



Camden Council

Business Paper

Ordinary Council Meeting
26 November 2019

Camden Council
Administration Centre
70 Central Avenue
Oran Park



COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
CRET	Camden Region Economic Taskforce
DA	Development Application
DCP	Development Control Plan
DPIE	Department of Planning, Industry & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement

General Manager
Ron Moore

Mayor
Theresa Fedeli

Director Customer and
Corporate Strategy
Tim Butler

Director Sport
Community and Activation
Tina Chappell

Chief Financial Officer
Paul Rofe

Director Planning and Environment
Nicole Magurren

Director Community Assets
Sandra Kubecka

SEATING DIAGRAM

Camden Ordinary Council Meeting

Deputy Mayor
Rob Mills

Councillor
Peter Sidgreaves

Councillor
Lara Symkowiak

Councillor
Michael Morrison

Councillor
Eva Campbell

Councillor
Ashleigh Cagney

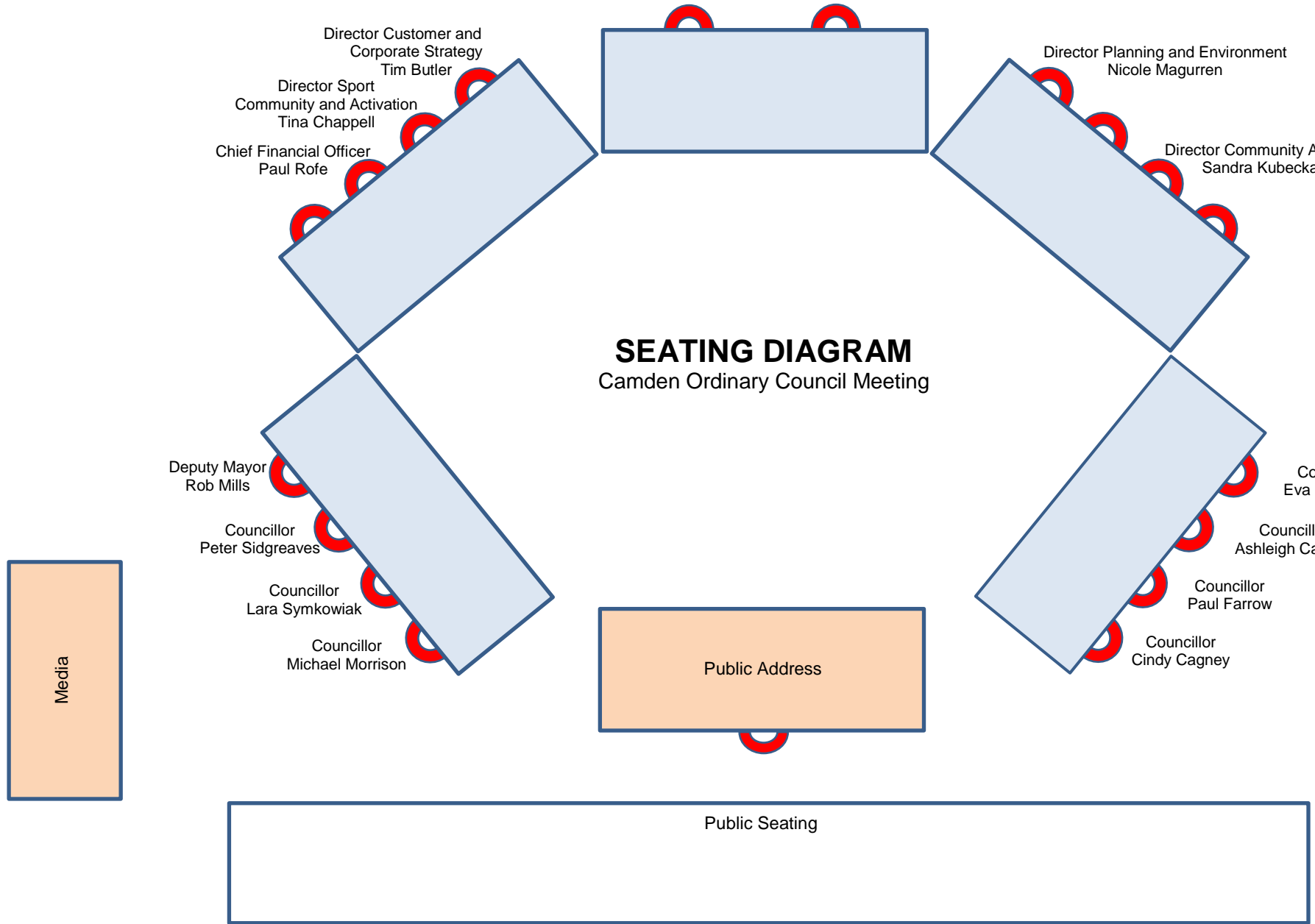
Councillor
Paul Farrow

Councillor
Cindy Cagney

Media

Public Address

Public Seating



ORDINARY COUNCIL

ORDER OF BUSINESS - ORDINARY COUNCIL

Prayer	6
Acknowledgement of Country	7
Recording of Council Meetings	8
Leaves of Absence	9
Declaration of Interest.....	10
Public Addresses	11
Confirmation of Minutes	12
Mayoral Minute	13
ORD01 Planning Proposal - Denbigh Transition Area within Arcadian Hills, Cobbitty	14
ORD02 Planning Proposal - 187 & 191 Turner Road, Currans Hill	24
ORD03 Variations to Development Standards approved under Staff Delegation (Quarterly Report).....	34
ORD04 Review of Ward Boundaries 2019.....	36
ORD05 September Review of the 2019/20 Operational Plan (Budget)	38
ORD06 Investment Monies - October 2019	43
ORD07 Busking Policy	44
ORD08 Constrained Lands Policy	47
ORD09 Review of Tree Management Policy	49
ORD10 Western Sydney Infrastructure Plan - Local Roads Package Round 3 - Acceptance of Grant Funding	51
ORD11 Acceptance of Grant Funding - NSW Youth Opportunities Program for Camden Creatives Take The Lead.	54
ORD12 Community Financial Assistance - Civic Centre Cultural Performance Subsidy.....	56
ORD13 Community Sponsorship Program January - July 2020	60
ORD14 Community Small Grants Program 2019/2020.....	63
ORD15 Tender T009/2019 - Human Resource Information Management System	68
ORD16 Tender T016/2019 - Valuation Services Panel.....	70
ORD17 Tender T021/2019 - Construction of a new park at Olive Hill Drive, Cobbitty	73
ORD18 Tender T017/2019 – Heating, Ventilation and Air-Conditioning Camden Council Buildings.....	76
ORD19 Minutes of the 7 August 2019 Audit, Risk and Improvement Committee Meeting.....	79
ORD20 Closure of the Meeting to the Public	81



ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

ORDINARY COUNCIL

SUBJECT: RECORDING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being audio recorded by Council staff for minute taking purposes.

No other recording by a video camera, still camera or any other electronic device capable of recording speech, moving images or still images is permitted without the prior approval of the Council. The Council has not authorised any other recording of this meeting. A person may, as provided by section 10(2)(a) or (b) of the *Local Government Act 1993*, be expelled from a meeting of a Council for using or having used a recorder in contravention of this clause.

ORDINARY COUNCIL

SUBJECT: LEAVES OF ABSENCE

Leaves of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leaves of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors should be familiar with the disclosure provisions contained in the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines. Speakers must submit an application form to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 22 October 2019.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 22 October 2019, copies of which have been circulated, be confirmed and adopted.



ORDINARY COUNCIL

SUBJECT: MAYORAL MINUTE

Consideration of Mayoral Minute (if any).



ORDINARY COUNCIL

ORD01

**SUBJECT: PLANNING PROPOSAL - DENBIGH TRANSITION AREA WITHIN
ARCADIAN HILLS, COBBITTY**

FROM: Director Planning and Environment

TRIM #: 19/301705

PROPERTY ADDRESS: 33 Bangor Terrace, Cobbitty
Lot 745 DP 1231306

PROPONENT: Design and Planning

OWNER: AV Jennings Property Ltd

PURPOSE OF REPORT

The purpose of this report is to advise Council of a draft Planning Proposal for 33 Bangor Terrace, Cobbitty and to recommend the draft Planning Proposal be forwarded to the Department of Planning, Industry and Environment (DPIE) for Gateway Determination.

The draft Planning Proposal is provided as an **attachment** to this report.

BACKGROUND

In March 2019, a Planning Proposal was lodged by Design and Planning on behalf of the landowners of 33 Bangor Terrace and 351 Cobbitty Road, Cobbitty. In August 2019, the proposal was amended to only include 33 Bangor Terrace, Cobbitty.

The proposal seeks to amend *State Environmental Planning Policy (Sydney Region Growth Centres) 2006* (Growth Centres SEPP) Land Zoning (LZN), Minimum Lot Size (LSZ), Height of Building (HOB) and Special Areas (SAM) Maps applying to a portion of the site.

The proposal aligns the zoning boundaries between the E4 Environmental Living zoned land within the Denbigh Transition Area and the R1 General Residential zoned land south of the Transition Area, to be consistent with the adopted Oran Park Part B Development Control Plan for the Denbigh Transition Area (Part B DCP).

This will facilitate the development of six residue lots currently zoned E4 within Stage 8 of the Arcadian Hills estate. The proposal will result in a net increase of 1,300m² of land zoned R1 General Residential.

Since 1 June 2018, Planning Proposals are referred to the Camden Local Planning Panel (Panel) for advice. The draft Planning Proposal was considered by the Panel on 15 October 2019. The Panel's recommendations are discussed later in this report and are provided as an **attachment** to this report.

The draft Planning Proposal was notified for 14 days from 21 May to 4 June 2019. One submission was received and subsequently withdrawn. Councillors were briefed on this proposal on 8 October 2019.

Locality

The subject site is within the Arcadian Hills estate which forms part of the Denbigh Transition Area. The Denbigh Transition Area was rezoned in 2007 as part of the Oran Park Precinct. There is existing and future residential development to the west and south of the site. The site will be accessed by Bangor Terrace (local road) and Charles McIntosh Parkway (sub-arterial road) which connect to The Northern Road, located east of the site as shown in **Figure 1**.

The site partially falls within the heritage curtilage of the Denbigh Homestead (Denbigh). Denbigh is listed on the State Heritage Register, with the listing comprising of the homestead, associated outbuildings and the landscape setting. Due to its interface with the Denbigh curtilage, the site forms part of the Denbigh Transition Area as shown in **Figure 2**.



LEGEND




-  Subject Site (33 Bangor Terrace, Stg 8 of Arcadian Hills Development)
-  Denbigh Curtilage
-  Denbigh Transition Area (Southern Viewscape)

Figure 1: Subject Site

Denbigh Transition Area

The Denbigh curtilage is separated from the proposed residential development within the Denbigh Transition Area by a natural ridgeline, which extends along the northern, eastern and southern boundaries of the heritage curtilage area. The Denbigh Transition Area comprises of the Southern, Central and Northern Viewscape Precinct as per the Part B DCP. The site forms part of the Southern Viewscape Precinct, which is located along the southern boundary of the Denbigh curtilage.

Planning outcomes for the Denbigh Transition Area were determined as part of the preparation of the Part B DCP, provided as an **attachment** to this report.



The Part B DCP came into force on 13 September 2016 and includes measures to achieve visual screening of residential development from the Denbigh curtilage and to guide residential development within the Denbigh Transition Area.

The Part B DCP employs a range of measures, including a land forming strategy, building height controls and lot size controls. This is discussed later in this report to inform the assessment of potential heritage and visual impacts of the draft Planning Proposal.

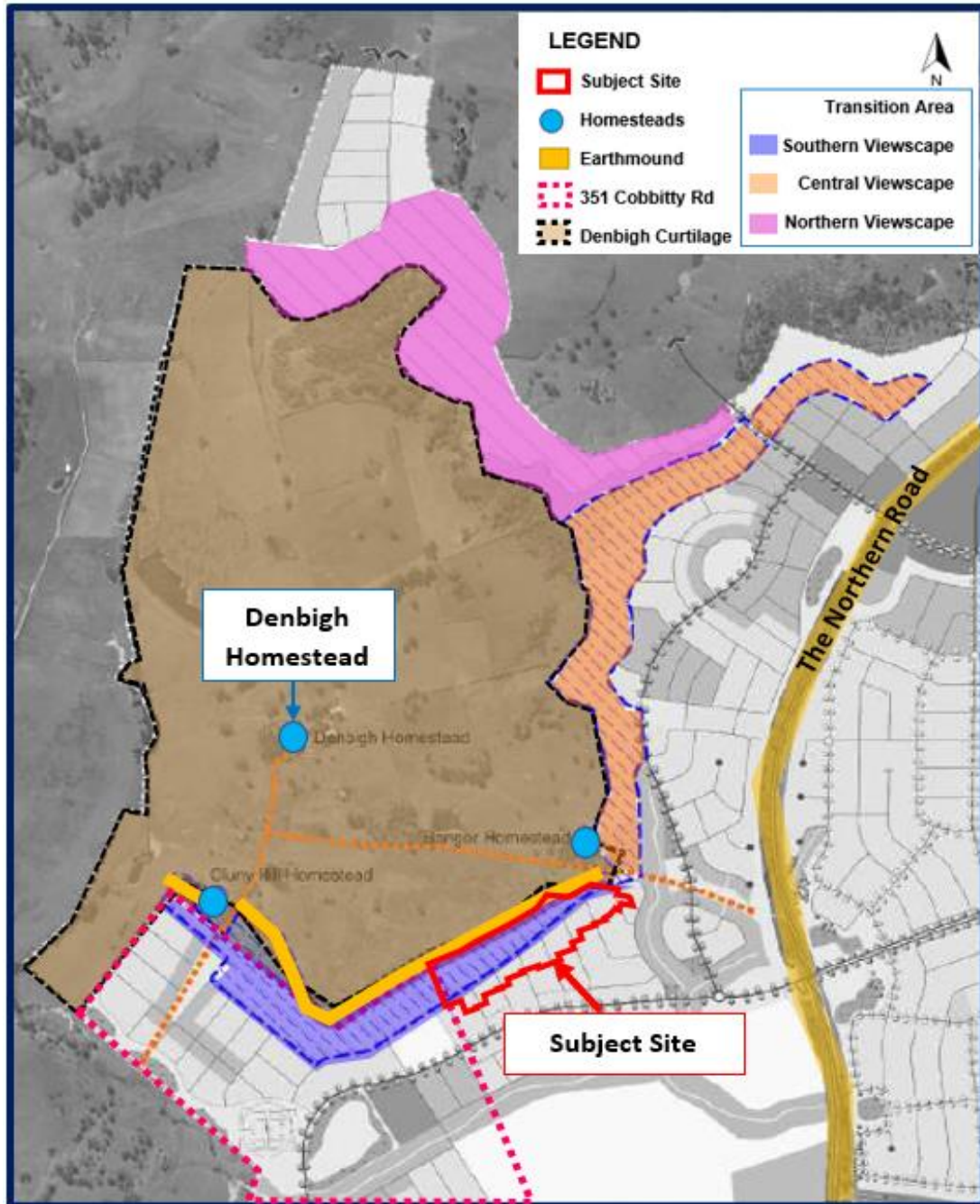


Figure 2: Locality Map

Development History

The relevant development history of the site is summarised in **Table 1**.

Date	Development
30 October 2017	Approval of DA/2017/113/1 for earthworks, construction of an earth mound to provide visual screening including landscaping, fencing, retaining walls, construction of a private access and associated site works.
13 March 2019	Approval of DA/2017/234/1 for Stage 8 – Arcadian Hills Development for Torrens title subdivision to create 52 residential lots, Community Title subdivision to create 24 residential lots, construction of roads, pedestrian links, landscaping and associated site works.

Table 1: Development History

Extensive work was undertaken as part of DA/2017/113/1 and DA/2017/234/1, to determine the location and form of mounding and adjoining large residential lots to provide an effective transition area. The subdivision plan approved under DA/2017/234/1 is provided in **Figure 3**.

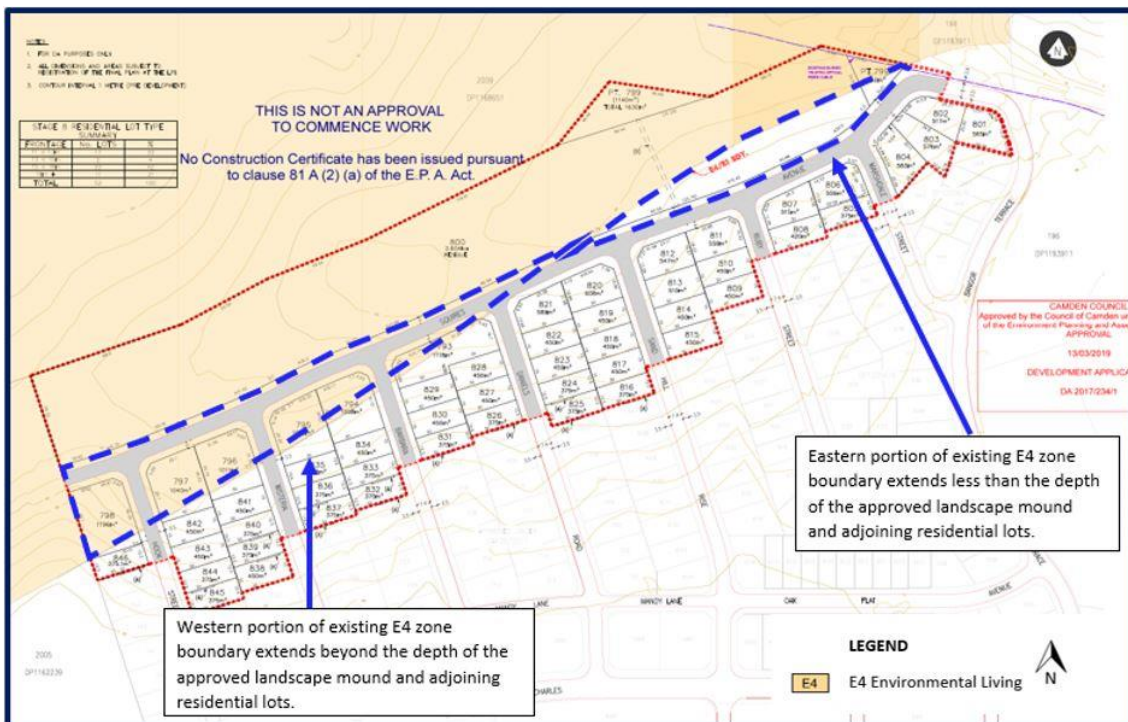


Figure 3: Approved Subdivision Plan for Stage 8 Arcadian Hills (DA/2017/234/1) and Current E4 Zoning Overlay

MAIN REPORT

Zoning and Permissibility

Under the Growth Centres SEPP, the northern portion of the site is zoned E4 Environmental Living and the southern portion of the site is zoned R1 General Residential. The zoning boundaries intend to create a suitable transition between the Denbigh Homestead site and the Arcadian Hills estate.

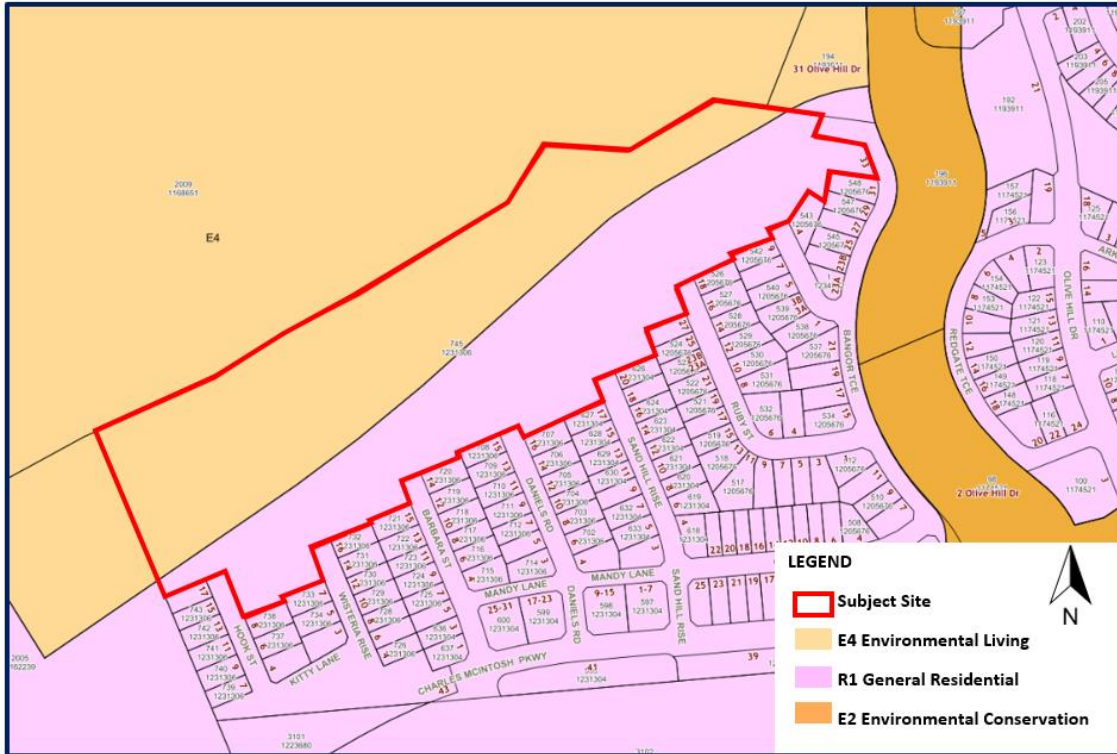


Figure 4: Current Zoning

Summary of Proposal

The draft Planning Proposal seeks to amend the zoning boundary to be consistent with the adopted Part B DCP and approved development. This will enable the further development of six residue lots currently zoned E4 in the western portion of the site.

The draft Planning Proposal seeks to amend the Land Zoning (LZN) Map, Lot Size (LSZ), Height of Buildings (HOB) and Special Areas (SAM) Maps under the Growth Centres SEPP. The Denbigh heritage curtilage remains the same and no change is proposed to the Heritage Map.

A summary of the amendments sought by the draft Planning Proposal is provided below:

- Rezone 0.66ha of E4 zoned land in the western portion of the site to R1 General Residential;
- Rezone 0.53ha of R1 zoned land in the eastern portion of the site to E4 Environmental Living;
- Apply a maximum building height of 6m to the proposed E4 zoned land and 9.5m to the proposed R1 zoned land;
- Apply a minimum lot size of 1000m² to the proposed E4 zoned land and 125m² to the proposed R1 zoned land; and
- Realign the boundary of the Denbigh Transition Area to reflect the location of approved landscape mound and the proposed E4 zoned land.

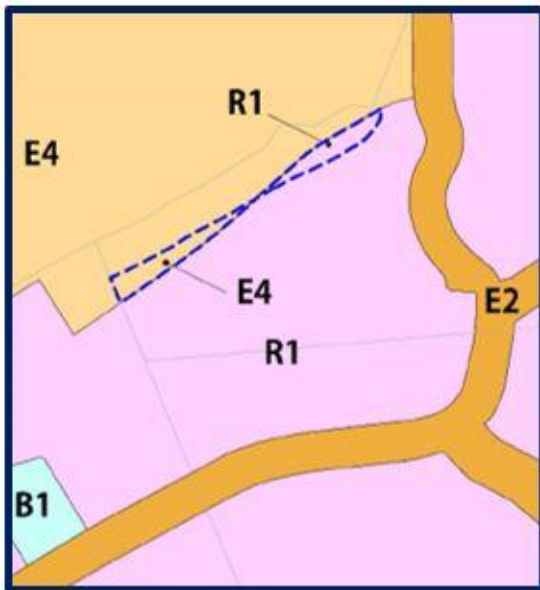


Figure 5: Current Zoning

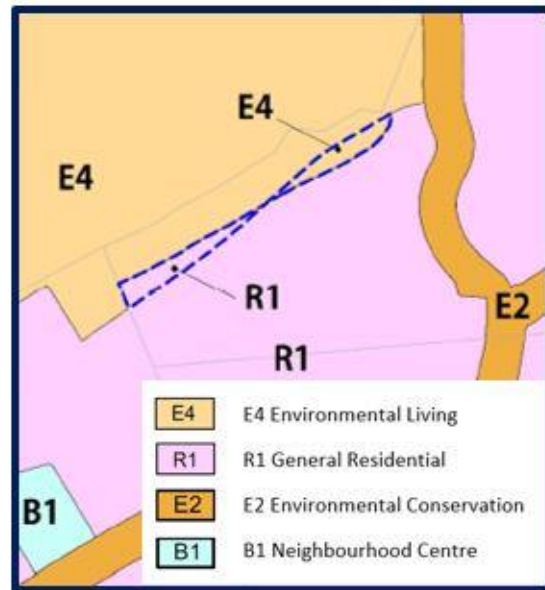


Figure 6: Proposed Zoning

Key Issues

Consistency with Strategic Planning Outcomes for Denbigh Transition Area

The draft Planning Proposal has been lodged following detailed work undertaken as part of the adopted Part B DCP, which outlines the vision and associated development controls for the Denbigh Transition Area. The Part B DCP was prepared through consultation with stakeholders including Council officers, an external heritage consultant, the Denbigh landowner and State agencies, including the Office of Environment and Heritage (OEH) – Heritage Division.

The objectives of the Part B DCP include:

- a. To respect the heritage curtilage of Denbigh;
- b. To obscure the visual impact of development within the Denbigh Transition Area when viewed from the Denbigh homestead and associated rural outbuildings;
- c. To retain and respect the rural context and setting of the Denbigh homestead.

To achieve visual screening, the Part B DCP employs a combination of controls including:

- Land forming strategy requiring an earth mound with a maximum height of 4.5m;
- Site regrading requiring a total screening height of building pads of 6m; and
- Building height controls requiring single storey dwelling construction where lots directly adjoin the landscape mound.

To protect the rural heritage of Denbigh, the Part B DCP requires subdivision of land immediately adjoining the landscape mound to be in the form of large lots.

Officer Comment

To date, the following work has been completed under existing development consents:

- A landscape mound has been constructed and is required to be re-vegetated.



- Site-regrading on the residential side of the ridgeline has been completed.
- Maximum building height controls imposed via a S88B restriction.
- Subdivision to create large lots has been approved, where the land immediately adjoins the landscape mound.

The draft Planning Proposal is consistent with the Part B DCP and its broad aims of providing visual screening and protecting Denbigh's rural heritage in that the proposed:

- Zoning outcomes reflect the alignment of the E4 zoned land for the Transition Area and the R1 zoned land for residential development south of the Transition Area.
- Lot size outcomes align with the intent to deliver large lots.
- Building height outcomes align with cross-sections of the Part B DCP.

Compatibility with Local Character

Proposed Minimum Lot Size

The draft Planning Proposal seeks to apply a minimum lot size of 1,000m² to the proposed E4 zoned land and a minimum lot size of 125m² to the proposed R1 zoned land. These changes are consistent with existing minimum lot size controls for these land use zones facilitating:

- Large lots where they immediately adjoin the landscape mound within the Denbigh Transition Area; and
- Smaller lots for residential land south of the Denbigh Transition Area.

Officer Comment

The minimum lot size of 1,000m² for proposed E4 zoned lots is considered appropriate as it facilitates large lots intended for the Denbigh Transition Area as part of the Part B DCP.

The minimum lot size of 125m² for proposed R1 zoned lots is considered appropriate as it facilitates smaller residential lots for land south of the Denbigh Transition Area. A minimum lot size of 125m² has been consistently applied to existing R1 zoned land including land within the Arcadian Hills estate.

Notwithstanding the proposed minimum lot size of 125m², the intent is to deliver lots that range between 300m² to 500m² on the proposed R1 zoned land. This is shown on the submitted staging plan for Stage 8 of the Arcadian Hills estate (provided as an **attachment** to this report). Detached dwellings are proposed to be delivered on these lots which is consistent with the low density, rural residential character of the locality.

Proposed Maximum Building Heights

The draft Planning Proposal seeks to apply a maximum building height of 6m to the proposed E4 zoned land and a maximum building height of 9.5m to the proposed R1 zoned land. These changes are consistent with existing height of building controls for these land use zones facilitating:

- Single storey dwelling construction in the proposed E4 zoned land within the Denbigh Transition Area; and
- Two storey dwelling construction in the proposed R1 zoned land, for residential land south of the Denbigh Transition Area.

Officer Comment

The proposed maximum building height of 6m for proposed E4 zoned land is considered appropriate as it is consistent with the intent of delivering single storey dwellings in the Denbigh Transition Area.

The proposed maximum building height of 9.5m for proposed R1 zoned land is considered appropriate given the location of the land south of the Denbigh Transition Area. Maximum building heights for all lots were determined via detailed cross-section work under approved DA/2017/234/1 and implemented via a s88B Height Restriction. With effective visual screening measures in place as part of the Part B DCP, two storey dwelling construction can suitably occur within the proposed R1 zoned land without being visible from the Denbigh homestead.

Assessment against Key Strategic Documents

An assessment against the Key Strategic Documents is provided as an **attachment** to this report and summarised below.

Greater Sydney Region Plan

The Greater Sydney Region Plan (Region Plan) was released by the Greater Sydney Commission (GSC) on 18 March 2018. The Region Plan has a vision and plan to manage growth and change in the context of economic, social and environmental matters.

The proposal is consistent with the relevant directions and objectives of the Region Plan including:

- Direction 4: Housing the City – Giving people housing choices;
- Direction 5: Liveability - A City of Great Places;
- Direction 6: Sustainability – A City in its Landscape;
- Direction 8: A city in its landscape – Valuing green spaces and landscape.

Western City District Plan

The Western City District Plan (District Plan) was released by the GSC on 18 March 2018. The District Plan guides the 20-year growth of the district to improve its social, economic and environmental assets.

The proposal is consistent with the relevant priorities and actions of the District Plan:

- Planning Priority W5: Providing housing, choice and affordability, with access to jobs, services and public transport;
- Planning Priority W6: Creating and renewing great places and local centres and respecting the District's heritage;
- Planning Priority W16: Protecting and enhancing scenic and cultural landscapes.

Draft Camden Local Strategic Planning Statement

The draft Local Strategic Planning Statement (draft LSPS) is a 20-year planning vision, emphasising land use, transport and sustainability objectives to demonstrate how Camden LGA will change to meet the community's needs over the next 20 years.



The proposal has been assessed against the relevant Local Priorities and Actions of the draft LSPS and is consistent with the following Local Priorities:

- Local Priority L1 - Providing housing choice and affordability for Camden's growing and changing population;
- Local Priority L2 - Celebrating and respecting Camden's proud heritage;
- Local Priority S2 - Protecting and enhancing the health of Camden's waterways, and strengthening the role and prominence of the Nepean River;
- Local Priority S3 - Protecting Camden's rural land.

Community Strategic Plan (CSP)

The Community Strategic Plan (CSP) seeks to actively manage Camden LGA's growth by retaining Camden's heritage sites, scenic vistas and cultural landscapes.

The proposal has been assessed against the relevant Directions and Strategies of the CSP and is consistent with the following Directions:

- Key Direction 1: Actively Managing Camden LGA's Growth;
- Key Direction 2: Healthy and Urban Environment.

Camden Local Planning Panel

On 15 October 2019, the Camden Local Planning Panel (Panel) inspected the site and considered the draft Planning Proposal in a closed session. The Panel's recommendations were consistent with that of the Council officer's assessment of the proposal.

The Panel supports the draft Planning Proposal to be forwarded to the DPIE to seek a Gateway Determination. A copy of the minutes is provided as an **attachment** to this report.

Initial Notification of the Draft Planning Proposal

The draft Planning Proposal was placed on initial notification for 14 days between 21 May to 4 June 2019. Adjoining and nearby properties were notified by letter and notices were placed in the local newspaper. One submission was received and subsequently withdrawn.

Assessment of Planning Merit

The draft Planning Proposal has been assessed against key strategic documents, including the Greater Sydney Region Plan, the Western City District Plan, Community Strategic Plan, draft Camden Local Strategic Planning Statement and has been considered by the Panel. It is considered that the draft Planning Proposal demonstrates planning merit to proceed to Gateway Determination for the following reasons:

- The proposal will have no adverse impacts on Denbigh's heritage qualities and is consistent with the objectives of the Part B DCP for the Denbigh Transition Area.
- The proposal is consistent with region, district and local plans and their relevant objectives.
- The proposal will not have detrimental impacts on adjoining landowners.

Next steps

Subject to Council endorsement, the draft Planning Proposal will be submitted to the Department of Planning and Environment for a Gateway Determination. If a favourable Gateway Determination is received, the draft Planning Proposal will be placed on public exhibition. A further report will be submitted to Council upon completion of the public exhibition if submissions are received.

FINANCIAL IMPLICATIONS

There are no financial implications for Council as a result of this report.

CONCLUSION

The draft Planning Proposal seeks to amend the Growth Centres SEPP to align the zoning boundaries between E4 Environmental Living zoned land within the Denbigh Transition Area and the R1 General Residential zoned land south of the Transition Area, to be consistent with the adopted Part B DCP.

Council officers have assessed the draft Planning Proposal and consider the proposal has planning merit to proceed to Gateway Determination as outlined in this report.

RECOMMENDED

That Council:

- i. endorse the draft Planning Proposal for land at 33 Bangor Terrace, Cobbitty to be forwarded to the Department of Planning and Environment for Gateway Determination;**
- ii. subject to receiving a favourable response from the Department of Planning, Industry and Environment, proceed to public exhibition in accordance with the requirements of the Gateway Determination; and**
- iii. subject to no unresolved submissions being received, forward the draft Planning Proposal for Lot 745 DP 1231306, 33 Bangor Terrace, Cobbitty to the Department of Planning, Industry and Environment for the plan to be made; or**
- iv. if unresolved submissions are received, consider a further report outlining the results of the public exhibition; or**
- v. should the draft Planning Proposal not receive Gateway Approval, notify the proponent that the draft Planning Proposal will not proceed.**

ATTACHMENTS

1. Denbigh Transition Area Planning Proposal
2. Part B DCP Denbigh Transition Area
3. Final Staging Plan Arcadian Hills
4. Assessment against Key Strategic Documents
5. CLPP Minutes 15 October 2019



ORDINARY COUNCIL

ORD02

SUBJECT: PLANNING PROPOSAL - 187 & 191 TURNER ROAD, CURRANS HILL
FROM: Director Planning and Environment
TRIM #: 19/316235

PROPERTY ADDRESS 187 & 191 Turner Road, Currans Hill
Lot 36 DP 28024
Lot 105 DP 1210084

PROPONENT John M Daly & Associates Pty Ltd

OWNER Mr K Broome & Turner Road
Developments Pty Ltd & Aramis
Investments Pty Ltd

PURPOSE OF REPORT

The purpose of this report is to advise Council of a draft Planning Proposal for 187 and 191 Turner Road, Currans Hill, and to recommend the draft Planning Proposal be forwarded to the Department of Planning, Industry and Environment (DPIE) for Gateway Determination.

The draft Planning Proposal is provided as an **attachment** to this report.

BACKGROUND

In March 2018, John M Daly & Associates Pty Ltd lodged a Planning Proposal for the site on behalf of the landowners. The draft proposal sought to amend Camden Local Environmental Plan 2010 (Camden LEP 2010) by rezoning a portion of the site zoned E4 Environmental Living and E2 Environmental Conservation (the riparian corridor) to R1 General Residential and amending the minimum lot size from 500m² to a range of lot sizes (300, 350, 400 and 500m²).

On 20 August 2019, the Camden Local Planning Panel (Panel) reviewed the draft proposal and provided recommendations, which are discussed later in this report and are provided as an **attachment** to this report.

Following the Panel's review, the proponent lodged a revised Planning Proposal. The revised draft Planning Proposal seeks to retain the existing 500m² minimum lot size and adjusts the proposed E2 Environmental Conservation zone boundary.

The Planning Proposal seeks to reduce the width of the E2 Environment Conservation zoned land (the riparian corridor) to reflect the current NSW Office of Water's (NOW) "Guidelines for Riparian Corridors on Waterfront Land" (Guidelines). These Guidelines were reviewed in 2012 and amended the required riparian corridor widths according to stream classification.

Councillors were briefed on the initial draft Planning Proposal on 25 September 2018 and the revised proposal on 12 November 2019.

Locality

The subject site is part of the Manooka Valley urban release area which was rezoned for residential development in 2005, prior to the rezoning of the South West Growth Area (SWGA).

The planning controls adopted at the time reflected the rural nature of the surrounding area, which has changed significantly since the Turner Road Precinct was rezoned (2007) and developed under the Growth Centres SEPP.

The area is now largely characterised by low density residential development in Currans Hill to the south and east. To the north west, the site is adjacent to the SWGA and the Smeaton Grange industrial precinct.

The subject site is 11.59ha in area (approximate) and slopes towards Turner Road. The riparian corridor which traverses the site from north-east to south-west is in poor condition. The site is predominately cleared except for several paddock trees and a small 0.2ha remnant patch of Cumberland Plain Woodland.

Figure 1 provides the site context and location. **Figure 2** identifies the site and existing riparian corridor.



Figure 1: Site context



Figure 2: Site location and riparian corridor

Development History

On 28 November 2017, a development application (DA/2017/525/1) was approved for part of the site (not subject to the planning proposal) at 187 & 191 Turner Road, Currans Hills. The DA approval includes subdivision to create 40 residential lots ranging from 500m² to 1,474m², construction and dedication of public roads, earthworks, drainage, services and landscaping.

The subdivision plan approved under this DA is provided in **Figure 3**.

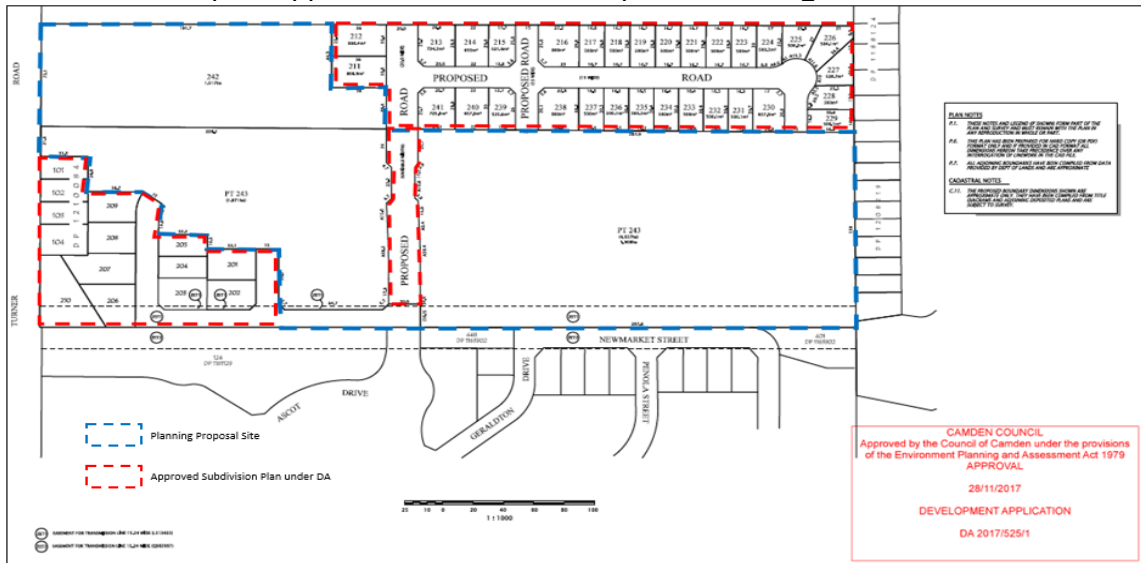


Figure 3: Approved subdivision plan under DA/2017/525/1

Recently, construction work was commenced including the earthworks, proposed road and drainage on the site.

MAIN REPORT

The Proposal

The draft Planning Proposal (as revised) seeks to:

- Rezone approximately 0.7ha of land zoned E4 Environmental Living and 1.0ha of land zoned E2 Environmental Conservation to R1 General Residential; and
- Rezone approximately 0.1ha of land zoned R1 General Residential to E2 Environmental Conservation.

The approximate breakdown of the existing and proposed rezoning area is provided in **Table 1**.

Existing zone area	Proposed zone area	Changed zone area
E2 – 2.6 ha	E2 – 1.7ha	- 0.9 ha
R1 – 4.2 ha	R1 – 5.8 ha	+1.6 ha
E4 – 0.7ha	E4 – 0 ha	-0.7 ha

Table 1: Breakdown of existing and proposed rezoning area

The concept plan included in the Planning Proposal indicates approximately 69 residential lots could be achieved on the site of the Planning Proposal. However, it is noted dwellings are currently permissible on the portion of the site zoned E4 Environmental Living and R1 General Residential.

The draft Planning Proposal does not seek to increase the permissible residential density on the portions of the site currently zoned R1 and E4 as it maintains the existing minimum lot size control of 500m² under Camden LEP 2010. As such, the additional permissible residential density will only result from rezoning the 0.9ha (approximate) portion of the site currently zoned E2 to R1.

Zoning and Permissibility

The site is currently zoned R1 General Residential, E2 Environmental Conservation and E4 Environmental Living, with a minimum lot size of 500m² under the Camden LEP 2010.

The draft Planning Proposal seeks to amend the following Camden LEP 2010 maps:

- Land Zoning (LZN);
- Height of Building (HOB);
- Lot Size (LSZ) Maps currently applying to the site.

Land Zoning (LZN) Map

The draft Planning Proposal seeks to narrow the width of the riparian corridor by rezoning approximately 10m on each side of the watercourse from E2 Environmental Conservation to R1 General Residential. The proposed width of the riparian corridor is approximately 26m, including an approximate 6m wide channel and a 10m buffer from the top of bank on each side of the watercourse.

The adjustment of the E2 Environment Conservation zoned land reflects the width of the riparian corridor in accordance with the current NOW Guidelines and responds to the landform of the site.

Figure 3 and **Figure 4** show a comparison of changes proposed for the LZN maps.

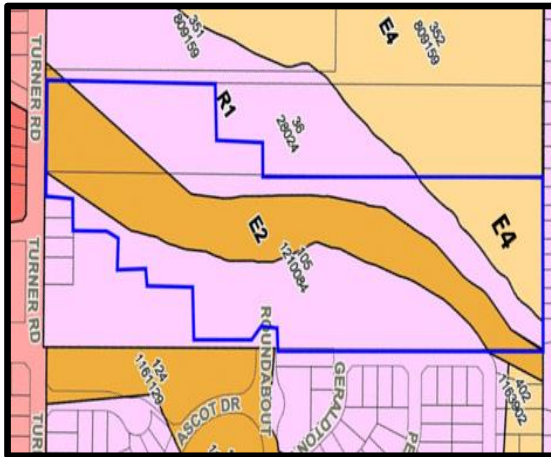


Figure 3: Existing zoning

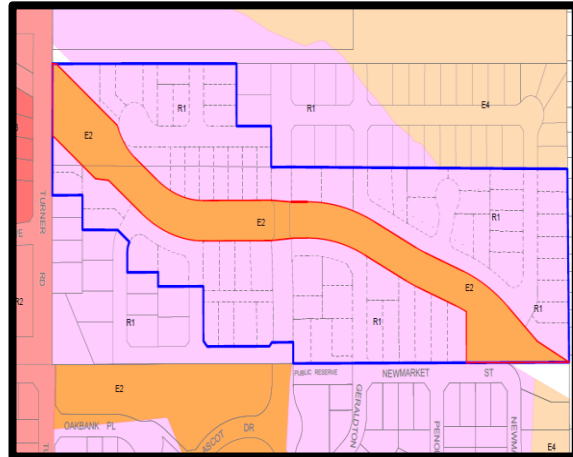


Figure 4: Proposed zoning

Height of Building (HOB) and Lot Size (LSZ) Maps

The draft Planning Proposal seeks to introduce changes to the Height of Buildings and Lot Size Maps to reflect the revised zoning boundaries proposed for the site.

A 9.5m maximum building height and 500m² minimum lot size control will apply to proposed R1 zoned land.

Specialist Studies

The following specialist studies have been submitted with the revised Planning Proposal. These are provided **under separate cover**:

- Traffic Impact Report, prepared by Transport & Urban Planning Pty Ltd, dated October 2019;
- Flora and Fauna and Riparian Assessment, prepared by Ecological, dated 18 August 2017;
- Vegetation Management Plan, prepared by Ecological dated October 2019;
- Contamination Assessment and Remedial Action Plan, prepared by GeoEnviro Consultancy Pty Ltd, dated August 2015;
- Bushfire Assessment, prepared by Ecological September 2017;
- Aboriginal Heritage Assessment, prepared by Ecological dated, September 2017;
- Stormwater Assessment, prepared by JMD Consultants dated, 29 October 2019; and
- Salinity Assessment prepared by GeoEnviro Consultancy Pty Ltd, dated October 2017.
- Landscape Plan – prepared by Taylor Brammer and Associates, dated 20 October 2019

Additional supporting technical studies may be provided post-Gateway, should the draft Planning Proposal be supported.

Key Issues

Traffic Impacts

The Traffic Impact Report (TIR) indicates that the additional traffic movement generated by the proposed development will not compromise the existing traffic service level, road safety and amenity at key intersections and access roads leading to the site. These include the intersections located at Narellan Road and Tramway Drive and Currans Hill Drive and Turner Road.

Officer Comment

The site is accessible from Narellan Road via Hartley Road or Tramway Drive. Access is also available from Camden Valley Way via Anderson Road through the Smeaton Grange industrial area.

The additional residential density arising from this Planning Proposal will not generate unacceptable traffic impacts on the existing road network. The projected traffic volumes align with the recommended Roads and Maritime Services (RMS) environmental threshold for local and collector roads at the post development condition. However, the intersection of Narellan Road and Hartley Road is operating at capacity and further traffic assessment may be required to consider the cumulative impacts.

Environmental Impacts

Reduction of Riparian Corridor

The draft Planning Proposal reduces the width of the E2 Environmental Conservation zoned riparian corridor. As mentioned previously, the riparian corridor has been realigned to reflect the changes to the NOW Guidelines. A Flora and Fauna and Riparian Assessment has been provided to support the draft Planning Proposal and a Vegetation Management Plan (VMP) has been prepared for the restoration of the riparian corridor.

Officer Comment

The riparian corridor is classified as a first order stream under the NOW Guideline, which requires a 10m wide vegetated buffer (measured from the top of bank) on each side of the watercourse. The Flora and Fauna and Riparian Assessment and Vegetation Management Plan provided in support of the draft Planning Proposal are consistent with the NOW Guidelines.

The riparian corridor is currently highly degraded. As such, the draft Planning Proposal will not result in any unacceptable environmental impacts on the riparian corridor.

Threatened Ecological Communities

The site currently contains some scattered trees and a small pocket (approximately 0.2 ha) of River - Flat Eucalypt Forest (RFEF) from the Cumberland Plain Woodland (CPW) vegetation community. The CPW vegetation community is protected under the *Environmental Protection and Biodiversity Conservation Act 1999* (the EPBC Act).

The draft Planning Proposal seeks to protect the remnant vegetation by realigning the E2 Environment Conservation corridor to include the existing vegetation.

Officer Comment

Council officers have reviewed the Vegetation Management Plan (VMP) and support the preservation and revegetation of the existing CPW vegetation.

The VMP includes measures to revegetate the riparian corridor and the proposed realignment of the E2 Environment Conservation zone boundary will facilitate the



protection of the remnant CPW vegetation community, some of which is currently located within R1 zoned land.

Flooding and Stormwater Impacts

The submitted Flooding and Stormwater Study found that the proposal will not generate detrimental flood impacts on surrounding properties and demonstrates how the proposed stormwater design within the riparian corridor will provide satisfactory drainage for the proposed development.

Officer Comment

The site is not flood-affected and contains two stormwater flows from external catchments. The proposed 'ultimate drainage infrastructure' design will cater for the proposed development and some upstream properties. Further assessment of the detailed design of the proposed stormwater infrastructure will be required post-Gateway, should the draft Planning Proposal be supported.

Supporting Infrastructure

Dedication and Embellishment of Riparian Corridor

The draft Planning Proposal seeks to dedicate the riparian corridor to Council via a Voluntary Planning Agreement (VPA) in accordance with Council's '*Dedication of Riparian Corridors Policy*'.

The draft VPA includes the construction of a regional drainage basin that would be sized and designed to cater for water treatment on the site as well as several properties in the same catchment upstream.

Officer Comment

Council officers are currently assessing the draft VPA offer. Should the draft Planning Proposal be supported by Council and obtain a favourable Gateway determination, consideration of the draft VPA offer will progress (including a future Councillor briefing).

Council officers consider dedication of the E2 Environment Conservation zoned land presents a community benefit as the draft VPA offer seeks to incorporate additional recreational areas and facilities, including:

- A shared path extending along one side of the riparian corridor, providing a pedestrian and cycle way connection from Turner Road to Orbit Street in Gregory Hills; and
- A portion of the proposed E2 zoned land adjoining the riparian corridor to the north of the site being embellished and including seating, outdoor gym equipment, artwork and associated landscaping (subject to future Council consideration). Refer to indicative layout plan provided as an **attachment**.

Assessment against Key Strategic Documents

An assessment against the Key Strategic Documents is provided as an **attachment** to this report and summarised below.

Greater Sydney Region Plan

The Greater Sydney Region Plan (Region Plan) was released by the Greater Sydney Commission (GSC) on 18 March 2018. The Region Plan has a vision and plan to manage growth and change in the context of economic, social and environmental matters.

The proposal is consistent with the relevant directions and objectives of the Region Plan including:

- Direction 4: Liveability – Housing the City;
- Direction 6: Sustainability – A City in its Landscape.

Western City District Plan

The Western City District Plan (District Plan) was released by the GSC on 18 March 2018. The District Plan guides the 20-year growth of the district to improve its social, economic and environmental assets.

The proposal is consistent with the relevant priorities and actions of the District Plan:

- Planning Priority W5: Providing housing, choice and affordability, with access to jobs, services and public transport;
- Planning Priority W16: Protecting and enhancing scenic and cultural landscapes.

Draft Camden Local Strategic Planning Statement

The draft Local Strategic Planning Statement (draft LSPS) is a 20-year planning vision, emphasising land use, transport and sustainability objectives to demonstrate how Camden LGA will change to meet the community's needs over the next 20 years.

The proposal has been assessed against the relevant Local Priorities and Actions of the draft LSPS and is consistent with the following Local Priorities:

- Local Priority L1 - Providing housing choice and affordability for Camden's growing and changing population;
- Local Priority S1 – Improving the accessibility and connectivity of Camden's Green and Blue grid and delivering high quality open space.

Community Strategic Plan (CSP)

The Community Strategic Plan (CSP) seeks to actively manage Camden LGA's growth by retaining Camden's heritage sites, scenic vistas and cultural landscapes.

The proposal has been assessed against the relevant Directions and Strategies of the CSP and is consistent with the following Directions:

- Key Direction 1: Actively Managing Camden LGA's Growth.

Camden Local Planning Panel

On 20 August 2019, the Local Planning Panel inspected the site and considered the draft Planning Proposal in a closed session. The Panel's recommendations were that the draft Planning Proposal should not proceed to Gateway Determination for the following reasons:

- Retaining of the 500m² minimum lot size will add to the diversity of housing choice given the high prevalence of small lot housing in the locality; and
- Retention of the existing E2 zoned land is likely to have greater success in achieving an appropriate recreational outcome and future environmental value.

A copy of meeting minutes is provided as an **attachment** to this report.

The draft Planning Proposal has been revised to respond to the Panel's advice specifically to retain the 500m² minimum lot size and adjust the proposed E2 Environment Conservation zoned land to provide recreational opportunities and conserve remnant vegetation.

Initial Notification

An initial notification was carried out based on the original version of the draft Planning Proposal for a period of 14 days from 24 April 2018 to 8 May 2018.



Letters were sent to adjoining and nearby properties and notices were placed in the local newspaper and on the Council website. Eleven submissions were received, including ten objections and one in support of the draft Planning Proposal. The issues raised in the submissions received are summarised below:

- Traffic impacts (noise and congestion) from the increased density;
- Flooding impacts from reducing the width of the riparian corridor;
- The proposed minimum lot size is inconsistent with the character of Manooka Valley; and
- Insufficient public infrastructure from increased population in the local area;

A formal public exhibition will occur subject to endorsement of the draft Planning Proposal and receipt of a favourable Gateway Determination. Submitters to the initial notification stage will be advised of any future public exhibition.

Assessment of Planning Merit

The draft Planning Proposal has been assessed against key strategic documents, including the Greater Sydney Region Plan, the Western City District Plan, Community Strategic Plan and draft Camden Local Strategic Planning Statement.

It is considered that the draft Planning Proposal demonstrates planning merit to proceed to Gateway Determination for the following reasons:

- The character of the E4 Environmental Living zone on the site and surrounds has changed significantly from rural to urban development since the rezoning of the area in 2005.
- The draft proposal maintains the current minimum lot size control of 500m² applying the E4 Environmental Living and R1 General Residential portions of the site.
- The draft proposal will result in an approximate 0.9ha increase in land zoned for residential purposes by rezoning a portion of the site from E2 Environmental Conservation to R1 General Residential.
- The proposed width of the E2 Environmental Conservation riparian corridor is consistent with the revised NOW Guideline.
- The draft proposal is not inconsistent with Region, District and local strategic plans and their relevant objectives.
- The draft proposal will facilitate dwellings in close proximity to existing infrastructure and facilities.
- The draft proposal demonstrates a community benefit through the embellishment and dedication of the riparian corridor for passive recreational opportunities and drainage infrastructure that support the wider catchment.

FINANCIAL IMPLICATIONS

There are no financial implications for Council as a result of this report.

CONCLUSION

The draft Planning Proposal seeks to amend the Camden LEP 2010 by rezoning approximately 1ha of the riparian corridor from E2 Environmental Conservation to R1 General Residential, an approximate 0.7ha portion from E4 Environmental Living to R1 General, and an approximate 0.1ha portion from R1 General Residential to E2 Environmental Conservation.

Council officers have assessed the draft Planning Proposal and consider the proposal demonstrates sufficient planning merit to proceed to Gateway Determination, as outlined in this report.

RECOMMENDED

That Council:

- i. endorse the draft Planning Proposal for land at 187 & 191 Turner Road Currans Hill to be forwarded to the Department of Planning, Industry and Environment for Gateway Determination and advise that Council will be using its delegation pursuant to Section 2.4 of the Environmental Planning and Assessment Act 1979;**
- ii. subject to receiving a Gateway Determination from the Department of Planning, Industry and Environment proceed to public exhibition in accordance with the requirements of the Gateway Determination.**
- iii. subject to no unresolved submissions being received, forward the draft Planning Proposal for Lot 36 DP 28024, Lot 105 DP 1210084, 187 & 191 Turner Road, Currans Hill to the Department of Planning, Industry and Environment for the plan to be made; or**
- iv. if unresolved submissions are received, consider a further report outlining the results of the public exhibition; or**
- v. should the draft Planning Proposal not receive a Gateway Determination, notify the proponent that the draft Planning Proposal will not proceed.**

ATTACHMENTS

1. 187 Turner Road Planning Proposal
2. SPECIALIST STUDIES Turner Road
3. Indicative Layout Plan Turner Road
4. Assessment Against Key Strategic Documents
5. CLPP Minutes 20 August 2019



ORDINARY COUNCIL

ORD03

SUBJECT: VARIATIONS TO DEVELOPMENT STANDARDS APPROVED UNDER STAFF DELEGATION (QUARTERLY REPORT)

FROM: Director Planning and Environment

TRIM #: 19/318630

PURPOSE OF REPORT

The purpose of this report is to advise Council of any development applications (DAs) that involved a development standard variation that were approved under staff delegation in the last quarter (July-September 2019).

BACKGROUND

In February 2018, the Department of Planning, Industry and Environment (DPIE) published *Planning Circular PS 18-003 Varying Development Standards* to advise consent authorities of arrangements for when the Secretary's concurrence to vary development standards may be assumed and to clarify requirements around reporting and record keeping where that concurrence has been assumed.

In accordance with the planning circular, councils are required to fulfil the following procedural and reporting requirements when development standards are being varied:

- Maintain a publicly available online register of all variations to development standards approved by the consent authority or its delegates;
- Report all variations approved by Council to the DPIE within four weeks of the end of each quarter; and
- Report all applications approved under staff delegation to a meeting of Council at least once each quarter.

Council maintains an online register of all variations to development standards and reports all variations approved by Council to the DPIE within four weeks of the end of each quarter.

The purpose of this report is to advise Council of any applications approved under staff delegation during the last quarter as per the procedural requirements outlined above.

This matter was briefed to Council on 22 October 2019.

MAIN REPORT

During the last quarter (July-September 2019) Council staff approved three DAs that varied a development standard. The details of the application are outlined below:

DA/2018/620/1 – Seniors Housing Development at 90 Werombi Road, Grasmere

- The development involves the erection of three x two storey buildings that contain 20 Independent Living Units.

- The development varied from the maximum height limit prescribed under Camden Local Environmental Plan (CLEP) 2010 having a maximum height of 10.45m while the maximum height under CLEP 2010 is 9.5m (0.95m or 10% variation).
- The variation was considered reasonable given it was contained to a section of one of the buildings and was due to the slope of the land. The development was also found to be compatible with the existing surrounding buildings in Carrington and did not result in any amenity impacts.

DA/2019/194/1 – Dwelling house and secondary dwelling at 78 Firewheel Circuit, Gregory Hills

- The development involves the erection of a two storey dwelling house with attached secondary dwelling.
- The proposed development varied from the minimum site area for a secondary dwelling with the subject site having an area of 442.8sqm while the minimum site area under the Clause 4.1AB(2) in Appendix 1 of State Environmental Planning Policy (Sydney Region Growth Centres) 2006 is 450sqm (7.2sqm or 1.6% variation).
- The variation was considered reasonable given it was relatively minor and the development satisfied the key amenity related development controls pertaining to site coverage, solar access, height, landscaping and private open space.

DA/2019/274/1 – Subdivision and construction of two dwelling houses at 32 Wainwright Drive, Cobbitty

- The development involves Torrens title subdivision and the erection of a two x two storey dwelling houses.
- One of the proposed lots varied from the minimum site area for a dwelling house having an area of 248.24sqm while the minimum site area under the Clause 4.1AC in Appendix 1 of State Environmental Planning Policy (Sydney Region Growth Centres) 2006 is 250sqm (1.76sqm or 0.7% variation).
- The variation was considered reasonable given it was relatively minor and the development satisfied the key amenity related development controls pertaining to site coverage, solar access, height, landscaping & private open space and there were no unreasonable amenity impacts.

FINANCIAL IMPLICATIONS

This report has no financial implications for Council.

CONCLUSION

During the last quarter (July-September 2019), Council staff approved three DAs that varied a development standard. Those variations are reported to Council in accordance with the procedural requirements outlined in *Planning Circular PS 18-003 Varying Development Standards*.

RECOMMENDED

That Council note the information in this report.



ORDINARY COUNCIL

ORD04

SUBJECT: REVIEW OF WARD BOUNDARIES 2019
FROM: Director Customer & Corporate Strategy
TRIM #: 19/304484

PURPOSE OF REPORT

The purpose of this report is to advise Council of the outcome of the ward boundary amendment proposal public exhibition and to recommend to Council the adoption of the revised ward boundaries.

BACKGROUND

Section 211 of the *Local Government Act 1993* (the Act) requires Council to keep its ward boundaries under review. If, during the term of office, a council becomes aware that the number of electors in one ward differs by more than 10% from the number of electors in any other ward, the council must alter the boundaries so that the number of electors does not differ by more than 10% between wards.

On 10 September 2019, a report was submitted to Council to advise of Camden's current variance and to consider a ward boundary amendment proposal. The report also advised that the NSW Electoral Commission (NSWEC) has confirmed that Council's ward boundary amendment proposal is satisfactory as the variance remains under 10% and the boundaries largely correspond with boundaries of appropriate districts and census districts.

Councillors were briefed on the ward boundary amendment proposal on 13 August 2019.

MAIN REPORT

Public Exhibition

After the Council meeting of 10 September 2019, the ward boundary amendment proposal was placed on public exhibition from 13 September 2019, with community submissions open until 24 October 2019.

To facilitate public comment on the proposed amendment, the following actions were undertaken:

- Advertisements placed in the Macarthur Chronicle from Tuesday, 17 September to Tuesday, 8 October 2019;
- A notice placed on Council's website; and
- Notices placed in Council offices and libraries.

No submissions were received.

Notification to the NSW Electoral Commission

Council is now required to submit a final Ward Boundary Report to the NSWEC once ward boundary amendments have been adopted by Council.

The NSWEC has set a deadline of 9 December 2019 for submission of all ward boundary amendment proposals. If approved by the NSWEC, the new ward boundaries will apply to the local government elections in 2020.

FINANCIAL IMPLICATIONS

There are no financial implications.

CONCLUSION

Council must adjust its ward boundaries in order to comply with section 211 of the Act *Local Government Act 1993*. On 10 September 2019, Council resolved to place the ward boundary amendment proposal on public exhibition. Submissions were invited from members of the public up to and including 24 October 2019. No submissions have been received.

It is recommended that Council adopt the ward boundary amendment as publicly exhibited and provided as **Attachment 1**.

For Councillors' information and to show greater detail for each ward, individual maps have also been prepared. The North Ward map is provided as **Attachment 2**, South Ward map as **Attachment 3** and Central Ward map as **Attachment 4**.

RECOMMENDED

That Council:

- i. adopt the ward boundary amendment proposal as publicly exhibited and provided as Attachment 1 to this report; and**
- ii. forward a completed Ward Boundary Report to the NSW Electoral Commission to advise of the outcome of the ward boundary review process.**

ATTACHMENTS

1. Ward Map
2. North Ward
3. South Ward
4. Central Ward



ORDINARY COUNCIL

ORD05

SUBJECT: SEPTEMBER REVIEW OF THE 2019/20 OPERATIONAL PLAN (BUDGET)

FROM: Director Customer & Corporate Strategy

TRIM #: 19/319088

PURPOSE OF REPORT

This report presents the September Quarterly Operational Plan (budget) Review for the 2019/20 financial year in accordance with Part 9, Division 3, Clause 203 of the *Local Government (General) Regulation 2005*.

Its purpose is to inform Council of the necessary changes to the 2019/20 Operational Plan since the adoption of the 2017/18 - 2020/21 Revised Delivery Program and Operational Plan, and to consider other changes put forward for determination.

BACKGROUND

SUMMARY OF BUDGET POSITION

In adopting the 2019/20 Operational Plan, Council approved a balanced budget position. Budget adjustments identified at the September Review represent a projected balanced budget for the 2019/20 financial year.

The projected balanced budget is above Council's minimum working funds level of \$1,000,000.

CURRENT RESERVE BALANCES

Capital Works Reserve

The Capital Works Reserve is predominantly used to fund capital works or to match grant funding as part of a capital grant funding agreement. The balance of the Capital Works Reserve is as follows:

Capital Works Reserve	
Reserve Balance as at 30 June 2019	\$3,471,237
Add: 2018/19 Year End Budget Surplus Transfer	\$8,570
Proposed Balance of Reserve	\$3,479,807
Committed Funds Held in Reserve	
Less: 2018/19 Revoted projects	(\$1,469,590)
Less: Adopted 2019/20 Capital Works Program Funding	(\$1,146,600)
Less: Adopted 2020/21 Capital Works Program Funding	(\$500,000)
Less: RMS Active Transport Program 2019/20 Council Contribution	(\$50,000)
Total Allocated in 2019/20	(\$3,166,190)
Uncommitted Balance – Capital Works Reserve	\$313,617

The balance of this reserve can be used to fund new or existing projects unable to be funded as part of considering the 2019/20 Operational Plan (budget).

Asset Renewal Reserve

Council approved the creation of the Asset Renewal Reserve as part of adopting the 2013/14 - 2016/17 Delivery Program. The balance of the Asset Renewal Reserve is as follows:

Asset Renewal Reserve	
Reserve Balance as at 30 June 2019	\$250,600
Add: LIRS Interest 2019/20	\$43,800
Proposed Reserve Balance	\$294,400
Committed Funds Held in Reserve	
Less: 2018/19 Revoted projects	(\$89,973)
Total Allocated in 2019/20	(\$89,973)
Uncommitted Balance – Asset Renewal Reserve	\$204,427

Funds from this reserve are primarily used for the replacement and/or maintenance of existing assets.

MAIN REPORT – SEPTEMBER REVIEW OF THE 2019/20 BUDGET

Further information and explanation of the projected balanced budget for 2019/20 is detailed below:

PROPOSED VARIATIONS TO BUDGET

Below are the proposed variations between the adoption of the 2019/20 Budget and the September Review for 2019/20 which have led to a projected budget balance position:

September review of the 2019/20 budget proposed variations	Budget Impact Increase/Decrease
Income adjustments	
Note: Increase in income is an increase to the budget Shortfall in income is a decrease to the budget	
1. Container Deposit Scheme Increase	\$200,000
Sub Total - Income Adjustments	\$200,000
Expenditure adjustments	
Note: Increase in expenditure is a decrease to the budget Saving in expenditure is an increase to the budget	
2. Transfer to Working Funds Reserve Expense Increase	(\$200,000)
3. Curry Reserve Embellishment Expense Increase	(\$100,000)
4. Animal Holding Facility Operational Cost Decrease	\$100,000
Sub Total - Expenditure Adjustments	(\$200,000)
TOTAL - proposed variations to budget	\$0



Income Adjustments Commentary:

1. Container Deposit Scheme Income – Increase in Income of \$200,000

A refund sharing agreement for a Container Deposit Scheme commenced on 1 April 2019 and will be in place until 2024. It is projected that additional income of \$200,000 is expected to be received in 2019/20.

Expenditure Adjustments Commentary:

2. Transfer to Working Funds Reserve – Expense Increase of \$200,000

As part of the adoption of the 2017/18 - 2020/21 Delivery Program, Council resolved to use future funding from quarterly budget reviews as a funding source for the major projects to be delivered in the 2017/18 - 2020/21 Delivery Program. The funding required from quarterly budget reviews over the next four years was \$5.7 million, which provides a contingency should a budget review not realise \$500,000 over a nominated period.

It is proposed to transfer \$200,000 from the September Quarterly Budget Review to the Working Funds Reserve for this purpose. The total amount transferred to reserve including this payment is \$4.2 million. Council remains on track to fully fund this program before March 2021, with \$1.5 million remaining to be funded.

3. Curry Reserve Embellishment – Increase in Expense of \$100,000

At the 2018/19 March Quarterly Budget Review Council endorsed the Curry Reserve embellishment works that included shade structures, seating, BBQ facilities, and additional pathways throughout the Reserve. The total funding required was \$350,000. \$250,000 was funded at the 2018/19 March Quarterly Budget Review and the balance of \$100,000 is being funded at the 2019/20 September Quarterly Budget Review.

4. Animal Holding Facility Operational Expenses – Decrease in Expense of \$100,000

There has been a decrease in the operating expenses for Council's animal holding facility. The operating expenditure in the 2019/20 budget was allocated when Council was exploring the option of relocating to Campbelltown. This allocation is no longer required.

COUNCIL AUTHORISED VARIATIONS

Council has authorised three budget variations since the adoption of the 2019/20 Budget. A list of these approved variations is provided in the following table:

Council approved variations	Expenditure (Increase)/Decrease	Income Increase/(Decrease)	Budget Impact Increase/(Decrease)
Acceptance of Grant - Communities and Justice - ORD 134/19	(\$48,000)	\$48,000	\$0
Acceptance of grant - Roads and Maritime Services Active Transport Program 2019/20 – ORD 135/19	(\$100,000)	\$100,000	\$0
Acceptance of Grant – NSW Department of Communities and Justice - Grandparents Day ORD 192/2019	(\$1,600)	\$1,600	\$0
TOTAL - Council approved variations	(\$149,600)	\$149,600	\$0

CONTRA ADJUSTMENTS

This section deals with all offsetting adjustments between income and expenditure or a transfer of funds between allocations. These adjustments have no impact on Council's projected budget result or ability to complete Council's existing works program.

It should be noted that the contra budget adjustments above include those required to fund the Human Resource Information Management System (Tender T009/2019) being considered at tonight's Council meeting.

During the period 1 July 2019 to 30 September 2019, a number of contra adjustments have taken place amounting to a total of \$2,024,383. A detailed list of the adjustments is an **attachment** to this report.

COUNCILLOR CONSOLIDATED WARD FUNDS

The balance of Consolidated Ward Funds is \$49,399.

CONSOLIDATED WARD FUNDS	
2019/20 Budget Allocation	\$30,000
2018/19 Ward Funds Revote	\$29,899
TOTAL FUNDS AVAILABLE	\$59,899
PROJECTS FUNDED IN 2019/20	
Monopoly - council ward funds for Council Sponsorship ORD 260/18	(\$10,500)
TOTAL PROJECTS FUNDED IN 2019/20	(\$10,500)
BALANCE OF CONSOLIDATED WARD FUNDS	\$49,399

It should be noted that the balance of Consolidated Ward Funds is over and above the projected balanced budget position as advised in this report.

SUMMARY OF SEPTEMBER REVIEW ADJUSTMENTS

The following table is a summary of budget adjustments up to 30 September 2019.



Summary of budget adjustments	Expenditure (Increase) / Decrease	Income Increase / (Decrease)	Budget Impact Increase / (Decrease)
2018/19 Carry-Forward Working Funds			\$1,000,000
2019/20 Adopted Budget Position			\$0
LESS: Minimum Desired Level of Working Funds			(\$1,000,000)
TOTAL Available Working Funds 01/07/2019			\$0
NOTE 1: Proposed Variations	(\$200,000)	\$200,000	\$0
NOTE 2: Authorised Variations	(\$149,600)	\$149,600	\$0
NOTE 3: Contra Adjustments	(\$2,024,383)	\$2,024,383	\$0
TOTAL - September Review Adjustments	(\$2,373,983)	\$2,373,983	\$0
TOTAL available working funds (uncommitted cash)			\$0

ON-TIME PAYMENT POLICY REPORTING

At the end of each quarter, Council is required to report on compliance with its adopted on-time payment policy. This policy requires Council to pay interest where an invoice received from small business (turnover less than \$2 million p.a.) has been held by Council for more than 30 days and the interest payable is more than \$20.

Council processes approximately 11,000 invoices each year. As at 30 September 2019, Council had processed 20 invoices from registered small businesses for the quarter. None of these invoices became overdue during the reporting period.

STATEMENT BY RESPONSIBLE ACCOUNTING OFFICER

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulation 2005*:

It is my opinion that the Quarterly Budget Review Result for Camden Council for the period ending 30 September 2019 indicates that Council's projected financial position is satisfactory. No remedial actions are required based on the financial position presented within this report.

CONCLUSION

The September Quarterly Budget Review is complete and submitted for Council's consideration.

RECOMMENDED

That Council approve the necessary budget adjustments as identified in the categories of 'proposed variations' and 'contra adjustments' in this report.

ATTACHMENTS

1. 2019-20 September Review - Budget Appendix
2. 2019-20 September Review - Quarterly Budget Review Statement



ORDINARY COUNCIL

ORD06

SUBJECT: INVESTMENT MONIES - OCTOBER 2019
FROM: Director Customer & Corporate Strategy
TRIM #: 19/335652

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 31 October 2019 is provided.

MAIN REPORT

The weighted average return on all investments was 2.44% p.a. for the month of October 2019. The industry benchmark for this period was 0.95% (Ausbond Bank Bill Index).

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

RECOMMENDED

That Council:

- i. note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. note the list of investments for October 2019; and**
- iii. note the weighted average interest rate return of 2.44% p.a. for the month of October 2019.**

ATTACHMENTS

1. Investment Report - October 2019



ORDINARY COUNCIL

ORD07

SUBJECT: BUSKING POLICY
FROM: Director Sport, Community & Activation
TRIM #: 19/300274

PURPOSE OF REPORT

The purpose of this report is to seek Councils endorsement of a draft Busking Policy for the Camden LGA, and to place the policy on public exhibition for a minimum period of 28 days to allow for public comment.

BACKGROUND

Busking plays an important role in the community for providing entertainment and enhancing the cultural and economic vibrancy of local public places and spaces.

This is a new policy that provides a framework to ensure consistency for busking activity within the public domain, the policy ensures that this activity is managed and conducted with minimum impact on local business and ensures public safety.

This draft policy applies to general busking activity that is undertaken on Council owned and managed land or at Council endorsed special events and/or partnerships.

The policy does not apply to private land.

Councilors were briefed on the matter on 8 October 2019.

MAIN REPORT

Camden Council's Busking Policy has been developed to ensure a coordinated process is in place for the management of busking activity within the Local Government Area, the policy applies to Council owned land.

The policy outlines the key principles for buskers to ensure that there is minimal impact on adjoining businesses, and to ensure pedestrian safety is not impacted.

In addition, the policy requires that all buskers attain a busking registration, which will require evidence of appropriate public liability insurance.

Identified Sites

Officers reviewed a number of sites in the Camden LGA that were considered appropriate to support busking in the public domain. Sites were assessed in terms of clearance for pedestrian movement, and minimal impact on businesses. The following sites were identified and are shown on the location map included as an **attachment** to this report.

PROPOSED SITES FOR BUSKING

Site No	Site	Address	Proposed specific location
1	Cnr John and Argyle Street, Camden	125 Argyle St, Camden	Footpath near the NAB.
2	Cnr Elizabeth and Argyle St, Camden	39 Argyle St, Camden	Footpath Outside Royal Camden Hotel
3	Camden Civic Centre	Cnr Mitchell and Oxley Street, Camden	Specific location to be identified
4	Alan Baker Art Gallery (ABAG)	37 John St Camden	Outside courtyard area facing John Street.
5	Narellan Library	Cnr Queen and Elyard St, Narellan	Forecourt area.
6	Oran Park Library	72 Central Ave, Oran Park	Forecourt area.
7	Camden Library	44 John St, Camden	John Street frontage, near sculpture.
8	Blooms Chemist	146-148 Argyle, St, Camden	Footpath outside Blooms Chemist.
9	Cnr John and Argyle Street Camden	164 Argyle St, Camden	Footpath area adjacent to Rawson Homes (former Commonwealth Bank)

The identified sites within the policy will be available to be booked by performers that hold a valid busking registration. Additional sites beyond these will be considered on a site by site basis.

Development of the draft policy included engagement with landowners and managers of businesses nearby identified busking sites.

Public Liability Insurance

Busking registration applicants will need to provide evidence of their public liability insurance as part of the application.

Low cost public liability insurance for buskers and street performers is available from \$69 per year (as at date of this report). The requirement for performers to attain public liability insurance is consistent with the approach of other Sydney Councils.

FINANCIAL IMPLICATIONS

There will be no charge for a Busking Registration Applications. No additional funding is being requested as a result of this report.



CONCLUSION

To support busking within the Camden LGA a new draft policy has been developed that outlines key responsibilities and procedures for Council and applicants. The draft policy will ensure that busking activities on Council owned land are managed in a consistent and safe manner while supporting this important placemaking function.

Proposed busking sites have been identified and additional sites will be considered as required.

A review of the policy will be conducted following 12months of implementation.

RECOMMENDED

That Council:

- i. endorse the draft Busking Policy to be placed on public exhibition for a minimum period of 28 days;**
- ii. if no unresolved submissions are received adopt the policy as exhibited; and**
- iii. should unresolved submissions be received consider a further report at the conclusion of the exhibition period.**

ATTACHMENTS

1. Draft Busking Policy
2. Camden LGA Busking Sites

ORDINARY COUNCIL

ORD08

SUBJECT: CONSTRAINED LANDS POLICY
FROM: Director Sport, Community & Activation
TRIM #: 19/287077

PURPOSE OF REPORT

The purpose of this report is for Council to consider the new draft Dedication of Constrained Land Policy, and the rescission of two existing policies (Dedication of Riparian Corridors Policy 1.18 and Dedication of Land Burdened by Transmission Easements Policy 1.19) upon formal adoption of the new policy. It is recommended that Council endorse the draft Dedication of Constrained Land Policy to be placed on public exhibition.

BACKGROUND

Council staff have undertaken a comprehensive review of the Dedication of Riparian Corridors Policy 1.18 and Dedication of Land Burdened by Transmission Easements Policy 1.19, both of which deal with the dedication of constrained land to Council.

All three policies are provided as **attachments** to this report.

On finalisation of the review, it was recommended that both policies be combined into a new policy and the two existing policies be rescinded.

A briefing on this matter was provided to Councillors on 8 October 2019.

MAIN REPORT

The review identified that the policies were very similar with only minor variations to accommodate issues specific to either riparian or transmission land. To simplify the process of administering these policies, the decision was made to amalgamate the two policies into one.

Key Objectives of the draft policy:

- Establish requirements for Council when considering a request to accept dedication of constrained land;
- Ensure that the dedicated land has a material public benefit; and
- Ensure consideration of key design elements to reduce the future maintenance burden on Council, whilst protecting the ultimate purpose of the land.

During the review, staff consulted extensively with internal stakeholders and third parties, such as Transgrid, to ensure that the policy provided a framework for Council, developers and third parties.

The draft policy also includes reference to the Easement Guidelines for Third Party Development by Transgrid.



Public Exhibition

As this policy provides criteria for landowners and developers to address with regard to dedicating constrained lands to Council, it is recommended that the policy be publicly exhibited for a period of 28 days to allow comment.

On the conclusion of the exhibition period, a further report will be provided to Council to consider the outcomes of the exhibition process. Should no unresolved submissions be received as a result of the exhibition period, it is recommended that the policy be adopted.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report

CONCLUSION

Following the review of two policies, Dedication of Riparian Corridors Policy 1.18 and Dedication of Land Burdened by Transmission Easements, officers have recommended that both policies be combined to form a new policy, Dedication of Constrained Lands Policy, and that the two existing policies be rescinded.

The new draft policy provides a framework for Council's consideration of requests to accept constrained lands, for example, riparian lands and transmission easements. It is recommended that the new policy be publicly exhibited for comment.

RECOMMENDED

That:

- i. Council endorse the draft Constrained Lands Policy for public exhibition.**
- ii. if no unresolved submissions are received during the public exhibition, Council adopt the Constrained Lands Policy as attached to this report and rescind the Dedication of Riparian Corridors Policy 1.18 and Dedication of Land Burdened by Transmission Easements Policy 1.19**
- iii. if any unresolved submissions are received during the exhibition period, consider a further report on the matter.**

ATTACHMENTS

1. Draft Constrained Lands Policy
2. 1.18 Dedication of Riparian Corridors Policy - to be rescinded
3. 1.19 Dedication of Land Burdened by Transmission Easements Policy - to be rescinded

ORDINARY COUNCIL

ORD09

SUBJECT: REVIEW OF TREE MANAGEMENT POLICY

FROM: Director Community Assets

TRIM #: 19/302222

PURPOSE OF REPORT

The purpose of this report is for Council to consider the revised Tree Management Policy. It is recommended that Council endorse the revised Tree Management Policy to be placed on public exhibition.

BACKGROUND

On 24 February 2015, Council adopted the Tree Management Policy to assist various stakeholders in making informed decisions regarding tree selection and management throughout the LGA (both private and public land). The Tree Management Policy has now been reviewed.

A briefing on this matter was provided to Councillors on 8 October 2019.

MAIN REPORT

Trees are important elements that transform the amenity and aesthetics of the area, while providing environmental, cultural and economic benefits to the community. In the long term, trees create a sense of place and enhance the streetscape.

The Tree Management Policy has been reviewed and updated to reflect changes in legislation and the organisational structure. In addition, the wording, particularly in the background of the document, has been amended to improve the readability of the policy. The revised Tree Management Policy, including tracked changes, is provided as an **attachment** to this report.

It should be noted that there are no changes to Appendix A – Tree and Landscape Species List and Appendix B – History of Camden’s Trees and Landscape, also provided as **attachments**, which are currently available to the public on Council’s website.

Key Objectives of the reviewed policy:

- Provide guidelines to ensure consistency in the management of tree assets and tree selection within the Camden Local Government Area (LGA);
- Provide an indicative species list suitable for planting in public and private open space within the Camden LGA;
- Ensure the species list draws on Camden’s unique natural heritage and rich culturally historic landscapes; and
- Identify plant species not suitable for use on public land and not recommended for planting on private land within the Camden LGA.

It is not a legislative requirement to publicly exhibit this policy however, given this policy impacts the community, it is considered beneficial to do so. It is recommended that the



amended Tree Management Policy be placed on public exhibition for a period of 28 days.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

CONCLUSION

The Tree Management Policy endorsed by Council in February 2015 has been reviewed and updated to reflect changes in legislation and the organisational structure, and to improve the readability of the policy.

It is recommended that the Tree Management Policy be placed on public exhibition for a period of 28 days.

RECOMMENDED

That:

- i. Council endorse the revised Tree Management Policy for public exhibition;**
- ii. if no unresolved submissions are received, adopt the Tree Management Policy as attached to this report; and**
- iii. if any unresolved submissions be received during the public exhibition period, consider a further report on the matter.**

ATTACHMENTS

1. Tree Management Policy - September 2019
2. Tree Management Policy - Appendix A - Tree and Landscape Species List
3. Tree Management Policy - Appendix B - History of Camden Trees and Landscape

ORDINARY COUNCIL

ORD10

SUBJECT: WESTERN SYDNEY INFRASTRUCTURE PLAN - LOCAL ROADS PACKAGE ROUND 3 - ACCEPTANCE OF GRANT FUNDING

FROM: Director Community Assets

TRIM #: 19/314954

PURPOSE OF REPORT

The purpose of this report is to recommend Council accept grant funding of \$3,548,009 (excl. GST), under the Western Sydney Infrastructure Plan – Local Roads Package.

BACKGROUND

The Western Sydney Infrastructure Plan – Local Roads Package is funded by the Australian Government and is open to councils in the region of the Western Sydney Airport. The Local Roads Package is intended to fund a range of works in local government areas which will improve local transport connections in Western Sydney.

The Australian and NSW Governments previously announced a jointly funded 10-year road investment plan of more than \$3.5 billion for Western Sydney, to support the Federal Government's decision on the airport at Badgerys Creek.

MAIN REPORT

Key features of the investment plan include:

- Upgrade of Bringelly Road between The Northern Road and Camden Valley Way (construction commenced early 2015, completion 2020) – construction in progress;
- Upgrade of The Northern Road between Narellan and the M4 Motorway (construction commenced early 2016, completion 2021) – construction in progress;
- Construction of a new east-west M12 motorway to the airport between the M7 Motorway and The Northern Road – design in progress; and
- A \$200 million package for local road upgrades.

In assessing the funding criteria for the Local Roads Package, the strategic corridor between Camden and Narellan (incorporating Argyle Street, Camden Valley Way, Grahams Hill Road and Porrende Street) and the Remembrance Driveway / Camden Bypass corridors have been recognised as key transport connections to The Northern Road, ultimately facilitating access to the future airport and the Western Sydney Employment Area.

The Camden to Narellan Corridor Upgrade is made up of a number of separate projects designed to improve road network operation, journey times, safety and travel reliability for residents, employees and visitors in the area.

The following two projects were successful in securing multi-year funding in the Local Roads Package (Round 3):



Porrende Street Upgrade (Attachment 1)

The project involves demolition and reconstruction of the existing roundabout, modifications to the approach roads adjacent to Bunnings and Narellan Sports Hub entry and utility relocations. The works will be coordinated with the Narellan Sports Hub Stage 2 works and the seasonal users of the existing Hub facility, with a view to minimise disruption. Council has undertaken detailed design for this project through the Round 2 funding offer.

Remembrance Driveway/Old Hume Highway Corridor Upgrade (Attachment 2)

This project is to develop a route strategy and concept designs for the future upgrade of intersections in Remembrance Driveway in Camden South, primarily at Elizabeth Macarthur Avenue and Armour Avenue. This project will assist in formalising a further grant application for upgrade works under future rounds of the Local Roads Package.

FINANCIAL IMPLICATIONS

The funding of \$3,548,009 (excl. GST) is summarised in the table below:

Project	2019/20 \$	2020/21 \$	2021/22 \$	Total \$
Porrende Street Upgrade (Delivery)	265,000	2,449,000	339,592	3,053,592
Remembrance Driveway Corridor Upgrade (Scoping / Development)	75,000	366,000	53,417	494,417

The above funding will contribute to the accelerated delivery of key infrastructure and will not impact Council's current budget.

CONCLUSION

Council has recently been advised that two grant funding applications, to a value of \$3,548,009 under the Western Sydney Infrastructure Plan – Local Roads Package (Round 3), have been successful.

The works include upgrade of the Porrende Street, Narellan roundabout and the development of a route strategy and concept designs for intersections on Remembrance Driveway, Camden South.

These projects form part of an overall strategy to upgrade the Camden to Narellan corridor and Remembrance Driveway corridor, contributing to the accelerated delivery of key infrastructure to benefit the local community.

It is recommended that Council accept grant funding to the value of \$3,548,009 (excl. GST) for the delivery of these projects.

It is also recommended that Council write to the Federal Member for Hume, the Hon. Angus Taylor MP, and the Federal Minister for Infrastructure, Transport and Regional Development, the Hon. Michael McCormack MP, thanking them for their support.

RECOMMENDED

That Council:

- i. accept Federal Government funding of up to \$3,053,592 (excl. GST) for delivery of the Porrende Street, Narellan upgrade;**
- ii. accept Federal Government funding of up to \$494,417 (excl. GST) towards scoping and development of the Remembrance Driveway Corridor Upgrade Study; and**
- iii. write to the Federal Member for Hume, the Hon. Angus Taylor MP and the Federal Minister for Infrastructure, Transport and Regional Development, the Hon. Michael McCormack MP, thanking them for their support.**

ATTACHMENTS

- 1. Western Sydney Infrastructure Plan - Porrende Street**
- 2. Western Sydney Infrastructure Plan - Remembrance Driveway**



ORDINARY COUNCIL

ORD11

SUBJECT: ACCEPTANCE OF GRANT FUNDING - NSW YOUTH OPPORTUNITIES PROGRAM FOR CAMDEN CREATIVES TAKE THE LEAD.

FROM: Director Sport, Community & Activation

TRIM #: 19/336282

PURPOSE OF REPORT

The purpose of this report is to advise Council of the successful grant funding application for \$50,000 (excl. GST) from NSW Department of Family and Community Services (Youth Opportunities Program) for the Camden Creatives Take the Lead Project, and to seek Council's endorsement to accept the funding

BACKGROUND

The Youth Opportunities Program provides one-off grants of up to \$50,000 (excl. GST) to non-government organisations and local government. Funding is for new projects that enable young people to lead and participate in community development activities.

Council will receive \$50,000 (excl. GST) from NSW Department of Families and Community Services to implement the Camden Creatives Take the Lead Project.

MAIN REPORT

The Department of Family and Community Services NSW has advised Council that it was successful in its application for \$50,000 (excl. GST) for Camden Creatives Take the Lead Project.

The Project

The project will deliver four youth-focused events staged within the Camden LGA. These events will provide the opportunity for local young people to be involved in all facets of event planning, management and delivery, and be mentored by key Council staff, local business leaders and Macarthur Workplace Learning representatives.

The events will involve marketing, stage management, audio production, live performance, and the curation of art displays. The events will also be utilised to consult and engage with Camden youth and provide information on health and education services available to young people.

A project leadership team will be formed from existing young leaders from Camden Council's Youth Council, and young people eager to develop skills in event management.

Throughout the project, short courses will be provided to the Project Leadership Team to improve skills and enhance the learning opportunities that the project provides.

The project will commence in February and run until December 2020.

FINANCIAL IMPLICATIONS

The \$50,000 (excl. GST) funding will cover the cost of the activities within the project, Council's contribution will be through in-kind support.

CONCLUSION

Council has been successful in its funding application for \$50,000 (excl. GST) through the NSW Department of Family and Community Services Youth Opportunities Program. This program will deliver a series of youth-led events for young people in Camden.

It is recommended that Council accept the grant funding of \$50,000 (excl. GST), administered by the NSW Department of Community Services through the Youth Opportunities Program.

RECOMMENDED

That Council:

- i. accept grant funding of \$50,000 (excl. GST) from the NSW Department of Family and Community Services Youth Opportunities Program for inclusion in the current budget;**
- ii. write to The Hon. Gareth Ward MP, Minister for Families and Communities and Minister for Disability Services, thanking him for the grant; and**
- iii. write to Mr Peter Sidgreaves MP, Member for Camden, thanking him for his support.**



ORDINARY COUNCIL

ORD12

SUBJECT: COMMUNITY FINANCIAL ASSISTANCE - CIVIC CENTRE CULTURAL PERFORMANCE SUBSIDY

FROM: Director Sport, Community & Activation

TRIM #: 19/300276

PURPOSE OF REPORT

This report seeks Council's endorsement of funding allocations for the 2019/20 Cultural Performance Subsidy Program, a component of the Council's Community Financial Assistance Program.

BACKGROUND

Council provides an annual financial assistance program to support local groups to access the Camden Civic Centre. The funding assists in providing a platform to showcase performances to an audience and providing quality affordable entertainment to the community.

The program is administered in accordance with the Civic Centre Cultural Performance Subsidy Policy.

The matter was briefed to Councillors on 22 October 2019.

MAIN REPORT

The 2019/2020 funding round was promoted via:

- Direct mail to previous applicants;
- The Civic Centre's and Cultural Development database;
- Council and Civic Centre websites and Social Media; and
- In-house promotion and targeted marketing.

Council received nine requests for subsidy support through the advertisement period. In accordance with the policy, Council officers have also sourced three performances that meet the criteria.

Each applicant was assessed against the program guidelines, with consideration given to new programs that support local talent, participation rates, demonstrated value, financial or in-kind support, and capacity of the program to deliver quality entertainment for the community of Camden.

The following applications were received:

	Applicant	Program Description	Requested Funding (ex GST)	Recommended Funding (ex GST)
Recommended for full funding				
1.	Shaun Parker and Company	New Event - meets criteria. FREE world premier of a performance integrated dance with new technology audio engineering. Estimated attendance – 300	\$1,200	\$1,200
2.	Youth Festival – YMCA and Camden Council Youth Services	The Youth Festival was delivered through a partnership with the Macarthur Youth Services network and Camden Youth Council. A platform for multi-cultural entertainment and activities for youth aged 12 to 24 years. Estimated attendance – 300	\$1,200	\$1,200
3.	Youth event – Make Music Australia as part of World Music Day	As part of the Make Music Australia a youth performance night profiling local youth bands, inviting the celebration of FREE youth activity within Camden. Aimed at 15 to 24years, drug and alcohol-free event. Estimated attendance – 300	\$1,200	\$1,200
4.	Mater Dei School	The Mater Dei event showcases our youth with disabilities. The subsidy enables a free matinee performance to be provided for community groups and local schools. Estimated attendance – 600	\$1,200	\$1,200
5.	Campbelltown Camden District Band / Charles Noonan	Campbelltown, Camden District Band have provided band entertainment since 1946. The concert will be delivered in collaboration with a local dance school as the theme charts the development of dance. Estimated attendance – 300	\$1,200	\$1,200
6.	Fishers Ghost Youth Orchestra	Proposed is the South West Sydney Philharmonic Gala Performance in partnership with Fishers Ghost Youth Orchestra. Estimated attendance – 500	\$1,200	\$1,200



	Applicant	Program Description	Requested Funding (ex GST)	Recommended Funding (ex GST)
7.	Camden Council/ Camden Shorts	Council officers work in partnership with local young people to showcase young talent Estimated attendance – 300	\$1,200	\$1,200
8.	Camden Community Band	Camden Community band propose a Fire and Fury performance combining Concert band, marching girls and performance. Estimated attendance – 500	\$1,200	\$1,200
9.	Camden Council/ Smash the Silence	Council officers mentor local youth with interest in the arts. The event promotes performance and services available to support youth mental health. Youth volunteer to work on the project. This event is reliant on funding to be delivered. Estimated attendance – 300	\$1,200	\$1,200
Recommended for Partial Funding				
10.	ADFAS (Australian Decorative Fine Arts Society)	ADFAS in partnership with The Fishers Ghost Orchestra provide an annual event introducing young children to music through performance, and exploration of instruments and sound. Estimated attendance – 150	\$1,200	\$800 <i>Partial funding recommended as this event will be staged in the Ferguson Gallery</i>
11.	Cavalcade of Fashion / Macarthur Quota Club	The Cavalcade of Fashion explores the foundations of fashion through each era focussing on featured designs, textiles and art. Estimated attendance – 150-300	\$1,200	\$800 <i>Partial funding recommended as this event will be staged in the Ferguson Gallery.</i>
12.	Voiceology Marion Rouvas	Voiceology Camden provides singing, dancing and acting classes to support our local community and families. Estimated attendance – 300	\$1,200	\$800 <i>Partial funding recommended as this event is ticketed.</i>
		Total	\$14,400	\$13,200

FINANCIAL IMPLICATIONS

An amount of \$14,200 (ex GST) has been allocated in the budget for 2019/2020 for the Cultural Performance Program.

Recommended funding as per the report is \$13,200. (ex GST) The remaining funds will be utilised by Centre Management to support an additional performance that meets the funding criteria and caters for the community interest.

CONCLUSION

The Civic Centre Cultural Performance Subsidy Program increases accessibility to the Civic Centre venue and provides a range of entertainment for the community.

Nine of the 2019/2020 applicants have successfully applied for funding in previous funding rounds and have proven their capacity to provide exceptional, high quality entertainment to the community.

Each program recommended for funding will complement the existing Cultural Program and provide events catering for youth, children, families and seniors.

RECOMMENDED

That Council:

- i. endorse the subsidy requests set out in this report through the allocation of \$13,200 (ex GST) from the Civic Centre Cultural Performance Subsidy Program 2019/2020;**
- ii. note the remaining balance \$1,000 (ex GST) to be used to support additional performances; and**
- iii. write to each applicant advising them of their successful funding allocation.**



ORDINARY COUNCIL

ORD13

SUBJECT: COMMUNITY SPONSORSHIP PROGRAM JANUARY - JULY 2020
FROM: Director Sport, Community & Activation
TRIM #: 19/329625

PURPOSE OF REPORT

This report seeks Council's endorsement of the recommended sponsorship allocations for the January - July 2020 Community Sponsorship round.

BACKGROUND

The Community Sponsorship Program is a component of the Community Financial Assistance Policy. It sets out how Council will administer incoming sponsorship requests from community groups and organisations.

The program is intended to provide encouragement and support to community organisations, based on the needs of groups, by supplementing funds raised for their events/activities.

There are two funding rounds per year. Round 1 is conducted for events from July-December and Round 2 for events from January-June. Applications are assessed by Council Sponsorship Allocation Committee using set guidelines and criteria to ensure probity and consistency in evaluating requests.

Councillors were briefed on this matter on 19 November 2019.

MAIN REPORT

All previous applicants and those organising external events were sent an application form, with application timeframes advertised in the local newspaper and on Council's website.

A total of 21 applications were received requesting both in-kind and monetary support to a total value of \$212,320. A detailed spreadsheet outlining all applications received is provided as an **supporting document**.

Each application was assessed against the program guidelines and criteria with consideration given to:

- The social and economic benefit for the local community;
- Appeal of the event; and
- Demonstrated need for funding.

To be eligible, applicants must have fully acquitted grants from previous rounds and have adhered to the conditions of sponsorship.

The following 12 applications have been recommended for funding under the sponsorship program:

Project Number	Name of Community Group	Event/Activity	Amount requested	Amount Recommended
1.	The Camden Show Society	The Camden Show Society	\$23,000	\$23,000
2.	The Redeemed Christian Church of God – Amazing Grace	Kids Programming Coding Camp	\$500	\$500
3.	C3 New Hope	C3 Kids Super Science Sunday	\$990	\$500
4.	Open House Christian Centre	Community Easter Fair	\$2,500	\$500
5.	St Pauls Catholic School P&C Association	St Pauls Catholic School Fete	\$1,000	\$1,000
6.	Charmaine Newmark	Camden Wellness Expo	\$2,200	\$1,350
7.	Macarthur Photographic Society	'Exposed' Photography Exhibition	\$3,500	\$2,000
8.	Camden Musical Society	Camden Musical Society 'One Night Only'	\$11,275	\$3,025
9.	Jeremiah Edagbami	Macarthur Schools Debating Competition	\$2,560	\$2,560
10.	Kids of Macarthur Health Foundation	Camden LEGO Fair 2020	\$3,200	\$3,200
11.	Camden Rugby Union Club	NSW Junior Rugby Union U/12 State Carnival	\$6,225	\$4,225
12.	Camden and District Netball Association	Camden Rep Netball Carnival	\$9,278	\$4,300
TOTAL Projects Recommended to be Funded				\$46,160

FINANCIAL IMPLICATIONS

The total recommended sponsorship, including both monetary and in-kind, is \$46,160 (GST exclusive).

Following Round 1 of the community sponsorship program, there is \$24,400 available within the wider community financial assistance budget. It is proposed to fund the balance of \$21,760 as part of considering the 2019/20 December Quarterly Budget Review.

CONCLUSION

A total of 21 applications were received, requesting both in-kind and monetary support, to the total value of \$212,320. Following the assessment of all applications against the



criteria, it is recommended that 12 applications be supported at a total value of \$46,160 (GST excl).

Projects recommended for funding will complement existing events and/or activities within the community and provide improved opportunities for the community to access and attend events and/or activities within the Camden LGA.

RECOMMENDED

That Council:

- i. approve funding for the community events and activities as outlined in this report as part of Round 2 of the Community Sponsorship program;**
- ii. allocate an additional \$21,760 to the 2019/20 Community Sponsorship Program to be funded at the December Quarterly Budget Review; and**
- iii. write to each applicant advising them of the outcome of this report and thanking them for their participation in the program.**

ATTACHMENTS

1. Community Sponsorship 2019 2020 - *Supporting Document*

ORDINARY COUNCIL

ORD14

SUBJECT: COMMUNITY SMALL GRANTS PROGRAM 2019/2020
FROM: Director Sport, Community & Activation
TRIM #: 19/331323

PURPOSE OF REPORT

This report seeks Council's endorsement of the recommended funding allocations in this year's Community Small Grants Program (CSGP), a component of Council's Community Financial Assistance Program.

BACKGROUND

Council provides an annual financial assistance program to assist local groups, one element of which is the CSGP. The 2019/2020 budget has allocated \$90,400 to this program. Community groups may apply for up to \$6,500 for projects.

CSGP guidelines assist Council in the consideration and allocation of funds to applicants. The guidelines are provided as an **attachment to this report**.

Councillors were briefed on the matter on 22 October and 12 November 2019.

MAIN REPORT

The CSGP builds community capacity and engagement, in turn creating an "enriched and connected community" (Camden Community Strategic Plan).

The CSGP Program was promoted via:

- Council networks;
- The Camden Interagency Group;
- Local papers and radio; and
- Council's website and social media.

In addition officers provided support and guidance to applicants through two information sessions held at Camden Council on Thursday, 18 July 2019, and also by the provision of a help desk session hosted by officers on Tuesday, 20 August 2019.

A total of 38 applications were received totaling \$202,967, with 14 new groups applying for funding, which is a 60% increase from the previous year. This increase highlights not only the effectiveness of promotion, but the emergence of new groups addressing trends for the Camden LGA i.e. domestic violence, mental health, parent support.

Each application was assessed against the program guidelines, with further consideration given to the impact on the local community, number of participants, applicant's financial or in-kind contribution and availability of other funding sources.

Additional information on each project is provided in the **supporting documents**.

The report details recommendations of funding for 2019/2020 of \$85,299.93.



The following projects are recommended for full funding:

Project Number	Name of Community Group	Project	Amount requested	Amount Recommended
1	Mother Hubbard's Cupboard in Camden Inc.	Sleep easy, not rough	\$6,500	\$6,500
2	Rotary Club of Camden	Emergency Medical Information Book Project	\$5,000	\$5,000
3	Creating Links	'Capture' - with Creating Links	\$6,317.80	\$6,317.80
4	Macarthur Diversity Services Initiative Ltd	Play Connect Supported Playgroup at Bunnings	\$5,195.60	\$5,195.60
5	Camden/Wollondilly Domestic Violence Committee	Event Marquee	\$1,450	\$1,511.20
6	Kids of Macarthur Health Foundation	Patient Scales for Karitane Camden and Oran Park Parenting Centre - Birth to five years	\$2,790	\$2,790
7	Turning Point	Domestic and Family Violence Support Package	\$6,250	\$6,250
8	YMCA Narellan OSHC	Narellan OSHC Y Move	\$3,000	\$3,000
9	Camden Writers Inc.	Sharing Our Stories	\$6,075	\$6,075
Sub Total: Fully Funded Projects Recommended				\$42,639.60

The following projects are recommended for part funding:

	Name of Community Group	Project	Amount requested	Amount recommended
10	Mens Shed Narellan Inc.	Equipment for upcycling timber for sustainable re-use	\$3,696	\$2,865
11	Fisher's Ghost Youth Orchestra (FGYO)	Camden Cultured: Performance Excellence Clinics	\$4,800	\$3,200
12	Camden Community Connections (Trading as Big Yellow Umbrella)	It starts at home	\$4,786	\$2,883

13	Mates Puzzle Foundation	Mates Puzzle	\$6,410	\$4,610
14	Karitane & Anglicare	Dad's Circle of Security Group at Oran Park	\$5,600	\$4,000
15	Headspace	Changing Headspace	\$6,500	\$4,700
16	Camden Valley Country Music Club Inc. (CVCMC)	Become mobile & sustainable	\$5,770	\$3,349
17	Catholic Family Welfare Services	Living Life Well - Wellness Program for Seniors	\$6,500	\$4,140
18	Macarthur Community Radio Inc.	New panel equipment to facilitate outside broadcasting from schools & public activities	\$6,490	\$2,163.33
19	Sydney Junior Winter Cricket Association (SJWCA) Inc.	SJWCA Cricket Support	\$3,975	\$800
20	Hope Anglican Church Leppington	Hope Kid's Club	\$6,500	\$2,300
21	WILMA Women's Health Centre	Empowerment (Art therapy, Self-Esteem and Mindfulness Young Students)	\$6,000	\$3,000
22	Youth Solutions	Assessing the alcohol and other drug needs of young people living in Camden	\$6,025	\$3,025
23	Oran Park Cricket Club	Multicultural Engagement Cricket Programs	\$6,000	\$1,625
Sub Total: Part Funded Projects Recommended				\$42,660.33
Sub Total: Fully Funded Projects Recommended				\$42,639.60
Total Recommended for Funding				\$85,299.93

The following projects are *not* recommended for funding in this round:

	Name of Community Group	Project	Amount requested
24	Goodstart Early Learning	Creating a sustainable community	\$5,300
25	Macarthur Workplace Learning Program (MWLP)	VETtainMENT	\$6,500
26	Federation Italian Rugby League Australia Incorporated (FIRLA)	FIRLA Training Session	\$3,000



27	Macarthur Centre for Sustainable Living	Accredited Barista Courses at MCSL	\$6,500
28	Australian Foundation For Disability (AFFORD)	Engaging our Disadvantaged People with Disabilities with their Local Community	\$6,500
29	Primary Club of Australia	Richie Benaud Cup 2020	\$5,000
30	Karitane	Playroom coordinator - seed funding	\$3,750
31	Macarthur Diversity Services Initiative Ltd	MDSI Cultural and Wellbeing Program	\$5,000
32	Camden Society of Artists	Empower the next generation of Camden Artists	\$2,698
33	Autism Spectrum Australia (Aspect)	Interactive whiteboard for students with autism at Aspect Macarthur School in Cobbitty	\$5,888
34	Carrington Centennial Care	Carrington Carols	\$6,176
35	Camden Country Quilters Guild Inc.	2020 Camden Country Quilters Exhibition	\$6,000
36	Cobbitty Public School P & C	Water bottle refill stations	\$6,500
37	Southwest Nepalese Community Sydney	The challenges of culturally and linguistically diverse population in Camden council area	\$6,500
38	Generate Ministries (Camden High School)	Student Well Being Support	\$6,500

Council officers will contact all unsuccessful applicants and provide feedback on their application and, where applicable, advise of any other grant or funding opportunities.

FINANCIAL IMPLICATIONS

An amount of \$90,400 is allocated in the 2019/2020 budget for the Community Small Grants Program, there is sufficient money allocated to support the recommended community projects.

CONCLUSION

The work undertaken by a range of not-for-profit community organisations contributes to community wellbeing within the Camden LGA. This has been demonstrated by the overall quality and range of projects seeking assistance.

A total of 38 applications were received for funding under the CSGP totaling \$202,967, as outlined in the report it is recommended to support a total of 23 applications for part or full funding to the value of \$85,299.93.

Projects recommended for funding will complement existing services within the community and provide improved opportunities for the community to access services and/or facilities within the LGA.

RECOMMENDED

That Council:

- i. approve funding to community projects of \$85,299.93 as outlined in this report, to be funded from the 2019/2020 Community Small Grants Program; and**
- ii. write to all applicants, both successful and unsuccessful, advising them of the outcome.**

ATTACHMENTS

1. Community Small Grants 2019-2020 - Guidelines
2. Community Small Grants 2019-2020 - Summarised Funding Recommendations - *Supporting Document*



ORDINARY COUNCIL

ORD15

SUBJECT: TENDER T009/2019 - HUMAN RESOURCE INFORMATION MANAGEMENT SYSTEM

FROM: Director Customer & Corporate Strategy

TRIM #: 19/317996

PURPOSE OF REPORT

The purpose of this report is to advise Council of the tenders received for T009/2019 Human Resource Information Management System and recommend that Council accept the tender submitted by Cornerstone OnDemand.

BACKGROUND

In order to support Council's growing workforce, a new Human Resource Information Management System (HRIS) was identified as a key strategy to support continuous improvement and the evolving needs of Council's workforce.

A fully integrated HRIS will offer Council increased access to comprehensive workforce information, support ongoing evidence-based decision making and improve both prospective and existing employee experience.

Following the outcome of a tender evaluation process, at its meeting of 29 March 2019 Council resolved to decline all tenders submitted to T001/2019 Human Resource Management System and proceed to invite fresh tenders from recognised contractors specialising in implementing and supporting Human Resource Information Management Systems.

Councillors were briefed on the matter on 12 November 2019.

MAIN REPORT

An invitation to tender for a Human Resource Information Management system was advertised via a selective tender process on the NSW State Government e-tendering website on 2 April 2019. The tender closed on 24 April 2019 with three submissions received.

Tenders were received from the following companies listed in alphabetical order:

Company	Location
• Cornerstone OnDemand Inc	Sydney, NSW
• ELMO Cloud HR & Payroll	Sydney, NSW
• KAL Technologies Pty Ltd	Nunawading, VIC

Tender Evaluation Process

A tender evaluation panel was established, and submissions were assessed on price and non-price factors as agreed by the evaluation panel. The weighting given to the evaluation criteria is shown below:

- Functional & technical 50%
- Implementation & integration 30%

- Company experience 10%
- Customer focus 10%.

Price was given an affordability weighting of pass or fail. Non-price factors considered for this tender included:

- Technical and functional response to the specifications
- Usability of the system;
- Previous experience in implementation of systems in similar environments;
- Capability to integrate with Council's existing system (Civica Authority);
- Customer focused approach to service delivery;
- Work Health & Safety and insurances.

The tender evaluation panel was unanimous in recommending that the tender by Cornerstone OnDemand provided the best technological solution suitable for Council needs.

The tender was also reviewed by the Tender Compliance Panel.

A summary of the tender evaluation is provided in the **supporting documents** and is commercial in confidence.

Relevant Legislation

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Purchasing and Procurement Policy.

Critical Dates / Time Frames

Cornerstone OnDemand has submitted a program to complete the works in a timeframe that meets the requirements of Council. The project is scheduled to be completed in July 2021.

FINANCIAL IMPLICATIONS

The tendered price by Cornerstone OnDemand is \$757,250 (excl. GST) over a five-year period. The total funding for this project can be sourced from existing budgets and the IT reserve. Contra adjustments required to the budget will be considered by Council as part of the September Quarterly Budget Review reported to tonight's Council meeting.

CONCLUSION

Cornerstone OnDemand has provided a conforming tender. The tender assessment concludes that the offer presents the best solution to address Council needs and the company has a history of successful implementation in both the local and state government environment.

RECOMMENDED

That Council accept the tender provided by Cornerstone OnDemand for the cost of \$757,250 (excl. GST) over a five-year period, as per the terms and conditions of Tender T009/2019.

ATTACHMENTS

1. Commercial in Confidence - T009/2019 - Human Resources Information System
- November 2019 - *Supporting Document*



ORDINARY COUNCIL

ORD16

SUBJECT: TENDER T016/2019 - VALUATION SERVICES PANEL
FROM: Director Customer & Corporate Strategy
TRIM #: 19/290997

PURPOSE OF REPORT

The purpose of this report is to advise Council of tenders received for T016/2019 Property Valuation Services Panel and recommend that Council accept tenders submitted from Civicland Property Consultants and Valuers Pty Limited, Colliers International, Herron Todd White (NAT Operations) Pty Ltd, HillPDA Pty Ltd, Independent Property Valuations Pty Ltd and Walsh & Monaghan Pty Ltd.

BACKGROUND

As the Camden Local Government Area grows, the need for property valuation services is increasing. The Leppington Precinct alone will result in over \$300 million in property acquisitions over the next decade. This level of property acquisitions will require a broad range of property expertise that will be best served through a panel of appropriately skilled property valuation providers.

INVITATION TO TENDER

An invitation to tender for Council's Property Valuation Services Panel was advertised on 16 July 2019 and closed on 21 August 2019. Advertisements appeared in Sydney Morning Herald & Camden Chronicle on 23 July 2019, 30 July 2019, 6 August 2019 and 12 August 2019 and appeared on the e-tendering website.

Council received 16 submissions from the following companies:

- Australian Property Group Pty Ltd.
- Civic MJD.
- Civicland Property Consultants and Valuers Pty Limited.
- Colliers International.
- Curtis Valuations.
- Herron Todd White (NAT Operations) Pty Ltd.
- HillPDA Pty Ltd
- Independent Property Valuations Pty Ltd.
- Jardine Lloyd Thompson.
- JLL Public Sector Valuations.

-
- Landsburys Valuation and Advisory Pty Ltd.
 - Lunney Watt & Associates Property Valuers & Consultants.
 - Opteon Property Group.
 - Preston Rowe Paterson Sydney Pty Ltd.
 - Scott Fullarton Valuations Pty Ltd.
 - Walsh & Monaghan Pty Ltd.

Tender Evaluation

A tender evaluation panel was established, and submissions were assessed on price and non-price factors as agreed by the evaluation panel. The weighting given to the evaluation criteria is shown below:

- Demonstrated capacity 40%;
- Performance – time to deliver services 30%; and
- Price 30%.

Non-price factors considered for this tender with a pass or fail weighting:

- Workplace Health and Safety
- Insurances.

Six preferred suppliers are recommended to be on the Panel and are listed below:

1. Civicland Property Consultants and Valuers Pty Limited;
2. Colliers International;
3. Herron Todd White (NAT Operations) Pty Ltd;
4. HillPDA Pty Ltd;
5. Independent Property Valuations Pty Ltd; and
6. Walsh & Monaghan Pty Ltd

The tender evaluation panel were unanimous in recommending the six suppliers based on their capacity to undertake the work, ability to deliver the services in a timely manner, experience and pricing. The panel also considered the mix of expertise required on the panel and the volume of work now and into the future.

There were six non-conforming tenders received and they were eliminated from the assessment process.

The tender process was also reviewed by the Tender Compliance Panel.

A summary of the tender assessment is provided in the **supporting documents**, and is commercial-in-confidence.



Relevant Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Guidelines.

Contract Term

The term of the contract for this tender is three years with the option of two additional extensions of one year each.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this tender as Council annually allocates operational funding through the budget process for property services. Administration costs for land identified in a Contributions Plan is funded from the plan (Section 7.11).

CONCLUSION

The six preferred suppliers as detailed in this report offer best value to Council and are recommended by the tender assessment panel to be appointed to Council's panel of property valuers for a period of three years with the option of two x one-year options to extend.

RECOMMENDED

That Council accept the tenders received from Civiland Property Consultants and Valuers Pty Limited, Colliers International, Herron Todd White (NAT Operations) Pty Ltd, HillPDA Pty Ltd, Independent Property Valuations Pty Ltd and Walsh & Monaghan Pty Ltd, as per the terms and conditions of Tender T016/2019.

ATTACHMENTS

1. T016/2019 - Tender Evaluation - Provision of Valuation Services - *Supporting Document*

ORDINARY COUNCIL

ORD17

SUBJECT: TENDER T021/2019 - CONSTRUCTION OF A NEW PARK AT OLIVE HILL DRIVE, COBBITTY

FROM: Director Community Assets

TRIM #: 19/338805

PURPOSE OF REPORT

The purpose of this report is to provide details of the tenders received for contract T021/2019, Construction of a New Park at Olive Hill Drive, Cobbitty and to recommend that Council accept the tender offered by Greater West Landscapes Pty Ltd.

BACKGROUND

Council has allocated S7.11 developer contributions for the construction of a new park within the Arcadian Hills estate located between Olive Hill Drive and The Northern Road. A location plan is provided below.



Lot 191 DP1193911

The new park will be constructed on a currently undeveloped Council reserve which includes the original gravel access road to the historic Denbigh house. The site design has considered the heritage requirements of development in and around the Denbigh Estate.

As such, the proposed works will create a passive recreation space and include re-grading of the reserve, construction of new paths, new park furniture, garden areas,



trees, new turf, timber steppers, refurbishment of the original entry gates (see **attachment**).

Following consultation with stakeholders, a number of art elements have also been incorporated into the design including five stainless steel marker posts showing aspects of pre-European settlement and a large fabricated metal milk pail.

A contractor is now required to act as the Principal Contractor for the site and be responsible for the construction works. The Principal Contractor will manage all subcontractors and direct, coordinate and integrate their output at all stages.

MAIN REPORT

The invitation to tender was advertised in the Sydney Morning Herald, local newspapers and the NSW e-tendering website on 8 October 2019. The tender closed on 30 October 2019 with 12 submissions received.

Tenderers were received from the following companies listed in alphabetical order:

<i>Company</i>	<i>Location</i>
1. Austfield Pty Ltd	Bella Vista
2. GJ's Landscapes Pty Ltd	Gladesville
3. Greater West Landscapes Pty Ltd	Minchinbury
4. Lamond Contracting Pty Ltd	Wilton
5. Mercon Group Pty Ltd	Pymont
6. Paramount Landscaping Pty Ltd	Beresfield
7. Perfection Landscape Services	Seven Hills
8. Regal Innovations Pty Ltd	Mulgrave
9. Romba Pty Ltd	Emu Plains
10. Statewide Civil Pty Ltd	Baulkham Hills
11. Stone Will Landscaping	Seven Hills
12. Undercover Landscapes Pty Ltd	Kenthurst

Tender Evaluation

The intention of the tender process is to appoint a contractor with proven capacity and experience in similar scale projects as well as providing best value and quality services to Council.

A tender evaluation panel was established, and the submissions were assessed on price and non-price factors as agreed by the evaluation panel. Price was given a weighting of 60% and non-price factors a weighting of 40%.

Non-price factors considered for this project included:

- Company capacity and ability;
- Proposed team;
- Program;

- Work Health and Safety; and
- Experience in similar projects.

Greater West Landscapes Pty Ltd provided a competitive tender in terms of cost and meeting the requirements of Council's tender documentation. The company has a proven track record constructing works of a similar nature and scale.

The panel was unanimous in recommending that the tender by Greater West Landscapes Pty Ltd represented the best value to Council.

The tender process was also reviewed by the Tender Compliance Panel.

A summary of the tender assessment is provided in the **supporting document**. Please note this information is commercial-in-confidence.

Relevant Legislation

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Purchasing and Procurement Policy.

Critical Dates/Time Frames

Greater West Landscapes Pty Ltd has submitted a program to complete the works in a timeframe that meets the requirements of Council. The project is scheduled to be completed in June 2020.

FINANCIAL IMPLICATIONS

Council has sufficient budget allocation in the Capital Works Program to proceed with the proposed works in accordance with the terms and conditions of tender.

CONCLUSION

Greater West Landscapes Pty Ltd has provided a conforming tender. The tender assessment concludes that their offer represents the best value to Council and the company has a proven track record of performance on projects of a similar nature.

RECOMMENDED

That Council accept the tender provided by Greater West Landscapes Pty Ltd as per the terms and conditions of tender T021/2019 – Construction of a New Park at Olive Hill Drive, Cobbitty for the lump sum of \$537,650.00 (excluding GST).

ATTACHMENTS

1. Plans
2. Tender T021/2019 – Construction of a new park at Olive Hill Drive, Arcadian Hills, Cobbitty - *Supporting Document*



ORDINARY COUNCIL

ORD18

SUBJECT: TENDER T017/2019 – HEATING, VENTILATION AND AIR-CONDITIONING CAMDEN COUNCIL BUILDINGS

FROM: Director Community Assets

TRIM #: 19/344447

PURPOSE OF REPORT

The purpose of this report is to provide details of the tenders received for Contract T017/2019, being the Provision of Heating, Ventilation and Air-conditioning Services for Camden Council Buildings and to recommend that Council accepts the tender submitted by Axis Air Pty Ltd.

BACKGROUND

The existing air-conditioning contracts for Camden Council buildings is due for renewal. Prior to the expiry of the existing contract, a tender was advertised which sought a standardised scope for maintenance and statutory testing of these services for all Council buildings.

MAIN REPORT

Invitation to Tender

A detailed scope of required services was developed by the Facilities & Building Services Team for each nominated Council building and sent out as an open tender to the market.

Tenderers were asked to provide a fixed lump sum price for the first year of the three year contract. Subsequent years are subject to adjustment in line with CPI and award increases. The tender also allows for an additional 1+1 year option at Councils sole discretion beyond the three years. This will be subject to approval of the Director of Community Assets.

The invitation to submit a tender was advertised on 13th August 2019 in the Sydney Morning Herald, local newspaper, and the NSW e-tendering website. The tender closed on 11 September 2019 and a total of 24 submissions were received. Of the 24 submissions received, 20 were found to be compliant with the tender scope.

Tenders were received from the following companies listed in alphabetical order:

<i>Company</i>	<i>Location</i>
• AE Smith	Gladesville NSW
• Airadvice	Ingleburn NSW
• Airmaster Aust.	North Rocks NSW
• Amek Engineering	Regents Park NSW
• Austech Air-conditioning Services	Campbelltown NSW
• Axis Air	Wollongong NSW
• BMG Air-conditioning	Blacktown NSW

- Crest Air-conditioning
 - Eastaway Services
 - ENGIE Services
 - Equilibrium Air-conditioning
 - Inter Chillers
 - Jordans Air Service
 - MDL Asset Services
 - New Edge Group
 - Noppen Air
 - Nu Tech Air-conditioning
 - Politech Air-conditioning
 - Precise Air Group
 - Safair
 - SEDA Services
 - Total Ventilation Hygiene
 - Triple M
 - Ultimate 1 Air-conditioning
- Bella Vista NSW
 - Artarmon NSW
 - Auburn NSW
 - Sydney CBD NSW
 - Peakhurst NSW
 - West Gosford NSW
 - Smithfield NSW
 - Cecil Park NSW
 - Wetherill Park NSW
 - Ingleburn NSW
 - Camden NSW
 - Homebush NSW
 - Prestons NSW
 - Beaconsfield NSW
 - Prestons NSW
 - Macquarie Park NSW
 - Smeaton Grange NSW

Tender Evaluation

The intention of the tender process was to appoint a suitably qualified contractor with proven capacity and a high level of experience in similar scale projects as well as providing good value and quality services to Council.

A tender evaluation panel was established and the submissions were assessed on price and non-price factors as agreed by the evaluation panel. Price was given a weighting of 60% and non-price factors a weighting of 40%.

Non-Price Factors considered for this project included:

- Comprehensive content and adequacy of information;
- Previous experience and performance with similar works; and
- Work Health and Safety.

Axis Air Pty Ltd provided the most competitive tender in terms of cost and meeting all requirements of Council's tender documentation.

Axis Air Pty Ltd has extensive experience delivering Heating, Ventilation and Air-conditioning maintenance services to local councils, and is well-versed in the specific compliance, WH&S, environmental tasks for this type of contract.

The panel agreed that the tender by Axis Air Pty Ltd represented the best value to Council.

The tender process was also reviewed by the Tender Compliance Panel.

A summary of this assessment is provided in the **supporting documents**. Please note this information is Commercial-in-Confidence.



Relevant Legislation

The tender has been conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Purchasing and Procurement Policy.

Transition

Pending Council approval, Axis Air Pty Ltd has a detailed transition plan to commence the maintenance service. The four week transition plan will commence once Council approval is obtained. At the same time, one month's notice will be given to the current service providers, which is in line with terms and conditions of the current contract.

FINANCIAL IMPLICATIONS

Council has sufficient funds allocated in the 2019/20 Operational Budget and Council's four-year delivery program to proceed with the proposed contract.

CONCLUSION

Axis Air Pty Ltd has provided a conforming tender.

The tender assessment concludes that the offer by Axis Air Pty Ltd represents the best value to Council and the company has a proven track record of air-conditioning maintenance performance of a similar nature.

RECOMMENDED

That Council accept the tender provided by Axis Air Pty Ltd as per the terms and conditions of Tender T017/2019 – Heating, Ventilation and Air-Conditioning of Camden Council buildings for the sum of \$147,132 (GST exclusive) for a 3-year term; with the option of one + one year extensions.

ATTACHMENTS

1. Tender T017_2019 - Heating, Ventilation and Air-Conditioning of Council buildings - *Supporting Document*

ORDINARY COUNCIL

ORD19

SUBJECT: MINUTES OF THE 7 AUGUST 2019 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING

FROM: General Manager

TRIM #: 19/305427

PURPOSE OF REPORT

The purpose of this report is to provide Council with the minutes of the 7 August 2019 Audit, Risk and Improvement Committee meeting.

BACKGROUND

Council endorsed the implementation of a Business Assurance and Risk Management framework in June 2014. This framework included the establishment of a Business Assurance and Risk Committee (renamed to Audit, Risk and Improvement Committee).

Council resolved to adopt the Committee's current Audit, Risk and Improvement Committee Charter on 9 April 2019. The Charter includes a requirement to report draft minutes to Councillors via the Councillor Update, and to subsequently report the final minutes to Council for noting after they have been approved at the next Audit, Risk and Improvement Committee meeting.

MAIN REPORT

The Audit, Risk and Improvement Committee met on 7 August 2019. The agenda discussed at the meeting included the following:

- Contributions Plan Review Internal Audit Report
- Enterprise Risk Management – Top Inherent Risks
- External Audit Update
- Project 24 – Regional Domestic Waste Processing and Disposal Tender - Risk Register and Update
- Audit Report Recommendations Implementation Status Update
- Internal Audit Strategy and Internal Audit Plan
- Fraud and Corruption Prevention Plan Implementation Strategy and Code of Conduct Update
- Audit Office Report Gap Analysis – June 2019
- Internal Audit Plan Status Update
- Work Health and Safety Update – January to June 2019
- Governance Information Report – 30 June 2019
- Business Continuity Planning Update
- Checklist of Compliance with Committee Requirements
- Other Audit and Risk Related Matters.

The draft minutes of the 7 August 2019 Committee meeting were circulated to Councillors as part of the Weekly Councillor Update on 20 September 2019 and subsequently approved at the 30 September 2019 Committee meeting. The approved minutes are provided as an **attachment** to this report.



FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

CONCLUSION

The Audit, Risk and Improvement Committee plays an important role in supporting the governance framework of Council. Reporting the minutes from Committee meetings keeps Council informed of the outcomes from those meetings and are submitted for information.

RECOMMENDED

That Council note the Minutes of the Audit, Risk and Improvement Committee meeting of 7 August 2019.

ATTACHMENTS

1. Minutes of Audit, Risk and Improvement Committee - 7 August 2019



ORDINARY COUNCIL

ORD20

SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC
FROM: General Manager
TRIM #: 19/336468

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, the following business:

1. Land Acquisition – Intersection Upgrade;
2. Sale of Southern Phone Company; and
3. Camden Pool;

are, in the opinion of the General Manager, of a kind referred to in Section 10A(2) of the Act, being:

- For 1. & 2. above: information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c));
- For 1. above: commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i)); and
- For 3. above: advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege (Section 10A(2)(g)).

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.

The meeting will only be closed during discussion of the matters directly the subject of the reports and no other matters will be discussed in the closed part.

Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.

RECOMMENDED

That Council:

- i. **hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**
- ii. **close the meeting to the media and public to discuss reports about information dealing with commercial matters, and legal advice, in accordance with the provisions of Sections 10A(2)(c), 10A(2)(d)(i) and 10A(2)(g), of the *Local Government Act 1993*.**