

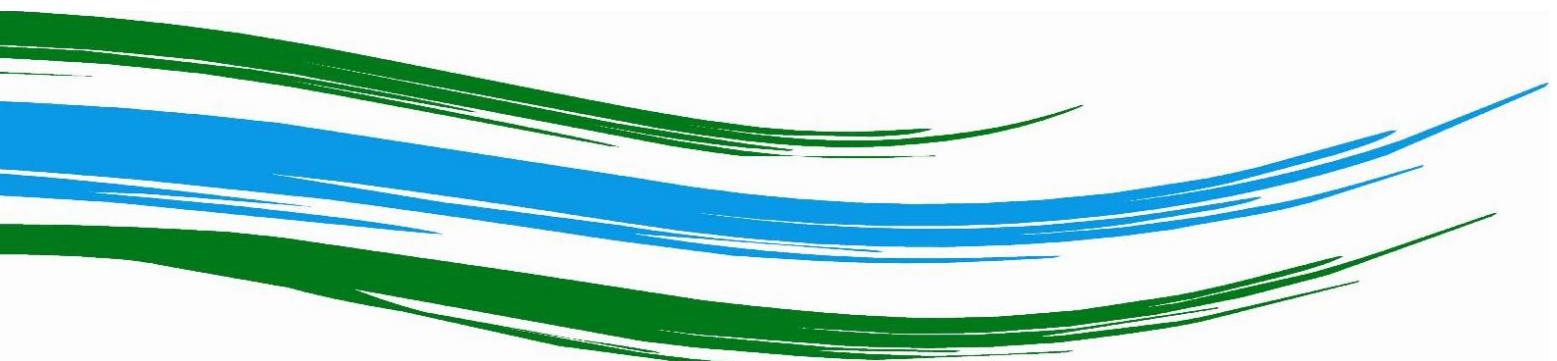


Camden Council

Business Paper

Ordinary Council Meeting 8 September 2020

Please note due to COVID-19 restrictions this meeting is being held as a teleconference. The public can view the meeting via Council's webcast. A link to this webcast can be found on Council's webpage – <http://webcast.camden.nsw.gov.au/video.php>



COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
CRET	Camden Region Economic Taskforce
DA	Development Application
DCP	Development Control Plan
DPIE	Department of Planning, Industry & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement

ORDINARY COUNCIL

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ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

ORDINARY COUNCIL

SUBJECT: WEBCASTING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the *Local Government Act 1993*, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording speech, moving images or still images is permitted without the prior approval of Council. Council has not authorised any other webcasting or recording of this meeting.

I remind those that are participating in this meeting that your image and what you say will be broadcast live to the public and will also be recorded so please be mindful of your actions and comments. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

ORDINARY COUNCIL

SUBJECT: LEAVES OF ABSENCE

Leaves of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leaves of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors should be familiar with the disclosure provisions contained in the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines subject to necessary changes to accommodate remote access to the meeting. Speakers will be able to make their address by accessing Council's meeting remotely via the internet. Speakers must submit an application form, available on Council's website, to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting. Speakers will be provided with instructions to allow them to access the meeting remotely online.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore, they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

Only the audio recording of the public address speakers will be heard on Council's video conference and webcast. Visual images of the speaker will not be captured.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt the Minutes of the Local Traffic Committee Meeting held on 4 August 2020 and the Minutes of the Ordinary Council Meeting held 11 August 2020.

RECOMMENDED

That the Minutes of the Local Traffic Committee Meeting held on 4 August 2020 and the Minutes of the Ordinary Council Meeting held 11 August 2020, copies of which have been circulated, be confirmed and adopted.



ORDINARY COUNCIL

SUBJECT: MAYORAL MINUTE

Consideration of Mayoral Minute (if any).



ORDINARY COUNCIL

ORD01

SUBJECT: ELECTION OF MAYOR - 2020/2021
FROM: Director Customer & Corporate Strategy
TRIM #: 20/199787

PURPOSE OF REPORT

The purpose of this report is to conduct an election for the position of Mayor, who will hold office until a new Mayoral election is conducted in September 2021.

BACKGROUND

The position of Mayor is required under section 225 of the *Local Government Act 1993* (the Act). The procedures to be followed in respect of the election of the Mayor are set out in section 290 of the Act (timing), clause 394 of the *Local Government (General) Regulation 2005* (Regulation) (method) and Schedule 7 of the Regulation (process).

MAIN REPORT

Postponement of ordinary local government elections

Due to the COVID-19 pandemic, the Minister for Local Government published orders in the Gazette under section 318B of the Act postponing the 2020 local government elections to 4 September 2021.

The postponement will not affect the future schedule of council elections and the subsequent election will still proceed in September 2024.

As a result of this postponement, all current Councillors will continue to hold their civic offices until the elections are held on 4 September 2021 however, as the current Mayoral term concludes in September 2020, an election for the position of Mayor is required. The Mayoral term is normally two years however, due to the postponement of the election, the Mayor elected on this occasion will hold office only until a new Mayoral election is held immediately post the 4 September 2021 elections.

Nominations

To be nominated for election to the position of Mayor, a nomination form must be completed. The nomination form must be signed by two Councillors, one of whom may be the nominee, and must indicate the consent of the nominee.

The form must be delivered to the General Manager prior to the start of the Council meeting on Tuesday, 8 September 2020. To assist, nomination forms have been issued under separate cover to each Councillor for this purpose.

Election process

The General Manager will act as the returning officer for the election. If only one nomination is received, no election is required, and the General Manager is to declare the nominee the duly elected Mayor for the 2020/2021 term.

If more than one nomination is received, Council would normally be required to resolve the method of voting, with the following three methods available:

- Show of hands (open voting);
- Ordinary ballot;
- Preferential ballot.

However, based on advice received from the Office of Local Government, a secret ballot ('Ordinary Ballot' or 'Preferential Ballot') is not able to be conducted during a remote Council meeting. Therefore, a 'Show of Hands' is the only method of voting available for the election on this occasion.

The General Manager is to declare the candidate with the majority vote the duly elected Mayor for the 2020/2021 term.

FINANCIAL IMPLICATIONS

There are no financial implications.

CONCLUSION

The position of Mayor is required under the Act and the Mayor elected on this occasion will hold office only until a new Mayoral election is held in September 2021. Council is to conduct an election for the position of Mayor and the General Manager will act as the returning officer for the election.

RECOMMENDED

That Council:

- i. if there is only one valid nomination, authorise the General Manager to declare the nominated Councillor to be the duly elected Mayor for the 2020/2021 term; or**
- ii. if there is more than one valid nomination:**
 - a. determine the method of voting as show of hands; and**
 - b. hold an election for the office of Mayor at the Council Meeting of 8 September 2020 under the supervision of the General Manager as returning officer; and**
 - c. once the election result is known, authorise the General Manager to declare the candidate with the majority vote the duly elected Mayor for the 2020/2021 term.**



ORDINARY COUNCIL

ORD02

SUBJECT: ELECTION OF DEPUTY MAYOR - 2020/2021
FROM: Director Customer & Corporate Strategy
TRIM #: 20/200110

PURPOSE OF REPORT

The purpose of this report is to determine to appoint, and to conduct an election for, the position of Deputy Mayor, who will hold office until September 2021.

BACKGROUND

Unlike the position of Mayor, which is required under section 225 of the *Local Government Act 1993* (the Act), the position of Deputy Mayor is optional and Councillors may elect a Deputy Mayor for the Mayoral term or a shorter period under section 231 of the Act. Although optional, past practice has been to retain the position of Deputy Mayor for each Mayoral term.

The position of Deputy Mayor does not involve any additional responsibilities or functional authorities beyond the normal role of a Councillor, except when requested by the Mayor or at times when the Mayor is prevented by illness, absence or otherwise from carrying out the duties of office. At such times, the Deputy Mayor assumes the role of the Mayor as specified under section 226 of the Act.

The procedures required to be followed in respect of the election of Deputy Mayor are the same as that for the election of the Mayor and are set out in clause 394 of the *Local Government (General) Regulation 2005* (method) and Schedule 7 of the Regulation (process).

MAIN REPORT

Postponement of ordinary local government elections

Due to the COVID-19 pandemic, the Minister for Local Government published orders in the Gazette under section 318B of the Act postponing the 2020 local government elections to 4 September 2021.

The postponement will not affect the future schedule of council elections and the subsequent election will still proceed in September 2024.

As a result of this postponement, all current Councillors will continue to hold their civic offices until the elections are held on 4 September 2021 however, as the current Deputy Mayoral term concludes in September 2020, an election for the position of Deputy Mayor is proposed.

The Deputy Mayoral term is normally two years however, due to the postponement of the election, the Deputy Mayor elected on this occasion will hold office only until a new Mayoral election is held immediately post the 4 September 2021 elections.

Nominations

To be nominated for election to the position of Deputy Mayor, a nomination form must be completed. The nomination form must be signed by two Councillors, one of whom may be the nominee, and must indicate the consent of the nominee.

The form must be delivered to the General Manager prior to the start of the Council meeting on Tuesday, 8 September 2020. To assist, nomination forms have been issued under separate cover to each Councillor for this purpose.

Election process

The General Manager will act as the returning officer for the election.

If only one nomination is received, no election is required, and the General Manager is to declare the nominee the duly elected Deputy Mayor for the 2020/2021 term or for such shorter period as Council determines.

If more than one nomination is received, Council would normally be required to resolve the method of voting, with the following three methods available:

- Show of hands (open voting);
- Ordinary ballot;
- Preferential ballot.

However, based on advice received from the Office of Local Government, a secret ballot ('Ordinary Ballot' or 'Preferential Ballot') is not able to be conducted during a remote Council meeting. Therefore, a 'Show of Hands' is the only method of voting available for the election on this occasion.

The General Manager is to declare the candidate with the majority vote the duly elected Deputy Mayor for the 2020/2021 term or for such other term as Council determines.

FINANCIAL IMPLICATIONS

There are no financial implications.

CONCLUSION

The position of Deputy Mayor is not mandatory under the Act but past practice has been to retain the position of Deputy Mayor for each Mayoral term. The Deputy Mayor elected on this occasion will hold office only until a new Mayoral election is held immediately post the 4 September 2021 elections. Council may conduct an election for the position of Deputy Mayor and the General Manager will act as the returning officer for the election.

RECOMMENDED

That Council:

- i. determine to appoint a Deputy Mayor for the 2020/2021 term;**



-
- ii. if there is only one valid nomination, authorise the General Manager to declare the nominated Councillor to be the duly elected Deputy Mayor for the 2020/2021 term;
 - iii. if there is more than one valid nomination:
 - a. determine the method of voting as show of hands; and
 - b. hold an election for the office of Deputy Mayor at the Council Meeting of 8 September 2020 under the supervision of the General Manager as returning officer; and
 - c. once the election result is known, authorise the General Manager to declare the candidate with the majority vote the duly elected Deputy Mayor for the 2020/2021 term.

ORDINARY COUNCIL

ORD03

SUBJECT: PROPOSED AMENDMENT TO THE STATE ENVIRONMENTAL PLANNING POLICY (SYDNEY REGION GROWTH CENTRES) 2006 AND ORAN PARK PART B DCP - EXPANSION OF ORAN PARK EMPLOYMENT AREA

FROM: Director Planning and Environment

TRIM #: 20/242019

PROPERTY ADDRESS Lot 50 DP 1232523
600C The Northern Road, Oran Park

PROPONENT Greenfields Development Company

OWNER Leppington Pastoral Co Pty Ltd

PURPOSE OF REPORT

The purpose of this report is to advise Council of a draft Planning Proposal and an amendment to Oran Park Part B Development Control Plan (DCP) for land at 600C The Northern Road, Oran Park.

The report recommends Council endorse the draft Planning Proposal and the draft DCP and forward the Planning Proposal to the Department of Planning, Industry and Environment (DPIE) for Gateway Determination.

The draft Planning Proposal and draft DCP are provided as **attachments** to this report.

BACKGROUND

In April 2019, a draft Planning Proposal was lodged by Greenfields Development Company on behalf of the landowner. The draft Planning Proposal seeks to amend Appendix 1 (Oran Park and Turner Road Precinct Plan) of *State Environmental Planning Policy (Sydney Region Growth Centres) 2006* (the Growth Centres SEPP) to expand the Oran Park Employment Area, introduce six additional permitted uses within the IN1 General Industrial zone and introduce B5 Business Development land.

The draft Planning Proposal is accompanied by amendments to the DCP for the Oran Park Employment Area (Employment Area). The amendments reflect the proposed expansion to the Employment Area boundary and remove references to the residential interface.

The proposed amendments seek to expand the Employment Area from 18.51ha to 29.96ha, resulting in a net increase of 11.45ha as shown in **Figure 1**. Under this proposal, the Employment Area will comprise of 23.42ha zoned IN1 General Industrial and 6.54ha zoned B5 Business Development.



Figure 1: Concept Expansion Plan

On 21 July 2020, the Camden Local Planning Panel (Panel) reviewed the draft proposal and provided recommendations, which are discussed later in this report and are provided as an **attachment** to this report.

Councillors were briefed on the draft Planning Proposal on 16 June 2020.

Locality

As shown in **Figure 2**, the site is located within the north-west portion of the Oran Park Precinct. The site is located 1km from the Oran Park Podium within the Town Centre.

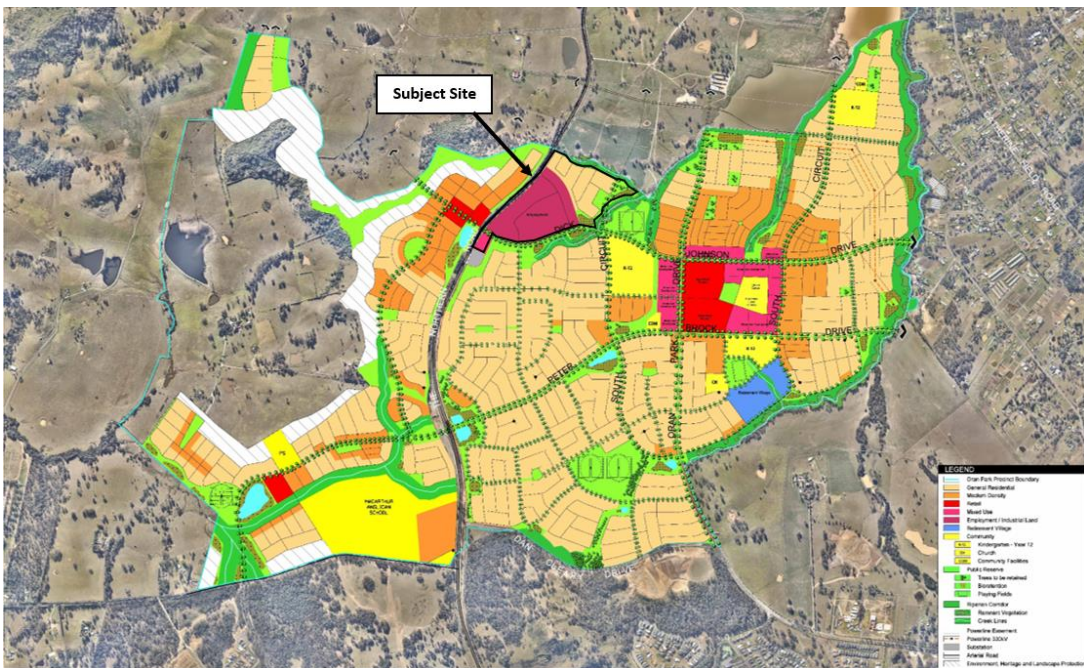


Figure 2: Location Map

The subject site is approximately 29.96ha in area, is irregular in shape, and slopes to the south east. While the site is predominantly cleared, there is existing vegetation along Catherine Creek located north of the site and Anthony Creek running south-east of the site. An Endeavour Energy electrical easement of variable width runs along the western boundary of the site.

As shown edged in red in **Figure 3**, the site is bound by The Northern Road to the west, the future road extension of South Circuit to the east, Catherine Creek to the north and Dick Johnson Drive to the south. The surrounding area consists of future urban development land in Pondicherry to the north, Jack Brabham Reserve to the east, existing residential dwellings to the south and the future Northern Neighbourhood Centre to the west.



Figure 3: Site Context Map

Development History

In June 2019, Council received a development application (DA/2019/498/1) proposing remediation of land, Torrens Title subdivision to create 10 industrial lots, one drainage reserve and one residue lot, and associated site works. As shown in **Figure 4**, the proposal is for part of the site zoned IN1 General Industrial (Stage 1). The DA was granted development consent on 24 July 2020.

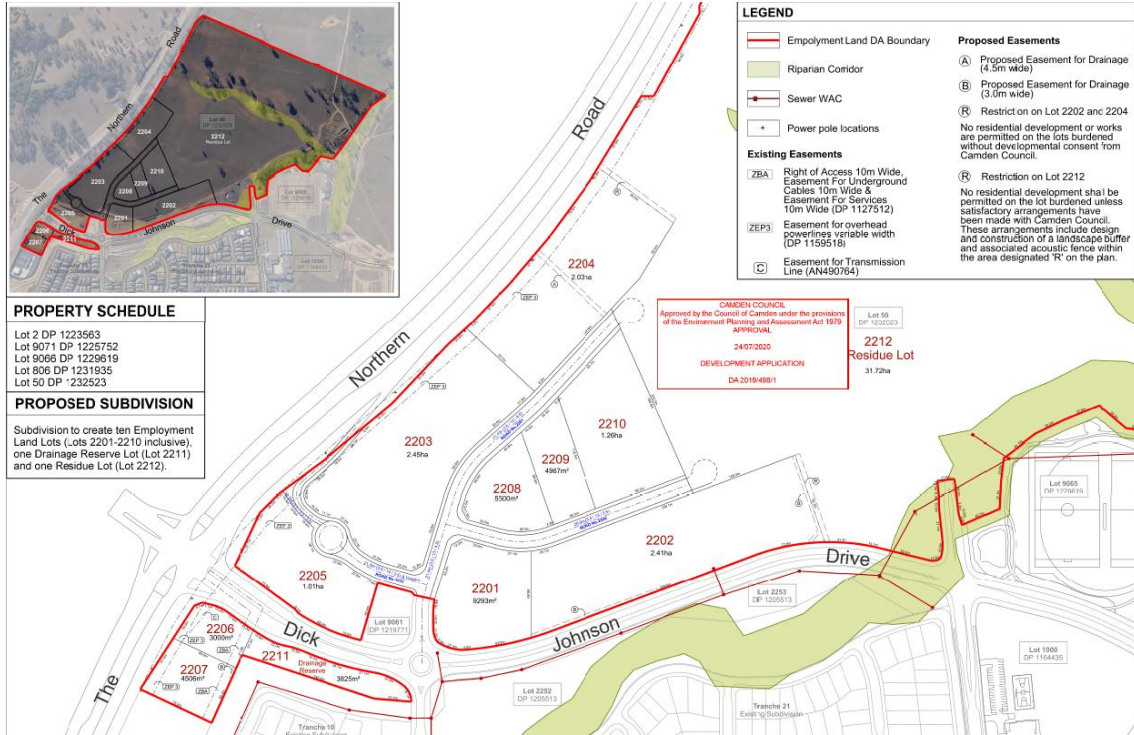


Figure 4: Approved Subdivision Plan for State 1 of the Employment Area

Initial Notification

The draft Planning Proposal was notified for a period of 14 days from 21 May to 4 June 2019. Adjoining properties were directly notified by letter, and notices were placed in the local newspaper.

One community submission was received in support of the draft Planning Proposal and is provided as a **supporting document**.

MAIN REPORT

Summary of Planning Proposal

The draft Planning Proposal seeks to:

- Amend the IN1 General Industrial and R1 General Residential zone boundaries and introduce B5 Business Development land;
- Amend the minimum lot size, maximum building height and special area maps to reflect proposed changes to zone boundaries; and
- Amend Schedule 1 and create a new additional permitted uses map to introduce six additional permitted uses within the IN1 General Industrial zone including ‘garden centres’, ‘hardware and building supplies’, ‘landscape and garden supplies’, ‘landscaping material supplies’, ‘timber and building supplies’ and ‘vehicle sales and hire premises’.

The proposed amendments seek to expand the Employment Area from 18.51ha to 29.96ha. Under this proposal, the Employment Area will comprise of 23.42ha zoned IN1 General Industrial and 6.54ha zoned B5 Business Development.

The proposal has the potential to increase the total job capacity from 1,851 to 3,650 jobs within the Employment Area, which represents an additional 1,799 jobs. This is based on a job generation rate of one job per 100m² for the IN1 zone and one job per 50m² for the B5 zone. Overall, the proposed expansion will provide local services and contribute to a stronger economic output for the local area.

Zoning and Permissibility

Under Appendix 1 of Growth Centres SEPP, the site is currently zoned R1 General Residential and IN1 General Industrial. The Planning Proposal seeks to extend the IN1 zone boundary to replace existing R1 zoned land and introduce B5 zoned land. **Figures 5 and 6** provides a comparison of the existing and proposed zoning map. Amendments to the Lot Size Map, Height of Buildings Map, Special Areas Map and Additional Permitted Uses Map are also required.

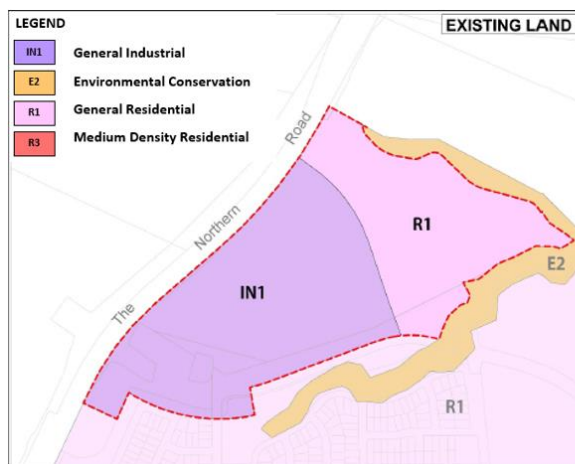


Figure 5: Existing Zoning

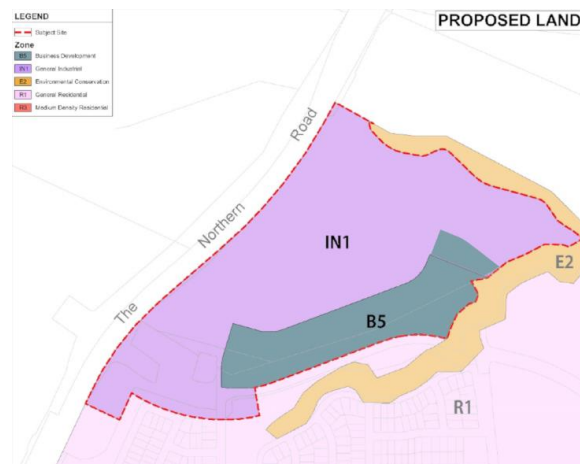


Figure 6: Proposed Zoning

The six additional permitted uses sought will align the permitted uses of the IN1 zone in the Growth Centres SEPP with the Camden LEP. This is proposed to be achieved by inserting a new clause in Schedule 1 Additional Permitted Uses as follows:

2. Use of the IN1 General Industrial zoned land within the Oran Park Employment Area

- (1) *This clause applies to land zoned IN1 General Industrial within the Oran Park Employment Area as identified as Clause 2 on Sheet 003 and Sheet 004 of the Additional Permitted Uses Map.*
- (2) *Development for the purpose of garden centres, hardware and building supplies, landscape and garden supplies, landscaping material supplies, timber and building supplies and vehicle sales and hire premises is permitted with consent.*

Specialist Studies

The following specialist studies have been submitted with the draft Planning Proposal and are provided as an **attachment** to this report.

- Stormwater Report by Calibre Professional Services Pty Ltd, dated 11 March 2020; and
- Traffic Report by AECOM dated 8 March 2019.



Additional supporting technical studies may be required post-Gateway, should the draft Planning Proposal be supported.

Summary of Part B DCP Amendment

An existing Oran Park Part B Development Control Plan (Part B DCP) provides site-specific controls for the Employment Area. Council adopted the Part B DCP on 9 April 2019 and it took effect on 27 January 2020.

The proposed amendments to the DCP include a revised Indicative Structure Plan reflecting the industrial area expansion and introduction of B5 Business Development land. More intensive industrial land uses (with greater potential off-site impacts) will be located within the core area (shaded purple in **Figures 7 & 8**).



Figure 7: Preliminary Indicative Structure Plan



Figure 8: Revised Indicative Structure Plan

Following consideration by the Camden Local Planning Panel, minor amendments were made to the Indicative Structure Plan and associated maps to respond to market demand. This was informed by further consultation with industry regarding lot sizes conducive to industrial and business development within the Employment Area. **Figures 7 and 8** provides a comparison of the preliminary and revised Indicative Structure Plan.

The proposed amendments move the location of a proposed internal road and roundabout to facilitate:

- Smaller industrial lots in the northern portion of the Employment Area with lot sizes ranging between 2,000m² to 4,300m²; and
- An additional B5 Business Development lot within the southern portion of the Employment Area with a lot size of 4,800m².

The proposed changes do not change the strategic intent of the proposal, which is primarily to facilitate the expansion of the Employment Area.

Key Issues

Increase in Employment Land

The proposal asserts there is a strong demand for Industrial and Business Development land and considers that the proposal:

- Responds to the high demand for employment land within Oran Park, with the planned Western Sydney Airport and associated transport infrastructure having increased the viability of employment land in Western Sydney; and
- Responds to the high demand for local jobs in Oran Park, with the precinct currently planned to accommodate 7,756 new homes for approximately 20,226 new residents.

Officer Comment

The population growth within Oran Park will see an increased demand for local employment opportunities and services to cater for the day to day needs of the community. There is also a lack of serviced industrial lands within the northern portion of the Camden LGA with the main employment areas of Smeaton Grange and Narellan being located to the south.

The proposed expansion has the potential to increase total jobs from 1,851 to 3,650 jobs within the Employment Area, with the net increase being an additional 1,799 jobs. This is based on job generation rate of 1 job per 100m² for the IN1 zone and 1 job per 50m² for the B5 zone. Overall, the proposed expansion will contribute to a stronger economic output for the local area by providing more employment land within the northern portion of the Camden LGA.

Suitability of Additional Permitted Uses in IN1 General Industrial Zone

Based on consultation with industry and prospective purchasers of land within the Employment Area, the proposal asserts there is a strong demand for the six additional permitted uses proposed within the IN1 zone. It is also identified that the inclusion of the six additional permitted uses will align the IN1 General Industrial provisions of the SEPP with the Camden LEP.

Officer Comment

The proposed additional permitted uses are supported as they are consistent with the objectives of the IN1 zone, which include: providing a wide range of industrial and warehouse land uses, and enabling development for the purpose of retail premises where the goods or materials sold are of a type and nature consistent with construction and maintenance of buildings.

The proposed land uses are currently permitted with consent under the IN1 zone of the Camden LEP. The proposal will align the permitted uses of the IN1 zone between the Growth Centres SEPP and Camden LEP, ensuring consistency within the planning framework.

Loss of Residential Land

The proponent notes that the proposed expansion of the Employment Area will result in a loss of 11.45ha of residential land, equating to a loss of approximately 206 dwellings within the Oran Park Precinct. The proposed removal of residential land will be offset by the delivery of additional dwellings in other parts of the precinct.



Officer Comment

The proposal will result in the potential loss of 206 dwellings based on a density of 18 dwellings per hectare (lot size range 200m² to 225m²). The projected loss of 206 dwellings will be offset through the future delivery of additional dwellings within Oran Park. As reflected in the two recent amendments to the Oran Park VPA (i.e. Amendment No.2 for the Leisure Centre and Amendment No.3 for the Town Centre), the developer has foreshadowed the delivery of additional dwellings.

Managing Potential Impacts on Existing and Future Centres

It is considered that the proposed expansion will not remove employment opportunities from other centres and employment areas because:

- The proposed expansion is of a modest size entailing an additional 11.45ha of employment land.
- The proposed IN1 and B5 zoned lands serve a distinctly different market to each other and each market has considerable depth.

Officer Comment

It is considered that the proposal will not have any adverse impacts on existing and future centres due to its distinct role and modest size. The Employment Area will primarily service Oran Park, providing a range of industrial, light industrial, specialised retail premises, warehouse and distribution uses.

With a total land area of 29.96 ha, the Employment Area responds to the need for more employment land in the northern part of the LGA. It is of a modest size when compared to other employment areas including Smeaton Grange (236.2ha), Gregory Hills (87.5ha) and Narellan (82.8ha).

Managing Potential Land Use Conflicts for Special Interface Areas

An objective of the proposal and DCP amendment is to minimise amenity impacts on surrounding land uses. Through the removal of residential land, the proposal has removed the direct interface of industrial land with residential land.

The draft DCP maintains specific design controls to address potential amenity impacts on surrounding land uses.

Officer Comment

The proposed removal of residential land has demonstrated site-specific merit as it eliminates the potential for land use conflicts between industrial and residential land uses. The proposal results in a well-designed Employment Area which is separated from surrounding residential, open space and riparian areas by roads to the north, south, east and west.

The draft DCP removes reference to the residential interface due to the proposed removal of residential land. It maintains design controls (including but not limited to building façade controls, setbacks, landscaping and fencing controls) which will ensure that future development responds sensitively to key interface areas.

Suitability of Proposed B5 Business Development Zone

Through an analysis of land use options, the proponent indicates that the inclusion of B5 zoned land is most suited for the Employment Area as it:

- Is not at the expense of IN1 zoned land which is set to increase;
- Will deliver a greater number and broader diversity of jobs;
- Is economically viable due to the site’s proximity along The Northern Road; and
- Will create an attractive entry to Oran Park.

Officer Comment

The justification provided for the introduction of the Business Development zoned land is supported. Relative to industrial zoned land, Business Development land has the potential for a higher job generation rate at 1 job per 50m². The proposal responds to the increased viability of employment land in the Western City District arising from the planned Western Sydney Airport.

The proposed location of the B5 zoned land builds on the context of Dick Johnson Drive as an important entry gateway. As B5 zoned land permits a mix of business and warehouses uses along this prominent entry setting, this will create an attractive and inviting place for the Employment Area and overall precinct.

Building Height and Form

The proposal removes the maximum building height of 9.5m currently applying to the site. The draft DCP also removes the height provisions that relate to the residential interface area.

The draft DCP includes a maximum building height of 15m for the ‘Periphery Area’ (shaded yellow in **Figure 9**) whilst allowing flexibility on the maximum building height in the Core Area (shaded blue) where higher structures may be considered.



Figure 9: Building Height Map



Officer Comment

The proposed removal of the maximum building height of 9.5m applying to the Employment Area under the SEPP is appropriate due to removal of residential land.

The draft DCP provides suitable height controls by specifying a maximum building height of 15m for the Employment Area. The proposal to consider heights greater than 15m within the core area (shaded blue in **Figure 8**) is considered reasonable as it enables consideration of development applications that may involve higher structures.

The proposed setback, building façade and landscaping controls under the Part B DCP are considered to provide appropriate built form outcomes.

Traffic Impacts

The Traffic Report concludes that the proposed expansion of the Employment Area can be accommodated by the road network. The report concludes that key intersections will operate at an acceptable level of service during peak hours. This will be achieved through minor upgrades to two signalised intersections located at: Dick Johnson Drive and The Northern Road, and Dick Johnson Drive and South Circuit.

Officer Comment

The traffic report concludes there will be no unacceptable impacts on the road network in and surrounding the Employment Area.

The site will have access points from Dick Johnson Drive (sub-arterial road) and the future South Circuit road extension (collector road), and a dedicated slip lane off The Northern Road (left-in only). Heavy vehicle access to the Employment Area is proposed to be restricted to the slip lane via The Northern Road and the roundabout intersections on Dick Johnson Drive and future South Circuit road extension.

On June 2019, the draft Planning Proposal, draft Part B DCP and associated traffic report were referred to Transport for NSW (TfNSW) for consideration. Upon review of the documentation, TfNSW advised that it has no objections to the proposal.

Stormwater and Flooding Impacts

The Stormwater Report submitted with the proposal concludes that stormwater management strategies have been developed to ensure that there are no adverse impacts on water quantity and quality as a result of the proposal. The report also confirmed that the proposal will not have adverse flood effects on the locality.

Officer Comment

The Stormwater Report and associated modelling are satisfactory and sufficiently demonstrate that there will be no adverse stormwater impacts on the locality. Detention basins have capacity to attenuate increased stormwater flows resulting from the increase in impervious surfaces. Furthermore, water quality treatment devices will ensure that stormwater run-off is adequately treated. In addition, Anthony Creek is sufficiently sized to convey 100-year flows, ensuring that future development within the Employment Area will be at and above the Flood Planning Level.

Assessment against Key Strategic Documents

An assessment of the draft Planning Proposal against the key strategic documents are provided as an **attachment** to this report and are summarised below.

Greater Sydney Region Plan

The Greater Sydney Region Plan (the Region Plan) was released by the Greater Sydney Commission (GSC) on 18 March 2018. The Region Plan has a vision and plan to manage growth and change for Greater Sydney in the context of economic, social and environmental matters.

The proposal is consistent with the relevant directions and objectives of the Region Plan including:

- Direction 5: Productivity – A Well-Connected City; and
- Direction 6: Liveability – A City for People.

Western Sydney District Plan

On 18 March 2018, the Western Sydney District Plan (the District Plan) was released by the GSC. The District Plan guides the 20-year growth of the district to improve its social, economic and environmental assets.

The proposal is consistent with the relevant priorities and actions of the District Plan:

- Planning Priority W3: Providing services and infrastructure to meet people's changing needs;
- Planning Priority W8: Leveraging industry opportunities from the Western Sydney Airport and Badgerys Creek Aerotropolis; and
- Planning Priority W10: Managing industrial and urban services land.

Camden Local Strategic Planning Statement

The Local Strategic Planning Statement (LSPS) is a 20-year planning vision, and includes land use, transport and sustainability objectives to demonstrate how the Camden LGA will change to meet the community's needs over the next 20 years.

The proposal is consistent with the relevant Local Priorities and Actions of the LSPS and is consistent with the following Local Priorities:

- Productivity Priority P1: Increasing the quantity and diversity of local jobs and improving access to jobs across the Western City District;
- Productivity Priority P2: Creating a network of successful centres;
- Productivity Priority P4: Ensuring a suitable supply of industrial and urban services land; and
- Productivity Priority P5: Leveraging industry opportunities created by Camden's proximity to the Western Sydney Airport and Aerotropolis.

Community Strategic Plan

The Community Strategic Plan (CSP) seeks to actively manage Camden LGA's growth by retaining Camden's heritage sites, scenic vistas and cultural landscapes.

The proposal has been assessed against the relevant Directions and Strategies of the CSP and is consistent with the following Strategies:



-
- Strategy 3.1.1: Ensure employment opportunities are expanded across the LGA;
 - Strategy 3.1.4: Strengthen business growth and attract new industries; and
 - Strategy 6.1.1: Provide services and facilities that are high quality, accessible and responsive to the community's need.

Camden Local Planning Panel

On 21 July 2020, the Camden Local Planning Panel considered the draft Planning Proposal. The Panel's recommendation was that the draft Planning Proposal should proceed to Gateway Determination for the following reasons:

- The Planning Proposal has demonstrated strategic and site-specific merit;
- The Planning Proposal will provide additional employment land and job opportunities in the Oran Park Precinct and is unlikely to have any unacceptable economic impact on existing employment areas or future centres; and
- The Panel accepts the Council officer advice that the loss of residential zoned land will be compensated by additional dwellings, over and above the previously anticipated densities, proposed in the Oran Park Precinct.

A copy of meeting minutes is provided as an **attachment** to this report.

Assessment of Planning Merit

The draft Planning Proposal has been assessed against key strategic documents, including the Greater Sydney Region Plan, the Western City District Plan, Community Strategic Plan and Camden Local Strategic Planning Statement.

It is considered that the draft Planning Proposal demonstrates planning merit to proceed to Gateway Determination for the following reasons:

- The site is considered suitable for employment land uses and leverages off its strategic location along The Northern Road which will connect the Camden LGA to the future Western Sydney Airport.
- The proposal will remove potential land use conflicts between residential and employment land uses.
- The proposed Employment Area expansion will not have adverse impacts on other centres due to its distinct role and size and provide local job creation and diversity and responds to the increased local and regional market demand for employment lands and uses.
- The proposed B5 Business Development zoned land optimises job creation and diversity due to a higher job generation rate per hectare.
- The proposal will align the permitted uses of the IN1 General Industrial zone of the Growth Centres SEPP with the Camden LEP.
- The loss of residential land will be offset through additional housing to be provided elsewhere in the Precinct.
- The draft DCP is considered to provide adequate provisions to manage amenity impacts for special interface areas and facilitate high quality-built form.

Next steps

Subject to Council endorsement, the draft Planning Proposal will be submitted to the Department of Planning, Industry and Environment (DPIE) for a Gateway Determination.

Subject to a favourable Gateway Determination, the draft Planning Proposal will be placed on public exhibition concurrently with draft Part B DCP. If unresolved submissions are received during the public exhibition period, a further report to Council will be prepared.

FINANCIAL IMPLICATIONS

There are no financial implications for Council as a result of this report.

CONCLUSION

The draft Planning Proposal seeks to amend Appendix 1 of the Growth Centres SEPP to amend the land use zoning and other associated maps to expand the Employment Area, introduce B5 Business Development zoned land and include additional permitted uses within the IN1 General Industrial zone. The proposal is accompanied by DCP amendment which seeks to reflect the proposed extension to the Employment Area boundary and omit references to the residential interface.

Council officers have assessed the draft Planning Proposal and consider the proposal has planning merit to proceed to Gateway Determination, as outlined in this report. The corresponding amendments to the Oran Park Part B DCP are also supported.

RECOMMENDED

That Council:

- i. endorse the draft Planning Proposal for land at 600C The Northern Road, Oran Park to expand the Oran Park Employment Area;**
- ii. forward the draft Planning Proposal to the Department of Planning, Industry and Environment for Gateway Determination;**
- iii. forward the draft Part B5 Development Control Plan for the Oran Park Employment Area to the Department of Planning, Industry and Environment in accordance with the amended delegations issued to Council on 19 January 2015 from the Secretary of the Department of Planning and Environment;**
- iv. subject to receiving a favourable response from the Department of Planning, Industry and Environment, proceed to public exhibition for the draft Planning Proposal and draft Part B5 DCP in accordance with the requirements of the Gateway Determination and the *Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000*;**



-
- v. subject to no unresolved submissions being received, forward the draft Planning Proposal for Lot 50 DP 1232523, 600C The Northern Road, Oran Park to the Department of Planning, Industry and Environment for the plan to be made; and
 - vi. upon notification of the SEPP amendment:
 - a. grant delegation to the General Manager to adopt the proposed changes to the Oran Park DCP 2007 in accordance with the amended delegations issued to Council on 19 January 2015 from the Secretary of the Department of Planning and Environment; and
 - b. publicly notify the adoption of the DCP in accordance with the provisions of the *Environmental Planning and Assessment Act 1979* and the *Environmental Planning and Assessment Regulation 2000*; or
 - vii. if unresolved submissions are received, consider a further report outlining the results of the public exhibition; or
 - viii. should the draft Planning Proposal not receive Gateway Approval, notify the proponent that the draft Planning Proposal will not proceed.

ATTACHMENTS

1. Planning Proposal Employment Area Expansion
2. Traffic Report Employment Area Expansion
3. Stormwater Report
4. Part B5 DCP Minor Amendments Park Employment Area
5. Minutes of Closed Camden Local Planning Panel Meeting - 21 July 2020
6. Assessment against Key Strategic Documents
7. Submission - Initial Notification - *Supporting Document*

ORDINARY COUNCIL

ORD04

SUBJECT: LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2020

FROM: Director Customer & Corporate Strategy

TRIM #:20/225426

PURPOSE OF REPORT

The purpose of this report is to inform Councillors of the upcoming 2020 Local Government NSW (LGNSW) Annual Conference and seeks nominations for Council's voting delegates (if any) with respect to motions.

BACKGROUND

The LGNSW Annual Conference (the Conference) will take place online on Monday, 23 November 2020 in a shorter program than usual. Online registration and submission of motions is now open on the LGNSW website.

Councillors are invited to advise if they want to attend and were requested to provide any motions they would like considered for submission.

Conference details were provided to Councillors in the Weekly Councillor Update of 7 August 2020 and Councillors were briefed on this matter on 25 August 2020.

MAIN REPORT

COVID-19 Precautions

Due to the COVID-19 pandemic, LGNSW has decided not to hold a physical Conference but to hold the Conference online.

The Conference will still allow for motions, voting and discussion of key issues. LGNSW advises that it is working through the details of how members will be engaged on motions and how motions will be dealt with as part of the revised conference format. LGNSW will communicate further with members about this over the coming months.

Conference Motions

Members (Councils) are encouraged to submit motions by 12 midnight on Monday, 28 September 2020 however, in line with the LGNSW rules, the latest that motions can be accepted for inclusion in the Conference Business Paper is 12 midnight on Sunday, 25 October 2020.

Motions will only be included in the Business Paper for the conference where they:

- Are consistent with the objects of the Association (LGNSW), as per Association Rule 4;
- Relate to Local Government in NSW and/or across Australia;
- Concern or are likely to concern Local Government as a sector;
- Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;



-
- Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
 - Are clearly worded and unambiguous in nature;
 - Do not express preference for one or several members over one or several other members.

All motions must also be aligned to one of the following categories:

- Industrial relations and employment;
- Economic;
- Infrastructure and planning;
- Social and community;
- Environment;
- Governance and accountability.

Regarding Camden Council submitting motions to the conference, a Notice of Motion is included in the agenda for this meeting that includes a proposed motion for the conference for Council's consideration.

Voting Delegates

In order to vote at the Conference, Council must nominate its voting delegates. This is separate from registering to attend the Conference.

Council is entitled to nominate five voting delegates to vote at the Conference on motions. A delegate must attend in person to be able to vote on motions.

Council must register its voting delegates by 12 noon on Tuesday, 3 November 2020. Additional nominations received after the closing date cannot be accepted.

Changes to Voting Delegates

A registered voting delegate for motions can be changed at any time by giving notice in accordance with LGNSW rules, in writing, signed by either the Mayor or General Manager.

Payment of Expenses and Provision of Facilities to Mayor and Councillors Policy

In accordance with clause 6.7 of Council's Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy, any expenses incurred by the Mayor or Councillors attending conferences, including travel, registration costs and incidental conference costs, are not reimbursable. Instead, Councillors are to personally fund (or utilise their Councillor annual allowance to fund) any expense incurred for conference attendance.

The registration cost to attend the online conference for each attendee is \$66 (including GST) to reflect the change in program. LGNSW advises that it is charging this minimal fee to recover some of the costs of moving to an online format, including providing confidential voting capability for members.

Further information can be found in the **attached** Revised Conference Program.

Councillors are requested to advise Council's General Manager if they wish to attend the Local Government NSW Annual Conference so that bookings can be made accordingly.

FINANCIAL IMPLICATIONS

This report has no financial implications for Council. All expenses incurred are payable by Councillors.

CONCLUSION

Councillors are able to register to attend the Conference and Council is entitled to submit motions and nominate five Councillors to vote on policy motions at the Conference.

Voting delegates must be advised to LGNSW by 12 noon on Tuesday, 3 November 2020.

RECOMMENDED

That Council:

- i. note the information in this report;**
- ii. nominate the delegates to vote on motions at the 2020 Local Government NSW Annual Conference;**
- iii. note that Council officers will advise Local Government NSW by 3 November 2020 of any voting delegates; and**
- iv. authorise the Mayor and/or General Manager to nominate an alternate registered voting delegate where a nominated registered voting delegate is unable to vote on Council's behalf.**

ATTACHMENTS

1. LGNSW Revised Conference Program



ORDINARY COUNCIL

ORD05

SUBJECT: DELIVERY PROGRAM PROGRESS REPORT - JANUARY TO JUNE 2020

FROM: Director Customer & Corporate Strategy

TRIM #: 20/193647

PURPOSE OF REPORT

The purpose of this report is to provide Council a progress report on the four-year Delivery Program 2017/2018 to 2020/21 for the period January to June 2020.

BACKGROUND

In accordance with the *Local Government Amendment (Planning and Reporting) Act 2009*, all councils are required to undertake their planning and reporting activities using the Integrated Planning and Reporting (IP&R) framework. The framework requires councils to develop a suite of plans that reflect the vision and aspirations of their community. The IP&R framework also requires councils to report on the progress of the Delivery Program.

The documents that form our IP&R framework include:

- **Community Strategic Plan (10 year+)**

This Community Strategic Plan is the highest level of plan, which stretches beyond the next ten years, identifying the community outcomes and strategies.

- **Four-Year Delivery Program and Operational Plan (Budget)**

The Delivery Program is Council's commitment to progress the Community Strategic Plan in its four-year Council term, which is aligned with the six Key Directions. The Delivery Program shows how the community's aspirations are developed into objectives (community outcomes).

- **Resourcing Strategy: Executive Summary**

The Resourcing Strategy ensures the community's long-term objectives are met. It integrates the below strategy and plans in accordance with the IP&R framework:

- Asset Management Strategy and Plans;
- Workforce Plan;
- Long Term Financial Plan;

The 2017/2018 to 2020/21 four-year Delivery Program and Operational Plan (Budget) was adopted in June 2017. The IP&R framework requires Council to report the progress on the four-year Delivery Program. This report provides a progress update on the Delivery Program for the period January to June 2020.

Councillors were provided with a briefing on this Delivery Program Progress Report on 18 August 2020.

MAIN REPORT

A progress report is provided as **Attachment 1** to this report and provides a status update on the adopted 39 performance indicators within the Delivery Program for the period January to June 2020.

The progress report captures the status of the performance indicators under each of the six Key Directions and provides overall highlights.

Council monitors its progress in achieving the objectives stated in the Community Strategic Plan through the implementation of the Delivery Program under the six Key Directions:

1. Actively Managing Camden LGA's Growth;
2. Healthy Urban and Natural Environment;
3. A Prosperous Economy;
4. Effective and Sustainable Transport;
5. An Enriched and Connected Community;
6. Strong Local Leadership.

Council utilises a rating scale to assess the status of the performance indicators.

Table 1 below provides a description for each element of the rating scale.

Table 1





Rating Scale	Symbol	Description
"On Track"		When the 'actual' is either equal, less or greater than the set target.
"Monitoring"		Corporate variance of ±10% applies to the set target and is considered achievable, feasible and realistic for performance improvement, with the exception of Legislative requirements.
"Needs Work"		When the 'actual' is either below or above the corporate variance.
"Trend"		Shows a pattern of change data over time where setting a target is not possible.

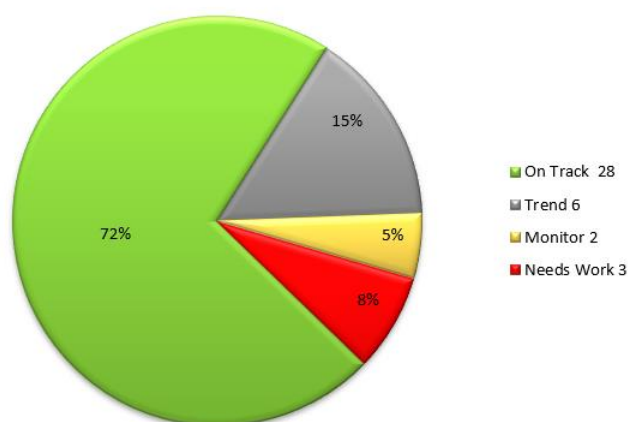
Table 2 below provides a summary of the status of the 39 performance indicators under the six Key Directions.

Table 2

Key Direction	No. of Performance Indicators	Status			
		On Track ✓	Monitoring 👁️	Needs Work 🔧	Trend 📈
Actively Managing Camden LGA's Growth	4	4	0	0	0
Healthy Urban and Natural Environment	12	8	0	1	3
A Prosperous Economy	3	1	0	0	2
Effective and Sustainable Transport	5	3	1	1	0
An Enriched and Connected Community	8	6	1	1	0
Strong Local Leadership	7	6	0	0	1
TOTALS	39	28	2	3	6

In brief, of the 39 Performance Indicators, 28 Indicators (72%) were assessed as 'On Track'; 2 Indicators (5%) as 'Monitoring'; 3 Indicators (8%) as 'Needs Work' and 6 Indicators (15%) as 'Trend'. In other words, 28+6=34 of the 39 performance indicators (87%) were assessed as 'On Track' or 'Trend' and are meeting the objectives set.

The below diagram provides a visual presentation on the overall progress status:



It is noted that three performance indicators are flagged as 'Needs Work' and below are their associated comments:

- 1) Bushland Under Active Management – number of volunteer bush care hours

Volunteers contributed 114 hours in the reporting period, with a total of 16 days. Due to COVID-19, bushcare activities have not been held since March.
- 2) Number of Road Education Programs Conducted

Over the past six months, Council has coordinated four road education programs working in partnership with local Police, RMS and community groups on the following road education programs: School Safety Program, Slow Down, Community Safety Plan and Traffic Offenders Program. Due to COVID-19, it has not been possible to run other programs.
- 3) Camden Families Have Access to a quality Family Day Care Service – hours of care provided

Utilisation rate has been slightly lower due to COVID-19. This impacted families' utilisation of care and the hours of care available in February to June 2020.

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council as a result of this report.

CONCLUSION

The progress report highlights that at the end of the reporting period, 30 June 2020, 87% of the performance indicators are 'on track' or 'trend' and are meeting the objectives set. As outlined above, the items that were flagged as 'Needs Work' have been addressed and appropriate actions taken to ensure they are brought back on track.

RECOMMENDED

That Council note and endorse the attached Delivery Program Progress Report.

ATTACHMENTS

1. Delivery Program Progress Report - January to June 2020



ORDINARY COUNCIL

ORD06

SUBJECT: INVESTMENT MONIES - JULY 2020
FROM: Director Customer & Corporate Strategy
TRIM #: 20/261637

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 31 July 2020 is provided.

MAIN REPORT

The weighted average return on all investments was 1.69% p.a. for the month of July 2020. The industry benchmark for the month of July was 0.11% (Ausbond Bank Bill Index) and the current official cash rate as determined by the Reserve Bank of Australia (RBA) is 0.25%.

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant Regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

RECOMMENDED

That Council:

- i. note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations, and Council's Investment Policy;**
- ii. note the list of investments for July 2020; and**
- iii. note the weighted average interest rate return of 1.69% p.a. for the month of July 2020.**

ATTACHMENTS

1. Investment Report - July 2020

ORDINARY COUNCIL

ORD07

SUBJECT: COVID-19 BUSINESS SUPPORT GRANTS
FROM: Director Sport, Community & Activation
TRIM #: 20/259803

PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of the recommended allocations for the 2020 COVID-19 Business Support Grants – Digital Adaptation and Innovation.

BACKGROUND

Since the beginning of March 2020, the COVID-19 pandemic has had an unprecedented impact on the Camden community. This rapidly changing situation has brought with it significant challenges for both residents and businesses in the Camden Local Government Area.

On 28 April 2020, Council endorsed the Community Support Package to provide support to both businesses and residents.

Included within the package were the Business Support Grants. The Business Support Grants consisted of two types of grants:

1. Quick Response Grant
This grant was open from 30 April to 14 May 2020. Small businesses could apply for up to \$2,000 excluding GST to meet short-term operational commitments in their businesses.
2. Digital Adaptation and Innovation Grant
This grant was open from 30 April to 31 May 2020. Applicants could apply for up to \$15,000 excluding GST to be used for digital or innovative solutions or upgrades to assist businesses to adapt their offering and/or service delivery to facilitate business continuity.

Summary of Quick Response Grants

The Quick Response Grants were considered under the delegated authority of the Mayor and General Manager. In total, Council supported 215 Quick Response Grants to a total value of \$305,637.80 excluding GST.

Councillors were briefed on the matter on 4 and 18 August 2020.



MAIN REPORT

The Digital Adaptation and Innovation Grant round received 324 applications requesting monetary support to the value of \$4,096,835.04. A table outlining applications received is provided as a **supporting document**. The grants were promoted widely through social media, Council's website and various e-news avenues, with eligibility criteria published on the Council website and the Grants platform.

Each application was assessed against the program guidelines, with consideration given to:

- How the business has been impacted by the COVID-19 pandemic;
- How the digital upgrade or innovation will facilitate business continuity or adaptability through the COVID-19 pandemic;
- Capacity to undertake and deliver the project within three months of receipt of grant funds;
- Engagement of local vendors for project delivery; and
- Details of the expenses that the requested funds will cover.

The assessment process included a clear and structured assessment plan, and internal review of the process to insure probity and transparency in the consideration of all applications.

Applications that are recommended for funding provided clear linkages to the program guidelines, were multi-faceted in nature, presented robust implementation plans and demonstrated value for money.

Generally, applications received were of a high quality, resulting in a highly competitive grant round. Of the 324 applications submitted, 300 are not recommended for funding. Twenty-seven applications were deemed ineligible due to not meeting the core requirements of the program. A further 104 applications did not provide sufficient information for assessment or did not demonstrate a project that responded to COVID-19, and 169 applications were deemed non- or less competitive during the assessment based on project outcomes, extent of innovation, quality of implementation plans, value for money and use of local vendors.

The assessment panel has recommended 24 applications. The following applications are recommended for funding under the Digital Adaptation and Innovation Grant program:

No.	Name of business	Project type	Amount recommended
1.	Allsports Indoor Smeaton Grange Pty Ltd	Website upgrade Digital content creation Marketing Chatbot	\$15,000.00
2.	Atlantis Swim Centre Pty Ltd	Multifaceted digital and web upgrades Software and POS upgrades	\$14,727.09
3.	Eden Spa Pty Ltd	Website upgrade E-commerce Digital consultations	\$15,000.00

4.	Symphony's on Argyle	Website creation E-commerce Store reconfiguration	\$14,963.73
5.	The Epicure Store	Website upgrade E-commerce CRM platform Marketing	\$14,243.40
6.	Burger Frank	Website upgrade App creation Equipment and hardware purchase Software purchase Marketing	\$13,287.27
7.	Artisan Catering t/a Two Chicks	Website upgrade E-commerce Equipment and hardware purchase App creation	\$15,000.00
8.	Upstairs@Fred's Pty Ltd	Website upgrade E-commerce Equipment and hardware purchase Marketing	\$13,936.36
9.	Human Resources Focus	Website upgrade Digital content creation Digital training platform Marketing	\$14,257.00
10.	Goodfield Events Pty Ltd t/a Cobbitty Bakehouse	Website upgrade E-commerce Marketing	\$8,585.45
11.	Toni Salter t/a The Veggie Lady	Online courses and workshops Digital training platform Digital content creation Professional development	\$9,348.96
12.	Performance Personal Training	Online classes and workshops Equipment and hardware purchase Digital content creation	\$10,305.45
13.	Start Fresh Accounting	Website creation Digital content creation Information tools	\$7,445.42
14.	Erolhold Pty Ltd t/a Bringelly Pork and Bacon	Website upgrade E-commerce Professional development	\$14,800.00
15.	KMV Kitchen Pty Ltd t/a Thai Harrington	Hardware purchase	\$626.36
16.	Sydney News Services Pty Ltd	Website upgrade Integrated live streaming capacity Equipment and hardware purchase	\$13,673.00
17.	Artyson Pty Ltd	Website upgrade Online classes and workshops Digital content creation	\$15,000.00



18.	TS Spraypainting Pty Ltd	Website creation and promotional campaign to support business pivot	\$12,304.09
19.	Inspirations on Argyle	Website upgrade POS and marketing integration E-commerce	\$7,752.11
20.	Planet Party Camden	Website upgrade E-commerce Integrated management system	\$4,550.00
21.	Sharon Veness	Online courses and workshops Equipment and hardware	\$3,368.18
22.	Pawz & Me	Website upgrade CRM platform E-commerce	\$11,033.00
23.	Focus Conveyancing atf the Lo Surdo Family Trust	Website upgrade Software integration Hardware and equipment purchase	\$11,954.00
24.	Achieve Martial Arts The Achieve Centre	Hardware and equipment Online courses and workshops	\$3,177.27
Total value of projects recommended for funding (excl. GST)			\$264,338.14

FINANCIAL IMPLICATIONS

The total budget allocation for the Business Support Grants, as per the resolution of 28 April 2020, is \$350,000 (excluding GST). Following the allocation of the quick response grants (\$305,637.80) the remaining budget is \$44,362.20.

The recommendations as detailed in this report total \$264,338.14 (excluding GST). It is recommended that the remaining \$219,975.94 be funded from a future quarterly review.

CONCLUSION

A total of 324 applications were received for the Digital Adaptation and Innovation Grant, requesting monetary support to the value of \$4,096,835.04. Following the assessment of all applications against the program criteria, it is recommended that 24 applications be funded to the total value of \$264,338.14 (excluding GST).

The funds allocated as part of this program to local small businesses will assist in pivoting and transforming existing business practices, in light of changes required as part of COVID-19.

RECOMMENDED

That Council:

- i. approve funding for the 24 recommended Digital Adaptation and Innovation Grant applications totalling \$264,338.14 (excl. GST) as outlined in this report;**
- ii. endorse the budget shortfall as detailed in the financial implications section of this report be funded at a future quarterly budget review; and**
- iii. write to each applicant advising them of the outcome of this report and thanking them for their participation in the program.**

ATTACHMENTS

1. Digital Adaptation and Innovation Business Grants - *Supporting Document*



ORDINARY COUNCIL

ORD08

SUBJECT: COVID-19 COMMUNITY SUPPORT GRANTS
FROM: Director Sport, Community & Activation
TRIM #: 20/260207

PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of the recommended allocations for the 2020 COVID-19 Community Support Grants.

BACKGROUND

Since the beginning of March 2020, the COVID-19 pandemic has had an unprecedented impact on the world and the Camden community. This rapidly changing situation has brought with it significant challenges for both residents and businesses in the Camden Local Government Area.

On 28 April 2020, Council endorsed the Community Support Package to provide support to both businesses and residents.

The package included the Community Support Grant to make funding available to incorporated associations and not-for-profit groups located in or servicing the Camden Local Government Area.

Applicants could apply for up to \$15,000 for existing or new projects that related specifically to servicing the community by addressing challenges directly relating to COVID-19.

Applications were assessed by Council Officers using set guidelines and criteria to ensure probity and consistency in evaluating requests.

Councillors were briefed on the matter on 4 and 18 August 2020.

MAIN REPORT

A total of 54 applications were received requesting monetary support to a total value of \$601,546. One additional application was not eligible for assessment and was referred to the Quick Response Grant for business applicants. A table outlining applications received is provided as a **supporting document**.

The grants were promoted widely through social media, Council's website and community service providers, with eligibility criteria published on the website and grants platform.

Each application was assessed against the program guidelines and criteria with consideration given to:

- Address local issues by meeting identified community need as a response to the current COVID-19 pandemic;

- Show the contribution of the organisation towards the project or program whether by monetary, in-kind or volunteer support; and
- Show how the funds will be used to address this identified need.

The following 17 applications have been recommended for funding under the Community Response Grants:

	Name of Community Group	Project Name	Amount Recommended
1.	The Benevolent Society	Increasing safety for women experiencing DV in Camden	\$15,000
2.	Schizophrenia Fellowship of NSW Ltd (Headspace)	Make Your Wellbeing Toolkit!	\$10,000
3.	Mother Hubbard's Cupboard in Camden Incorporated	Beds above boards	\$10,590
4.	Y NSW	Uplift Online	\$13,241
5.	Youth Solutions	Online Interactive Health Promotion Tool	\$6,000
6.	Shining Stars Foundation	Camden / Narellan Outreach Program	\$9,008
7.	Macarthur Women's Domestic Violence Court Advocacy Service	Domestic Violence Support Project	\$12,000
8.	Macarthur Homelessness Steering Committee (auspiced by One Door Mental Health formally Schizophrenia Fellowship of NSW)	Homeless Hub/Winter Appeal	\$2,000
9.	Camden Community Connections (trading as Big Yellow Umbrella)	Food Champions Brokerage Program	\$12,000
10.	Lifeline Macarthur	Free Financial Counselling Camden	\$15,000
11.	Turning Point Camden Inc	Family Support Package	\$15,000
12.	PAWS Pet Therapy	PAWS COVID-19 support	\$7,500
13.	Hope Anglican Church Leppington	Hope Church COVID Response 2020	\$4,767
14.	Oz Trips for Kids T/A Meraki Foundation	CARE-19 Pack	\$7,469
15.	Autism Spectrum Australia (Aspect)	Learning supports and resources for children with autism at Aspect MacArthur School	\$5,000
16.	Cancer Patients Foundation	Look Good Feel Better	\$5,000
17.	Cobbitty Public School P&C Association	Water refill station	\$5,400
Total value of projects recommended for funding (excl. GST)			\$154,975



FINANCIAL IMPLICATIONS

The recommendations as detailed in this report require \$154,975 (excluding GST) in Community Response Grants to be approved. Funding of \$150,000 is available within the Community Response Grants budget and the balance of \$4,975 is available within the 2020/21 Community Small Grants Budget.

CONCLUSION

A total of 54 applications were received, requesting monetary support, to the total value of \$601,546. Following the assessment of all applications against the criteria, it is recommended that 17 applications be supported at a total value of \$154,975 (excluding GST). Funding will alleviate the challenges faced by the increasing numbers of residents accessing services and to support funding of projects that directly addressed these and other emerging challenges of COVID-19.

RECOMMENDED

That Council:

- i. approve funding for community projects and activities totalling \$154,975 (excl. GST) as outlined in this report; and**
- ii. write to each applicant advising them of the outcome of this report and thanking them for their participation in the program.**

ATTACHMENTS

1. Community Response Grants - *Supporting Document*

ORDINARY COUNCIL

ORD09

SUBJECT: DRAFT SUBMISSION ON THE EXHIBITION OF THE DRAFT GREENER PLACES DESIGN GUIDE

FROM: Director Sport, Community & Activation

TRIM #: 20/263221

PURPOSE OF REPORT

The purpose of this report is to advise Council that the draft Greener Places Design guide has been released by the Government Architect NSW for Public Exhibition and to seek Council's endorsement of the draft submission, provided as an **attachment** to this report.

BACKGROUND

Government Architect NSW (GANSW) has released a draft Greener Places Design guide. The Draft Greener Places Design guide framework (the design guide) provides information on how to design, plan and implement green infrastructure in urban areas throughout NSW. The design guide intends to provide a consistent methodology to help state and local government, and industry create a network of green infrastructure.

A Councillor briefing was held on 18 August 2020 to inform Councillors of the key elements of the design guide and the comments from Council officers.

MAIN REPORT

What is the Greener Places Design guide?

Greener Places is a design framework to design guide the planning, design and delivery of green infrastructure in NSW. The intent of the framework is to establish common language and frameworks for design across NSW.

The design guide is divided into three major components that make up the green infrastructure network:

1. Open space for recreation: green infrastructure for people

The design guide contained six core criteria for the design of open space for recreation:

- Accessibility and connectivity – ease of access for people to enjoy and use public open space;
- Distribution – the ability to gain access to public open space within an easy walk from home;
- Size and shape – the size and shape of the open space to meet an accommodate the recreation activities and needs;
- Quantity – in low- and high-density areas, public open space is essential to support active living;
- Quality- the quality of design and ongoing maintenance and management is critical to attracting use and activating open space; and



- Diversity – the range of open space will determine the diversity of recreational opportunities to the community.

2. Urban tree canopy: green infrastructure for climate adaptation and resilience

Urban tree canopy (UTC) refers to all trees on public and private land within urban areas. It is expressed as the area of canopy as a percentage of total land area.

The design guide provides recommendations to improve the urban tree canopy and create an interconnected canopy across urban environments.

The design guide includes a target of 40% tree canopy cover over greater Sydney by 2056, from the current 21%. Specific target requirements are based on area densities.

3. Bushland and waterways: green infrastructure for habitat and ecological health

The third component of the design guide is bushland and waterways. The design guide provides a framework for improving connectivity between bushland and waterways supporting habitat and biodiversity in urban areas. It also recommends developing a strategic urban framework to preserve and activate bushlands and waterways.

Matters for Consideration

Section 1 – Open space for recreation: green infrastructure for people

Issues

- 1.1 The design guide recommends that the provision of open space be considered on a performance-based approach, as opposed to Council's current approach which provides a percentage of land per 1,000 people**

Officer response

Whilst officers appreciate that a performance-based approach has merit particularly within existing urban areas, it is not recommended for greenfield development areas.

The current ratio of 2.83ha/1,000 people is an industry standard for the provision of open space. It is essential for greenfield development that a numeric standard is maintained as a benchmark to inform largescale rezoning considerations.

To only utilise a performance-based approach for large greenfield rezonings would be problematic as sufficient information regarding design etc would not be available at the time of rezoning.

Recommendation

- The design guide should utilise both the spatial standard and the performance-based approach to ensure that the 2.83ha is the baseline standard for greenfield development.

1.2 Need to clarify recommendations with regard to the distribution of open space based on broad definitions

Officer response

The definition of access to the district parks needs to be clarified. The design guide provides conflicting information regarding access to district parks, identifying that households should be 25 minutes (2km) walking distance or a 30-minute drive to open space. The two requirements are significantly different and need further clarification.

Recommendation

- It is recommended that play opportunities should be available for local residents in close proximity and be accessible to children (of suitable age) within a walking distance to the local park.

1.3 Hierarchy of open space provision - the design guide identifies a hierarchy for open spaces provision of local, district and regional

Officer response

The recommended hierarchy within the design guide differs from that currently adopted by Council. Councils current adopted hierarchy is neighbourhood, local, and regional. This hierarchy utilised for all social infrastructure planning and also relates to the terminology within Council's section 7.11 contributions plans.

Recommendation

- It is recommended the current Camden Council hierarchy be utilised as it provides greater clarity to the community, in addition it would provide consistency across a number of planning documents including contributions plans.

1.4 Quality of open space

The design guide uses quality as a key driver of the use and enjoyment of open space.

Officer response

The proposed high-quality open spaces should also promote more effective and intensive play opportunities in view of the higher demand being placed on community open space in new developments including the provision of shade.

There should be an acknowledgement that the need to provide quality open space needs to be linked with a change in contributions planning to enable councils to collect sufficient funds to implement quality outcomes detailed in the design guide.

Recommendation

- It is recommended that the high-quality open space provision needs to be sensitive to demand placed on open space within the new growth areas and should facilitate the mechanisms within the contribution plans to achieve the quality.

1.5 Hazards and constraints

The design guide recommends that the land must be free of hazards and constraints to maintain quality performance criteria.

Officer response

Officers recommend that, while constrained lands should not be included in the primary provision of open space, they could be a part of the complementary provision.

Consideration should be given to extensions of open space located adjacent to riparian corridors. This would be subject to Safety in Design requirements and design guidelines for public spaces and facilities as adopted by Council.

Recommendation

- Council officers recommend that the constrained lands should be considered a part of the complementary provision and their treatment should be based on the Safety in Design principles.

1.6 Funding issues

The design guide does not address the funding issues that will impact the provision of a performance-based open space within the growth areas

Officer response

Officers recommend that the existing and future funding mechanisms need to be linked and enhanced as required to ensure identified actions within the design guide are delivered in a coordinated manner including any required changes to contribution planning.

The requirement for high-quality embellishments recommended within the design guide may result in a funding gap, as Council cannot collect for higher-quality embellishments under IPART. This would pose significant difficulties, particularly in precincts with fragmented land ownership where there may not be a planning agreement in place.

Recommendation

- It is recommended that the design guide clearly outlines the funding mechanisms that may be required to collect funds for achieving quality open space outcomes, and commensurate changes are made under related legislation.

1.7 Statutory Measures

The design guide needs to provide clarity on how its recommendations can be implemented within the strategic planning framework

Officer response

The draft should address how the final design guide will operate within the strategic planning framework established by the *Environmental Planning and Assessment Act 1979*.

Recommendation

- It is recommended that the design guide provide a clear linkage to the strategic planning framework to ensure the implementation of its recommendations.

Section 2 – Urban Tree Canopy: green infrastructure for adaptation and resilience

2.1 Urban tree canopy (UTC) indicative targets

The design guide provides indicative target of 40% canopy cover by 2056 based on climatic and land-use patterns and density within a city.

Officer response

Council officers support the overall focus of the design guide on economic, health and wellbeing and the reduction in urban heat island effect due to the benefits of the urban tree canopy.

Officers have identified concerns that achieving 40% canopy cover is ambitious given the existing canopy level within the LGA was 17% in 2017.

In addition, it is identified that significant resourcing will be required to implement enhanced planting programs, and to manage and maintain the additional tree assets over time.

Consideration must also be given to likely clearing that will occur within the Growth Centre on land that has already been biocertified. Further consideration also needs to be given as to how and where Council can incorporate additional canopy as land within the Growth Centre transitions from rural/low density to residential/urban.

A review of the Development Control Plan and the road design specifications will need to be undertaken to ensure road verge standards are set and maintained to support the planting of significant trees.

Recommendation

- Consideration will need to be given to likely clearing that will occur within the Growth Centre on land that has already been biocertified.

- It is recommended that an alternate solution to the current bio-certification be investigated for land within the Growth Centre that will see the retention of high-quality vegetation as part of future master planning. This will assist the Camden LGA in meeting its urban tree canopy targets.

2.2 Analysis of urban tree canopy cover in Sydney neighbourhoods

The design guide provides a review of tree canopy cover across various neighbourhoods in Sydney. Examples used within the document are very city-centric and none focus on what is happening in new residential release areas.

Officer response

Officers note that it will be difficult to implement additional canopy in the relatively new areas due to the limited space provided for trees and conflicts with other infrastructure.

The inability to establish UTC in the Growth Areas will mean that the established areas will require significantly higher canopy cover to offset the low canopy in Growth Areas in order to achieve 40% across the LGA.

Recommendation

- Council requests a review and audit be undertaken of the efficiency and effectiveness of bio certified lands to understand the impact of this legislation on the ability to achieve the 40% UTC target, and other biodiversity outcomes.
- Assistance from State Government is needed to encourage and incentivise planting and retention of canopy on private land to assist with the burden on public land.
- Council requests a review of the State Environmental Planning Policy (SEPP) Exempt and Complying, including the current requirement for one tree to be planted per lot.

Section 3 - Bushland and Waterways: green infrastructure for habitat and ecological health

3.1 Protect and conserve ecological values

The design guide uses the role of bushland and waterways in making our urban areas more liveable.

Officer response

Officers support the inclusion of bushland and waterways into the design guide and the recognition that these areas can have important benefits for the green grid and our urban environments.

The recommendation for councils to prepare Strategic Urban Biodiversity Frameworks to replace Biodiversity Strategies is noted. Council will incorporate the information provided in this design guide in the review of our existing Biodiversity Strategy, which is currently underway.

Recommendation

- Clarity is needed with regards to the legislative relationship between the design guide, strategic biodiversity frameworks, and the bio-certification of land within the growth area.
- Council requests further investigation of grant opportunities within the Western Sydney City Deal for restoring and protecting significant waterways and bushland such as South Creek.

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council as a result of this report.

CONCLUSION

The draft Greener Places Design guide is currently on public exhibition. The design guide seeks to provide a clear framework to design, plan and implement green infrastructure across NSW.

Generally, the draft submission is supportive of the objectives sought to be achieved by the design guide, however, seeks further clarity with regards to the practicality and implementation of the design guide.

RECOMMENDED

That Council:

- endorse the attached submission on the Draft Greener Places Design Guide to be forwarded to the Government Architect NSW; and**
- forward a copy of Council's submission to Mr Peter Sidgreaves MP, Member for Camden.**

ATTACHMENTS

1. Draft Greener Places Submission



ORDINARY COUNCIL

ORD10**SUBJECT: LOW COST LOAN INITIATIVE AND LOAN BORROWINGS - DEPOT REDEVELOPMENT****FROM:** Director Community Assets**TRIM #:** 20/262584

PURPOSE OF REPORT

The purpose of this report is to seek Council approval to submit a loan application to NSW Treasury Corporation for the sum of \$8.8 million and make application to the Department of Planning, Industry and Environment for a Low-Cost Loan to undertake the Depot Redevelopment.

BACKGROUND

The Council Depot Redevelopment is recommended to ensure Council's Operational and Waste Services at Millwood Avenue, Narellan are able to meet the needs of the growing community over the next 10 years and beyond.

The total funding required for this project is estimated at up to \$9.0 million, which includes a grant funding allocation of \$200K. It is proposed to fund this project through loans and make application to the Department of Planning, Industry and Environment for a Low-Cost Loan. This program provides Council with a 50% rebate on the interest payable on the loan.

Councillor briefings were held in February and August 2020 regarding this project.

MAIN REPORT

The proposed scope for the redevelopment of the Council Millwood Avenue Depot is as follows:

- New Depot Administration Building & Administration car park;
- New weighbridge & truck wash;
- Landscaping to the southern boundary;
- Relocation of the existing management office and repurpose as meeting rooms;
- Install Poly Tunnels/containers;
- Formalise waste truck hardstand;
- Rectification to site drainage;
- Electrical power upgrade;
- New entrance for heavy vehicles;
- High Bay workshop and fit-out;
- Extra 41 space staff car park;
- Signs building;
- Reconfiguration of the Stores building;
- Installation of retaining walls; and
- Community Recycling Centre (grant funded project).

The recommended approach to fund the proposed scope of this project will provide Council's Operational and Waste Services with the ability to support community growth.

Low-Cost Loan Initiative (LCLI)

The LCLI was introduced by the State Government to decrease the cost of debt (loan repayments) for projects that facilitated or supported housing growth. If Council is to continue to provide services to its growing community, including waste collection, the Depot Redevelopment is central to responding to future service demand.

The LCLI provides a 50% rebate on the interest payable on loan borrowings. The loan is required to be amortised over 10 years, must be more than \$1 million and the interest rate must be fixed. Council has been quoted an indicative interest rate from NSW Treasury Corporation (TCorp) of 1.55% fixed for a period of 10 years. If Council's LCLI application is endorsed by the Department of Planning, Industry and Environment, Council's indicative interest rate will be 0.775%, resulting in an interest saving of \$367,000.

FINANCIAL IMPLICATIONS

Total funding of up to \$9.0 million is required for the Depot Redevelopment. It is proposed to fund the project through a loan of \$8.8 million and grant funding of \$200,000.

The debt servicing required for the loan will be funded from both general fund and the waste services budget with the split to be determined once Council has finalised its tender process. The final value of the funding from general fund and waste services will be reported to Council as part of the September Quarterly Budget Review.

Council and the Waste Services long-term financial plan can support the estimated debt servicing required over the next 10 years without impacting Council's waste service or capital works program.

CONCLUSION

The redevelopment of Council's Depot at Millwood Avenue, Narellan will ensure that Council can continue to provide current service levels to both existing and newly developed areas.

It is recommended that Council note the scope of the Depot redevelopment and endorse an application to the NSW Treasury Corporation for a loan in the sum of \$8.8 million, and endorsement of the project from the Department of Planning, Industry and Environment under the Low-cost Loan Initiative, to undertake this project. This approach will provide Council with a 50% rebate on the interest payable on the loan borrowings, resulting in an interest saving of \$367,000.

RECOMMENDED

That Council:

- i. note the proposed scope for the Council Depot Redevelopment and approve the loan borrowings as detailed in the report;**
- ii. delegate authority to the General Manager or his nominee to negotiate and finalise loan terms consistent with this report and make application to the Department of Planning, Industry and Environment for a low-cost loan under the Low-Cost Loan Initiative program; and**



- iii. **authorise relevant loan documentation to be completed under Council's Power of Attorney.**

ORDINARY COUNCIL

ORD11

**SUBJECT: TENDER T003/2020 - STREETSCAPING & CONCRETE PAVING
CONSTRUCTION IN ELDESLIE, CURRANS HILL & SPRING FARM**

FROM: Director Community Assets

TRIM #: 20/226937

PURPOSE OF REPORT

The purpose of this report is to advise Council of the tenders received for T003/2020 Streetscaping & Concrete Paving Construction in Elderslie, Currans Hill & Spring Farm and recommend that Council accept the tender submitted by Simpson Landscapes and Consultants Pty Ltd.

BACKGROUND

Council has levied Section 7.11 funds to construct new footpaths and associated streetscape improvements in Elderslie, Currans Hill and Spring Farm. These works will assist in improving amenity, accessibility and regional connectivity for the growing local community.

Works are proposed to be carried out at five project sites under two packages of work, the urban environment package and the open space package. The project sites are:

1. Downes Reserve Shared Path, Currans Hill, NSW (Open Space Package);
2. Throsby Reserve Footpath, Currans Hill, NSW (Open Space Package);
3. Springs Road Footpath and Streetscape, Spring Farm, NSW (Urban Environment Package);
4. Lodges Road Footpath and Streetscape, Elderslie, NSW (Urban Environment Package);
5. Liz Kernohan Drive (Link Road) Footpath and Streetscape, Elderslie, NSW (Urban Environment Package).

Site locations and indicative extent of works are shown in the attachments.

The tender was structured to allow Council to award each package as a separate contract depending on best value for each, or to award both packages to one contractor.

The works include:

- Construction of the concrete footpaths, shared paths and splitter islands;
- Preparation of turfing and planting areas;
- Supply and installation of plant stock and trees as specified in the drawings including fertilising, mulching and staking;
- Supply and laying of turf;
- Traffic management and pedestrian management;
- Six months maintenance of all planting (trees) from date of practical completion; and
- Six weeks maintenance of all turfing from date of practical completion.



MAIN REPORT

Legislation

This tender process was conducted in accordance with the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and Council's Procurement Policy and Guidelines.

Contract Term

The contract term is for the duration of the construction works which, based on the tender program submitted and assessment of likely permissible extensions of time such as inclement weather and site conditions, is anticipated to be approximately six months plus 52 weeks defect liability period post issue of practical completion certificate.

Financial Implications

The five projects are funded via Section 7.11 developer contributions. Council has sufficient budget allocation to proceed with the proposed works in accordance with the terms and conditions of this tender. A financial review of the information available demonstrates the recommended company's ability to service the requirements of the tender.

Work, Health & Safety Requirements

The recommended tender meets all WHS requirements as required for this contract.

Certificates of Currency

The recommended tender provides all current insurances as required for this contract.

Advertising of Tenders

A schedule of rates tender for was called for T003/2020 - Streetscaping & Concrete Paving Construction in Elderslie, Currans Hill & Spring Farm on 16 June 2020, and publicly advertised on Council's website. The tender was open for a period of 29 days until the closing date 15 July 2020 and was available through the e-tendering website: www.tenders.nsw.gov.au.

Tenders Received

Council received 32 tender responses, three of which were non-conforming, from the following organisations.

Tender	Suburb
Ally Property Services Pty Ltd	Smithfield NSW
Awada Civil Engineering Pty Ltd	Blacktown NSW
CW Concrete Pty Ltd	Wedderburn NSW
Cemcrete NSW Pty Ltd	Wetherill Park NSW
Civotek Pty Ltd	Liverpool NSW
Convil Group Pty Ltd	Horsley Drive NSW
Devcon Civil Pty Ltd	Blacktown NSW

DJK Excavations Pty Ltd	Narellan NSW
Ezypave Pty Ltd	Lidcombe NSW
Form & Pour	Horsley Park NSW
Fortis Group Pty Ltd	Revesby NSW
Global Road Maintenance	Seventeen Mile Rocks QLD
GSC Infrastructure	Drummoyne NSW
IW Contracting Pty Ltd	Kentlyn NSW
Jalshank Associates Pty Ltd	Castle Hill NSW
JMC Operations Pty Ltd	Rouse Hill NSW
KK Civil Engineering	Padstow NSW
Lamond Contracting Pty Ltd	Wilton NSW
LBDJ Pty Ltd	Rosemeadow NSW
Mack Civil Pty Ltd	Sans Souci NSW
Nemer Civil Pty Ltd	Strathfield South NSW
Perfection Landscape Services Pty Ltd	Seven Hills NSW
Planet Civil Pty Ltd	Arncliffe NSW
Resco Civil Pty Ltd	Taren Point NSW
RL Civil Works Pty Ltd	Turrella NSW
Simpson Landscapes and Consultants Pty Ltd	Kirrawee NSW
South Syd Concrete Pty Ltd	Arncliffe NSW
Starcon Group (NSW) Pty Ltd	Heckenberg NSW
State Civil Pty Ltd	Bexley NSW
Stateline Asphalt Pty Ltd	Rockdale NSW
TJ & RF Fordham Pty Ltd	Oran Park NSW
Western Star Civil & Construction Pty Ltd	St Marys NSW

Tender Evaluation Process

Tenders were assessed by the Tender Evaluation Panel in accordance with Council's Procurement Procedures and Guidelines (2019). The evaluation criteria were prepared and weighted on 24 June 2020. Following the close of the tender period, each tender was evaluated by the Tender Evaluation Panel using a Tender Evaluation and Pricing Matrix on the following criteria:

- Schedule of rates – price (A price was requested for estimated quantities for each package and tenderers were invited to provide a discount if both packages were awarded as a single contract)
Note: The local tender preference rating was not applied to this Tender as it was advertised prior to the adoption of the amendments to the Purchasing and Procurement Policy;
- Demonstrated capacity and technical ability to carry out work under the contract;
- Proposed construction methodology and proposed program of work;
- Demonstrated managerial capability, qualifications, experience and number of personnel;
- Proposed environmental management plan;
- Workplace health and safety; and
- Conformance to the conditions.



A summary of the tender assessment is provided as a supporting document. Please note this information is commercial-in-confidence.

Tender Compliance Panel

Tender submissions and evaluations were reviewed by the Tender Compliance Panel and all recommendations have been addressed.

CONCLUSION

Recommendation of the Tender Evaluation Panel

It is recommended that Council accept the schedule of rates tender from Simpson Landscapes and Consultants Pty Ltd for the urban environment package for an estimated sum of \$470,113.30 (excl. GST) and the open space package for an estimated sum of \$242,010.60 (excl. GST). Simpson Landscapes provided the best value tender for each individual package and offered a saving of 2.5% if awarded both packages. The prices above reflect the value inclusive of that saving.

This tenderer provided a submission that demonstrated a thorough understanding of the project, provided evidence of relevant experience in similar size projects and demonstrated value for money.

RECOMMENDATION

That Council accept the schedule of rates tender provided by Simpson Landscapes and Consultants Pty Ltd as per the terms and conditions of Tender T003/2020 – Streetscaping & Concrete Paving Construction in Elderslie, Currans Hill & Spring Farm for an estimated sum of \$470,113.30 (excl. GST) for the urban environment package and for an estimated sum of \$242,010.60 (excl. GST) for the open space package in accordance with Council’s adopted budget.

ATTACHMENTS

1. Evaluation of Tender for Tender T003/2020 - Streetscaping & Concrete Paving Construction in Elderslie, Currans Hill & Spring Farm - *Supporting Document*
2. Downes Reserve - Indicative Extent of Works
3. Liz Kernohan Drive - Indicative Extent of Works
4. Lodges Road - Indicative Extent of Works
5. Springs Road - Indicative Extent of Works
6. Throsby Reserve - Indicative Extent of Works

ORDINARY COUNCIL

ORD12

SUBJECT: MINUTES TO THE 20 MAY 2020 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING

FROM: General Manager

TRIM #: 20/235954

PURPOSE OF REPORT

The purpose of this report is to provide Council with the minutes of the 20 May 2020 Audit, Risk and Improvement Committee meeting.

BACKGROUND

Council endorsed the implementation of a Business Assurance and Risk Management framework in June 2014. This framework included the establishment of a Business Assurance and Risk Committee (renamed to Audit, Risk and Improvement Committee).

Council resolved to adopt the Committee's current Audit, Risk and Improvement Committee Charter on 9 April 2019. The Charter includes a requirement to report draft minutes to Councillors via the Councillor Update, and to subsequently report the final minutes to Council for noting after they have been approved at the next Audit, Risk and Improvement Committee meeting.

MAIN REPORT

The Audit, Risk and Improvement Committee met on 20 May 2020. The agenda discussed at the meeting included:

- Enterprise Risk Management – update on COVID-19 response;
- External Audit Update;
- Audit Report Recommendations – Implementation Status Update March 2020;
- Update on Policy and Procedure Register;
- Internal Audit Plan Status Update; and
- Update on Reports from Authoritative Bodies.

The draft minutes of the 20 May 2020 Committee meeting were circulated to Councillors as part of the Weekly Councillor Update on 26 June 2020 and subsequently approved at the 5 August 2020 Committee meeting. The approved minutes are provided as an **attachment** to this report.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.



CONCLUSION

The Audit, Risk and Improvement Committee plays an important role in supporting the governance framework of Council. Reporting the minutes from Committee meetings keeps Council informed of the outcomes from those meetings and are submitted for information.

RECOMMENDED

That Council note the Minutes of the Audit, Risk and Improvement Committee meeting of 20 May 2020.

ATTACHMENTS

1. Minutes to the 20 May 2020 Audit, Risk and Improvement Committee meeting

ORDINARY COUNCIL

ORD13

NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - BINS4BLOKES MEN'S HEALTH INITIATIVE
FROM: Cr C Cagney
TRIM #: 20/270968

"I, Councillor Cindy C Cagney hereby give notice of my intention to move the following at the Council Meeting of 8 September 2020:

That Council:

- i. agree in principle to participating in the BINS4Blokes Men's Health Campaign Initiative;
- ii. receive a report outlining possible options of implementing:
 - a. the BINS4Blokes throughout the LGA in Council-owned facilities and public toilets;
 - b. a future campaign to encourage local business places and shopping centres to implement the initiative;
- iii. submit a recommendation to the LGNSW Conference requesting that the BINS4Blokes Men's Health Campaign Initiative be taken up by all councils throughout NSW."

RECOMMENDED

That Council:

- i. **agree in principle to participating in the BINS4Blokes Men's Health Campaign Initiative;**
- ii. **receive a report outlining possible options of implementing:**
 - a. **the BINS4Blokes throughout the LGA in Council-owned facilities and public toilets;**
 - b. **a future campaign to encourage local business places and shopping centres to implement the initiative; and**
- iii. **submit a recommendation to the LGNSW Conference requesting that the BINS4Blokes Men's Health Campaign Initiative be taken up by all councils throughout NSW.**

ATTACHMENTS

1. Additional information - BINS4Blokes Campaign



ORDINARY COUNCIL

ORD14

NOTICE OF MOTION

SUBJECT: NOTICE OF MOTION - CAMDEN MEALS ON WHEELS
FROM: Cr C Cagney
TRIM #: 20/277559

"I Councillor Cindy C Cagney hereby give notice of my intention to move the following at the Council Meeting of 8 September 2020:

That the General Manager convene a meeting with Camden Meals on Wheels and Councillors during the next four weeks, to discuss the future needs of this vital service that supports our elderly residents."

RECOMMENDED

That the General Manager convene a meeting with Camden Meals on Wheels and Councillors during the next four weeks, to discuss the future needs of this vital service that supports our elderly residents.



ORDINARY COUNCIL

ORD15

SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC
FROM: General Manager
TRIM #: 20/263278

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, the following business:

- Confidential Legal Matter;

is, in the opinion of the General Manager, of a kind referred to in Section 10A(2)(g) of the Act, being:

- Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege;

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.

The meeting will only be closed during discussion of the matters directly the subject of the report and no other matters will be discussed in the closed part.

Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.

RECOMMENDED

That Council:

- hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**
- close the meeting to the media and public to discuss a report about information dealing with a legal matter in accordance with the provisions of Sections 10A(2)(g) of the *Local Government Act 1993*.**