Council alleging contravention of the Act.
 - Mandatory pools are inspected every three years.
 - Where an accredited certifier has notified Council of a significant risk or a pool that is non-compliant.

In addition to the circumstances listed above, it is the intention that a limited number of proactive inspections will be carried out as part of the revised Program, including older pools in the established areas of the Camden LGA.

Authorised Council officers and accredited certifiers can inspect swimming pools and issue certificates of compliance or non-compliance. Pool inspections can often require multiple inspections by Council officers, with fees applicable for initial and subsequent inspections.

The Act emphasises the responsibility of the property owner with a swimming pool, including ensuring that the swimming pool is at all times surrounded by a child-resistant barrier that is designed, constructed, installed and maintained in accordance with the standards prescribed by the Regulations.

Council will continue to proactively communicate pool safety information to residents to ensure that pool owners are informed of their responsibilities.

The revised Program includes references to the new Regulation 2018, updated fees and processes and has been reordered and re-worded in various sections to improve the clarity of the document. In addition, the revised Program includes a definition of 'swim spas' which may be used in the same manner as a pool and therefore must be surrounded by a compliant pool fence.

FINANCIAL IMPLICATIONS

There are no financial implications for Council as the result of this report.

CONCLUSION

The changes to Council's Swimming Pool Inspection Program are relatively minor and reflect the updated legislation. The Program meets the requirements of the Act and outlines the roles of Council and accredited certifiers in conducting swimming pool barrier inspections. It is recommended that Council adopt the revised Program.

RECOMMENDED

That Council adopt the Revised Swimming Pool Inspection Program.

ATTACHMENTS

1. Swimming Pool Compliance

ORDINARY COUNCIL

ORD03

**SUBJECT: APPOINTMENT OF COUNCILLOR REPRESENTATIVES TO THE
AUDIT, RISK AND IMPROVEMENT COMMITTEE AND SOUTH WEST
SYDNEY ACADEMY OF SPORT COMMITTEE**

FROM: Director Customer & Corporate Strategy

TRIM #: 19/119179

PURPOSE OF REPORT

To advise Council of the resignation of Cr Fedeli from the Audit, Risk and Improvement Committee (ARIC) and the South West Sydney Academy of Sport Committee, due to recently being elected Mayor of Camden, and recommend Council nominate Councillor representatives to fill those vacancies for the remainder of the Council term.

BACKGROUND

Cr Fedeli has resigned, effective 24 April 2019, from the Audit, Risk and Improvement Committee (ARIC) and the South West Sydney Academy of Sport Committee, due to recently being elected as the Mayor of Camden.

MAIN REPORT

Audit, Risk and Improvement Committee (ARIC)

Cr Fedeli was appointed as a member of Council's Business Assurance and Risk Committee (now Audit, Risk and Improvement Committee) on 27 September 2016. On 23 April 2019, Cr Fedeli was elected as Mayor of Camden.

The Office of Local Government recommends the Councillor membership of the Audit, Risk and Improvement Committee should not include the Mayor of Council. In line with best practice, Cr Fedeli has resigned from the Audit, Risk and Improvement Committee effective from 24 April 2019.

Under the Committee's Charter, two Councillor members are required. The remaining current Councillor member is Cr Morrison. Therefore, it is proposed that Council appoint a second Councillor representative to the Committee.

South West Sydney Academy of Sport Committee

The South West Sydney Academy of Sport Committee was established in 1997 by the NSW Office of Sport and Recreation for the South West Sydney region, which includes the local government areas of Liverpool, Camden, Campbelltown, Wollondilly and Goulburn.

Cr Fedeli has resigned from the Committee, due to recently being elected Mayor of Camden, effective from 24 April 2019 and it is proposed that Council appoint a primary representative to the Committee to replace Cr Fedeli.



FINANCIAL IMPLICATIONS

This report has no direct financial implications to Council.

CONCLUSION

Cr Fedeli has resigned from her roles on the Audit, Risk and Improvement Committee and the South West Sydney Academy of Sport Committee effective 24 April 2019, due to recently being elected Mayor of Camden.

It is proposed that Council appoint a Councillor representative to each of the Audit, Risk and Improvement Committee (ARIC) and the South West Sydney Academy of Sport Committee.

RECOMMENDED

That Council:

- i. note the resignation of Councillor Theresa Fedeli as a member of the Audit, Risk and Improvement Committee and South West Sydney Academy of Sport Committee, due to recently being elected Mayor of Camden;**
- ii. appoint a Councillor representative on the Audit, Risk and Improvement Committee;**
- iii. appoint a Councillor as primary representative on the South West Sydney Academy of Sport Committee; and**
- iv. report to the Audit, Risk and Improvement Committee and write to the South West Sydney Academy of Sport Committee to advise the outcome of this report.**

ORDINARY COUNCIL

ORD04

SUBJECT: NARELLAN SPORTS HUB MASTERPLAN
FROM: Director Sport, Community & Recreation
TRIM #: 19/116772

PURPOSE OF REPORT

To advise Council of the outcomes of the public exhibition of the updated Narellan Sports Hub Masterplan and seek Council's endorsement of the Narellan Sports Hub Masterplan and proposed Stage 2 works.

BACKGROUND

In 2014 Council developed a vision to establish a regional sports hub to meet increasing demands and to take advantage of sports development opportunities created by population growth. The first stage of Narellan Sports Hub was opened in October 2017 and included 30 netball courts, an amenities building, a playground, access roads and car parking, and connected the existing hockey and rugby league facilities as part of the integrated sports hub.

The updated Narellan Sports Hub Masterplan includes proposed Stage 2 facilities including an additional 14 netball courts, a dedicated athletics facility with synthetic track and clubhouse, an extended international rugby league field, a walking and cycling track, lighting, roadways and additional parking. These new facilities will create a major sporting hub catering to the needs of the current and future community, suitable for hosting regional and state events for a number of sports.

Council has liaised closely with key sporting groups, including Camden Cycle Club, Camden District Netball Association, Narellan Jets Rugby League Football Club, Metropolitan South West Hockey Association and Camden Athletic Club, in the review of the Masterplan. The review process has helped to ensure that user needs have been incorporated into the updated Narellan Sports Hub Masterplan and proposed Stage 2 works. The delivery of Stage 2 is expected to be completed in May 2021.

This draft masterplan was placed on public exhibition from 1 to 28 March 2019. Issues raised during the public exhibition period were briefed to Council on 16 April 2019.

MAIN REPORT

The draft Narellan Sports Hub Masterplan received 23 submissions during the exhibition period. Three submissions were received on behalf of the following organisations, Camden Athletics Club, Skate NSW and NSW Health, and South Western Sydney Local Health District. A total of 20 individual submissions were also received.

A copy of the submissions is provided as a **supporting document** to this report. A detailed consideration of the issues is provided as an **attachment** to this report, and a summary of the key issues is provided below.



Site Issues – General

The following issues were raised relating to the facility as a whole:

- need for well-designed and connected pedestrian pathways with wayfinding signage;
- completion of an access and movement audit in accordance with the *Disability Discrimination Act 1992*;
- ensure adequate visibility for pedestrians, barriers, transit zones and pedestrian crossings;
- facility should be designed and maintained to ensure Crime Prevention Through Environmental Design (CPTED) is achieved;
- support public access to all facilities with no security fencing;
- inclusion of bike racks; and
- inclusion of shade, seating and other heat mitigation measures.

Officer Response

The issues raised will be addressed in the detailed design stage.

Athletics Facility

The following issues were raised relating to the proposed athletics facility

- concern that the athletics facility is hemmed in by other uses on the site and there is inadequate parking;
- inclusion of lighting to competition standard, along with power and data, PA system, and provision for water supply and a 1.2m high fence around the track; and
- request the inclusion of a shaded grandstand on the western side of the facility and security fencing (1.8 metres high) around the perimeter of the facility.

Officer Response

The athletics facility proposed is similar to other district level facilities and parking has been designed to be shared between the sporting codes.

Inclusion of lighting, power and data, PA system, and provision for water supply and a 1.2 metre high fence around the track will be addressed in the detailed design stage.

A shaded grandstand on the western side of the facility is outside the scope of the proposed Stage 2 works. Security fencing is not supported as the facility has been designed to be open to the community.

Cycling Facility

The following issues were raised relating to the proposed use of the site for criterion:

- no speed bumps in the criterion circuit, one way cross fall in the hot mix surface and cross fall in the correct direction and a gate between the criterion circuit and hockey / rugby league facilities;
- request roll and kerb gutter and no centre line marking; and
- request a dedicated velodrome for track cyclists and children to learn to ride.

Officer Response

The design of the internal road (speed bumps and cross fall) will be addressed in the detailed design stage. A gate between the criterion circuit and hockey/rugby league facilities will also be addressed in the detailed design stage to ensure the safety of riders during criterion events.

The use of roll and kerb gutter is not supported as there is sufficient width (6m) provided on the internal road to allow for criterion events. Centre line marking is required however alternative paint / line marking material will be used to reduce slippage.

A dedicated velodrome is outside the scope of the proposed Stage 2 works. A Community and Road Education Scheme (CARES) is being considered for other sites in future development areas.

Netball Facility

The following issue was raised in relation to the proposed netball courts:

- questioned the need for an additional 14 netball courts and suggested 10 additional courts would be adequate.

Officer Response

The original plan proposed 44 netball courts and this provision is in line with requests from Camden and District Netball Association.

FINANCIAL IMPLICATIONS

Funding of \$17.3 million for delivery of Stage 2 of the draft Narellan Sports Hub Masterplan is included in the Delivery Program, with \$11.3 million from the Western Parkland City Liveability Program, \$5 million from the NSW Government's Greater Sydney Sports Facility Fund and \$1 million from Council funds.

CONCLUSION

The updated Narellan Sports Hub masterplan has been publicly exhibited and 23 submissions were received. The submissions have been considered with issues identified in the report to be addressed through the detailed design stage. It is recommended that Council endorse the updated Masterplan and Council proceed with the delivery of the proposed Stage 2 works.

RECOMMENDED

That Council:

- i. adopt the updated Narellan Sports Hub Masterplan; and**
- ii. advise submitters of the outcome of this report.**

ATTACHMENTS

1. Draft Narellan Sports Hub Masterplan Summary of Submissions
2. Draft Narellan Sports Hub Masterplan - Submissions - *Supporting Document*



ORDINARY COUNCIL

ORD05

SUBJECT: CAMDEN TOWN FARM REMEDIATION
FROM: Director Sport, Community & Recreation
TRIM #: 19/120046

PURPOSE OF REPORT

To consider a request from the Camden Town Farm Management Committee for \$30,000 (excluding GST) to undertake remediation works at the Camden Town Farm.

BACKGROUND

Council endorsed at its meeting on 28 June 2016 a Master and Management Plan for the Camden Town Farm. The Master and Management Plan outlines a range of potential uses of the facility whilst maintaining its significant heritage value to the Camden community.

As part of this process, a preliminary site investigation was undertaken to ensure that the site was suitable, from a contamination perspective, for the proposed uses.

The preliminary site report found that further investigation was required to determine the contamination status and potential distribution of impacted material.

The matter was briefed to Council on 9 April 2019.

MAIN REPORT

A development application was submitted in 2017 to allow functions, in accordance with the Master and Management Plan. As part of the development application Douglas Partners Pty Ltd were commissioned to prepare a Remediation Action Plan, as required by the preliminary site investigation report.

The development consent for the Camden Town Farm was issued on 13 December 2018 permitting the use of the site in accordance with the Master and Management Plan 2016. The development consent now requires the remediation of the site.

Quotations have been sought for the remediation of the site, and the Camden Town Farm Management Committee is now seeking funding from Council to undertake these works. All works will be coordinated by Council.

FINANCIAL IMPLICATIONS

It is proposed to allocate \$30,000 (excluding GST) from the March quarterly budget review surplus to fund this request.

CONCLUSION

A development consent has been issued to allow use of the Camden Town Farm in accordance with the Master and Management Plan and remediation of the site is required. The Camden Town Farm Management Committee is requesting \$30,000

(excluding GST) from Council to engage a suitably qualified organisation to undertake the remediation of the land.

RECOMMENDED

That Council allocate \$30,000 (excluding GST) from the March quarterly review to undertake the remediation of the Camden Town Farm.



ORDINARY COUNCIL

ORD06

SUBJECT: RESIGNATION AND APPOINTMENT OF NEW MEMBERS - CAMDEN BICENTENNIAL EQUESTRIAN PARK COMMITTEE

FROM: Director Sport, Community & Recreation

TRIM #: 19/120049

PURPOSE OF REPORT

The purpose of the report is to receive additional information regarding the proposed delegates from the Premier User Groups on the Camden BEP Management Committee and to:

- note Councillor Paul Farrow's resignation as a primary Councillor representative on the Camden Bicentennial Equestrian Park Management Committee;
- seek a nomination for a Councillor representative on the Camden Bicentennial Equestrian Park Management Committee;
- note the resignation of two members of the Camden Bicentennial Equestrian Park Management Committee; and
- obtain Council endorsement for the nomination of new representatives to the Committee.

BACKGROUND

Council considered a report at its meeting of 23 April 2019 regarding the resignation and appointment of new members for the Camden Bicentennial Equestrian Park (BEP) Management Committee. This is provided as an **attachment** to this report. Council resolved to defer the matter to the next Council meeting to allow time to receive further information regarding the proposed delegates to represent the Premier User Group on the Camden BEP Management Committee.

MAIN REPORT

Additional information regarding the proposed delegates to represent the relevant Premier User Group on the Camden BEP Management Committee has been obtained and is provided as a **supporting document** to this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

CONCLUSION

Council considered a report at its meeting of 23 April 2019 regarding the resignation and appointment of new members for the Camden BEP Management Committee. Additional information regarding the proposed delegates to represent the relevant Premier User Group on the Camden BEP Management Committee has been obtained.

These nominations are supported by the Camden BEP Management Committee and are recommended to Council for endorsement.

RECOMMENDED

That Council:

- i. note the resignation of Councillor Paul Farrow as a primary Councillor representative on the BEP Management Committee;**
- ii. nominate a Councillor representative to be a primary representative to the BEP Management Committee and if required an alternate representative;**
- iii. note the resignations of James Norris & Lillian Greenslade from the BEP Management Committee;**
- iv. endorse that Tatiana Secombe moves from alternate delegate for Wollondilly Polocrosse Club to delegate;**
- v. endorse the appointment of Vanessa Baxter as alternate delegate on the BEP Management Committee for Wollondilly Polocrosse Club;**
- vi. endorse the appointment of Mitch Payseno as alternate delegate on the BEP Management Committee for County of Cumberland Camp Draft Club;**
- vii. endorse the appointment of Elysha Sargent & Kate Hogan as alternate delegates on the BEP Management Committee for Cobbitty Pony Club;**
- viii. write to the BEP Committee to advise of Council acceptance of the nominated representatives;**
- ix. write to the Camden Men's Shed, Wollondilly Polocrosse Club, Council of Cumberland Camp Draft Club and Cobbitty Pony Club to advise the outcome of this report; and**
- x. write to resigning members of the BEP Committee and thank them for their efforts.**

ATTACHMENTS

- 1. Council Report 23 April 2019 - Resignation and Appointment of New Members to the Camden BEP**
- 2. Camden Bicentennial Equestrian Park - Nominee Information - May 2019 - *Supporting Document***