



Camden Council

Business Paper

Ordinary Council Meeting
25 February 2020

Camden Council
Administration Centre
70 Central Avenue
Oran Park



COMMON ABBREVIATIONS

AEP	Annual Exceedence Probability
AHD	Australian Height Datum
BCA	Building Code of Australia
CLEP	Camden Local Environmental Plan
CP	Contributions Plan
CRET	Camden Region Economic Taskforce
DA	Development Application
DCP	Development Control Plan
DPIE	Department of Planning, Industry & Environment
TfNSW	Transport for NSW
EIS	Environmental Impact Statement
EP&A Act	Environmental Planning & Assessment Act
EPA	Environmental Protection Authority
EPI	Environmental Planning Instrument
FPL	Flood Planning Level
GSC	Greater Sydney Commission
LAP	Local Approvals Policy
LEP	Local Environmental Plan
LGA	Local Government Area
LSPS	Local Strategic Planning Statement
REP	Regional Environmental Plan
PoM	Plan of Management
RL	Reduced Levels
S10.7 CERTIFICATE	Certificate as to zoning and planning restrictions on properties
S603 CERTIFICATE	Certificate as to Rates and Charges outstanding on a property
S73 CERTIFICATE	Certificate from Sydney Water regarding Subdivision
SEPP	State Environmental Planning Policy
SREP	Sydney Regional Environmental Plan
STP	Sewerage Treatment Plant
VMP	Vegetation Management Plan
VPA	Voluntary Planning Agreement

General Manager
Ron Moore

Mayor
Theresa Fedeli

Director Customer and
Corporate Strategy
Tim Butler

Director Sport
Community and Activation
Tina Chappell

Chief Financial Officer
Paul Rofe

Director Planning and Environment
Nicole Magurren

Director Community Assets
Sandra Kubecka

SEATING DIAGRAM

Camden Ordinary Council Meeting

Deputy Mayor
Rob Mills

Councillor
Peter Sidgreaves

Councillor
Lara Symkowiak

Councillor
Michael Morrison

Councillor
Eva Campbell

Councillor
Ashleigh Cagney

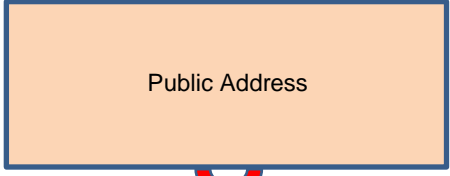
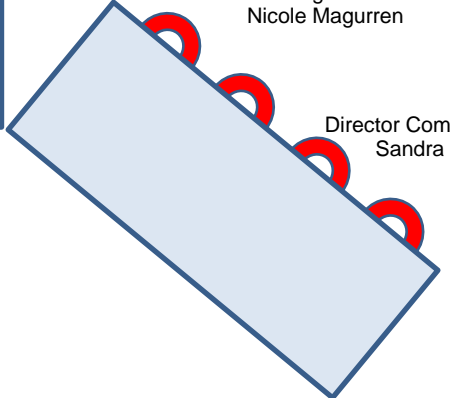
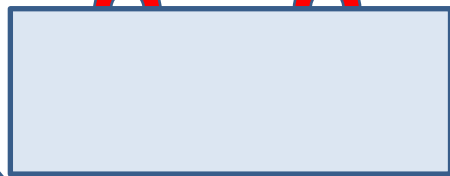
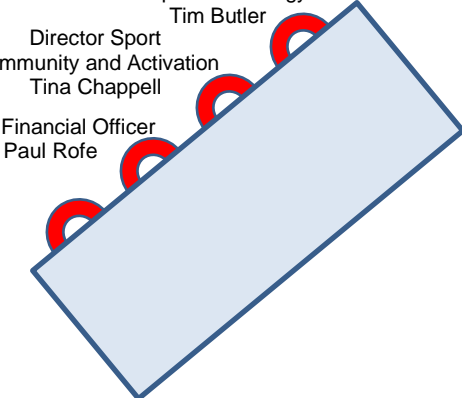
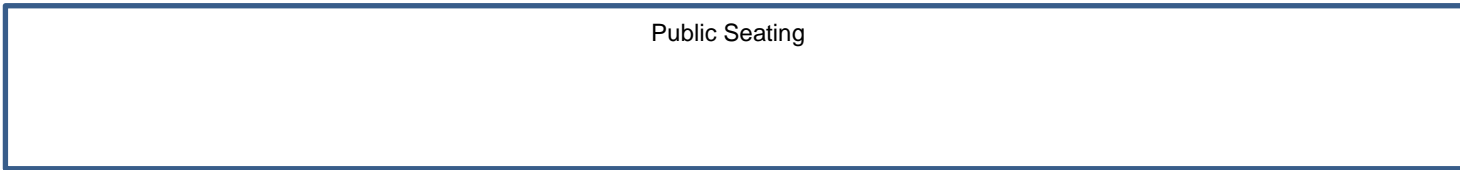
Councillor
Paul Farrow

Councillor
Cindy Cagney

Public Address

Public Seating

Media



ORDINARY COUNCIL

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ORDINARY COUNCIL

SUBJECT: PRAYER

PRAYER

Almighty God, bless all who are engaged in the work of Local Government. Make us of one heart and mind, in thy service, and in the true welfare of the people we serve: We ask this through Christ our Lord.

Amen

Almighty God, give thy blessing to all our undertakings. Enlighten us to know what is right, and help us to do what is good: We ask this through Christ our Lord.

Amen

Almighty God, we pause to seek your help. Guide and direct our thinking. May your will be done in us, and through us, in the Local Government area we seek to serve: We ask this through Christ our Lord.

Amen

AFFIRMATION

We affirm our hope and dedication to the good Government of Camden and the well being of all Camden's residents, no matter their race, gender or creed.

We affirm our hope for the sound decision making by Council which can improve the quality of life in Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

We pledge ourselves, as elected members of Camden Council, to work for the provision of the best possible services and facilities for the enjoyment and welfare of the people of Camden.

Either – “So help me God” or “I so affirm” (at the option of councillors)

ORDINARY COUNCIL

SUBJECT: ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the traditional custodians of this land on which we meet and pay our respect to elders both past and present.

ORDINARY COUNCIL

SUBJECT: WEBCASTING OF COUNCIL MEETINGS

In accordance with Camden Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording speech, moving images or still images is permitted without the prior approval of Council. Council has not authorised any other webcasting or recording of this meeting. A person may, as provided under section 10(2)(a) or (b) of the Local Government Act 1993, be expelled from a meeting of a Council for using or having used any device in contravention of this clause.

I remind those that are in the chamber that your image and what you say will be broadcast live to the public and will also be recorded so please be mindful of your actions and comments. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

ORDINARY COUNCIL

SUBJECT: LEAVES OF ABSENCE

Leaves of absence tendered on behalf of Councillors from this meeting.

RECOMMENDED

That leaves of absence be granted.

ORDINARY COUNCIL

SUBJECT: DECLARATION OF INTEREST

NSW legislation provides strict guidelines for the disclosure of pecuniary and non-pecuniary Conflicts of Interest and Political Donations.

Council's Code of Conduct also deals with pecuniary and non-pecuniary conflict of interest and Political Donations and how to manage these issues (Clauses 4.28-5.19).

Councillors should be familiar with the disclosure provisions contained in the Council's Code of Conduct.

This report provides an opportunity for Councillors to disclose any interest that they may have or Political Donation they may have received relating to a Report contained in the Council Business Paper and to declare the nature of that interest.

RECOMMENDED

That the declarations be noted.

ORDINARY COUNCIL

SUBJECT: PUBLIC ADDRESSES

The Public Address session in the Council Meeting provides an opportunity for people to speak publicly on any item on Council's Business Paper.

The Public Address session will be conducted in accordance with the Public Address Guidelines. Speakers must submit an application form to Council's Governance team no later than 5.00pm on the working day prior to the day of the meeting.

Speakers are limited to one topic per Public Address session. Only seven speakers can be heard at any meeting. A limitation of one speaker for and one speaker against on each item is in place. Additional speakers, either for or against, will be identified as 'tentative speakers' or should only be considered where the total number of speakers does not exceed seven at any given meeting.

Where a member of the public raises a question during the Public Address session, a response will be provided where Councillors or staff have the necessary information at hand; if not, a reply will be provided at a later time. There is a limit of one question per speaker per meeting.

Speakers should ensure that their statements, comments and questions comply with the Guidelines.

All speakers are limited to four minutes, with a one minute warning given to speakers prior to the four minute time period elapsing. The commencement and conclusion of time shall be advised by the Mayor/Chairperson.

Public Addresses are recorded for administrative purposes. It should be noted that speakers at Council meetings do not enjoy any protection from parliamentary-style privilege. Therefore they are subject to the risk of defamation action if they make comments about individuals. In the event that a speaker makes potentially offensive or defamatory remarks about any person, the Mayor/Chairperson will ask them to refrain from such comments.

The Mayor/Chairperson has the discretion to withdraw the privilege to speak where a speaker continues to make inappropriate or offensive comments about another person, or make a point of order ruling if a speaker breaches the Guidelines.

Only the audio recording of the public address speakers will be heard on Council's webcast. Visual images of the speaker will not be captured as part of that webcast.

RECOMMENDED

That the public addresses be noted.

ORDINARY COUNCIL

SUBJECT: CONFIRMATION OF MINUTES

Confirm and adopt Minutes of the Ordinary Council Meeting held 11 February 2020.

RECOMMENDED

That the Minutes of the Ordinary Council Meeting held 11 February 2020, copies of which have been circulated, be confirmed and adopted.

ORDINARY COUNCIL

Mayoral Minute

SUBJECT: MAYORAL MINUTE - BUSHFIRE SUPPORT

FROM: The Mayor

TRIM #: 20/3733

The past few months have seen communities near and far ravaged by bushfires, during one of our country's most horrific natural disasters.

It's estimated the fires have burnt more than 18 million hectares, destroyed more than 5,000 buildings including more than 1,300 homes, and 25 people have lost their lives.

Australia has also lost an estimated one billion animals, with some endangered species believed to be driven to extinction. To put this into perspective, these fires have burnt through approximately 2,000 per cent more land than the 2018 California and the 2019 Amazon rainforest wildfires.

Air quality reached hazardous levels with many Australians experiencing health issues. By 7 January, the smoke had moved approximately 11,000 kilometres across the South Pacific Ocean to Chile and Argentina.

The silver lining of this national disaster has been seeing the Australian spirit kick into overdrive.

For me, being Australian has always meant banding together in times of need, helping a mate when they need it and keeping our sense of community and national pride strong. We have seen volunteers, neighbours, friends, family and strangers right across the country leap to support those affected by this devastating tragedy.

Our heroic firefighters continue to work incredibly hard and put their lives on the line. We have seen organisations and individuals donate significant sums of money and Citizens from all around Australian and the world, rallying to give aid to those in need.

During the fire crisis, Camden Council offered support to affected neighbouring Council areas by:

- Providing Local Emergency Management support through the Green Wattle Creek Bushfire emergency;
- Bicentennial Equestrian Park was set up as an Animal & people evacuation centre;
- Narellan Family, Children & Community Centre set up as an interim evacuation centre for affected people; and
- Having a number of our plant and staff on standby to assist if required.

Additionally, to show our appreciation and support, we had the NSW Rural Fire Service (RFS) and Fire & Rescue front and centre at our Australia Day celebrations this year, which included the unveiling of a Waste Truck, with a dedication to the NSW RFS staff and volunteers.



Council also received a letter (included as an attachment) from Steve Urquhart, Captain of the Camden West Rural Fire Brigade expressing his appreciation and thanking Council for the support we provided during the crisis.

To further support those affected by the bushfires, I would like to propose that Camden Council:

- Host a Civic Reception for local NSW Rural Fire Service and Fire and Rescue Personnel to thank them for their efforts;
- Donate \$2,000 to each of the six local NSW Rural Fire Service brigades being Camden West, Catherine Field, Cobbitty, Menangle, Leppington and Narellan;
- Donate \$5,000 to the Sydney University Bushfire Emergency Veterinary Appeal to assist with injured animals from the fires;
- Donate \$5,000 to the Balmoral Recovery Centre through the Picton District Country Women's Association;
- Write to the NSW Rural Fire Service Commissioner Shane Fitzsimmons, Deputy Commissioner, Rob Rogers, NSW Premier Gladys Berejiklian, and Minister for Police and Emergency Services David Elliott MP thanking them and expressing our appreciation on the work they are doing;
- Write to local NSW Rural Fire Service and Fire and Rescue thanking them and expressing our appreciation on a job well done; and
- Write to Wollondilly Shire Council & Wingecarribee Council offering Camden Council's ongoing support and assistance through the recovery process.

I hope you will all join me in supporting this very worthy cause.

RECOMMENDED

That Council:

- i. note the above information;**
- ii. host a Civic Reception for local NSW Rural Fire Service and Fire and Rescue Personnel to thank them for their efforts;**
- iii. endorse a donation of \$2,000 to each of the six local NSW Rural Fire Service brigades being Camden West, Catherine Field, Cobbitty, Menangle, Leppington and Narellan;**
- iv. endorse a donation of \$5,000 to the Sydney University Bushfire Emergency Veterinary Appeal to assist with injured animals from the fires;**
- v. endorse a donation of \$5,000 to the Balmoral Recovery Centre through the Picton District Country Women's Association;**
- vi. write to the NSW Rural Fire Service Commissioner Shane Fitzsimmons, Deputy Commissioner, Rob Rogers, NSW Premier Gladys Berejiklian, and Minister for Police and Emergency Services David Elliott MP, thanking them and expressing our appreciation on the work they are doing;**
- vii. write to local NSW Rural Fire Service and Fire and Rescue thanking them and expressing our appreciation on a job well done; and**
- viii. write to Wollondilly Shire Council & Wingecarribee Council offering Camden Council's ongoing support and assistance through the recovery process.**

ATTACHMENTS

- 1. Letter of thanks from NSW Rural Fire Service**



ORDINARY COUNCIL

ORD01

SUBJECT: DRAFT SUBMISSION ON WESTERN SYDNEY AEROTROPOLIS PLAN
FROM: Director Planning and Environment
TRIM #: 20/7025

PURPOSE OF REPORT

The purpose of this report is to advise Council that the 'Western Sydney Aerotropolis Plan' has been released by the Western Sydney Planning Partnership for public exhibition, and to seek Council's endorsement of the **attached** draft submission.

BACKGROUND

At its meeting on 23 October 2018, Council considered a report on the 'Stage 1: Western Sydney Aerotropolis Land Use and Infrastructure Implementation Plan' (LUIIP). The Stage 1 LUIIP, prepared by the Department of Planning and Environment, provides an overview of future land uses and the proposed sequence of development in the Aerotropolis to ensure new jobs and homes are delivered in time with infrastructure.

Council's submission to the Stage 1 LUIIP noted that, as the Aerotropolis land is predominantly located within the Liverpool Local Government Area (LGA), the Stage 1 LUIIP did not have regard for the land located within the South West Growth Area (SWGA) in the Camden LGA. The current Structure Plan for the SWGA was originally prepared in 2006, prior to the announcement of the Western Sydney Airport and the release of the Western City District Plan.

Council's submission to the Stage 1 LUIIP is provided as an **attachment** to this report.

On 6 December 2019, the Western Sydney Planning Partnership (Planning Partnership) released the Western Sydney Aerotropolis Plan (WSAP) for public comment. The WSAP outlines the vision for the Western Sydney Aerotropolis as Australia's next global gateway, built around the Western Sydney International (Nancy-Bird Walton) Airport. A copy of the WSAP is provided as an **attachment**.

A Councillor briefing was held on the WSAP and draft submission on 4 February 2020.

It is noted that Council is a member of the Planning Partnership. The establishment of the Planning Partnership is a commitment of the Western Sydney City Deal. The Planning Partnership comprises representatives of all eight City Deal councils, as well as Blacktown Council, and representatives from the NSW Department of Planning, Industry and Environment (DPIE), Transport for NSW, Sydney Water and the Greater Sydney Commission.

MAIN REPORT

What is the Western Sydney Aerotropolis?

An ‘Aerotropolis’ is a metropolitan area with infrastructure, land uses and economy centred around an airport, including the outlying corridors, aviation-oriented businesses and residential development.

The Western Sydney Aerotropolis consists of 11,200 hectares of land surrounding the future Western Sydney Airport at Badgerys Creek and is located predominantly within the Liverpool LGA, adjoining the Camden LGA boundary along Bringelly Road.

What is the Western Sydney Aerotropolis Plan (WSAP)?

The WSAP is a high-level plan that identifies the objectives, broad land-use areas, staging and infrastructure provision for new release areas. It includes vision statements, objectives and a preliminary planning framework, incorporating a Structure Plan that identifies ten precincts within the Aerotropolis as shown in **Figure 1**.

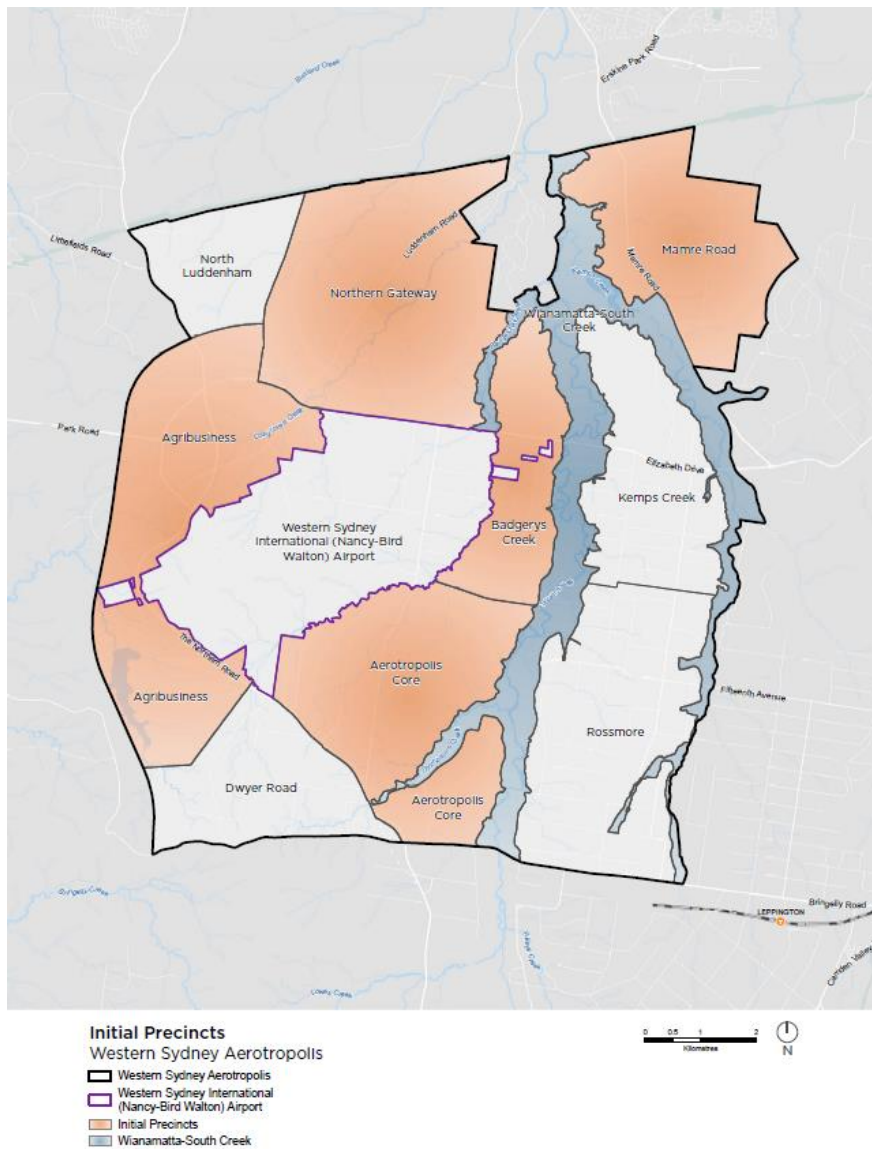


Figure 1 – WSAP Precincts



The following six 'initial precincts' are the focus of the WSAP:

1. Aerotropolis Core;
2. Agribusiness;
3. Badgerys Creek;
4. Mamre Road;
5. Northern Gateway; and
6. Wianamatta-South Creek.

These precincts have been selected to provide growth and open space opportunities that complement the development of the Western Sydney Airport.

The following remaining precincts will be released as part of latter stages of the WSAP process:

- Dwyer Road;
- Kemps Creek;
- North Luddenham; and
- Rossmore.

What does the WSAP not include?

The WSAP does not include individual precinct plans and infrastructure plans for the Western Sydney Aerotropolis. These details will be determined during the planning stage scheduled for mid-to-late 2020.

The WSAP does not cover the design, construction, operation (e.g. airspace design) and governance of the Western Sydney Airport – this is subject to a separate process.

WSAP exhibition period

The WSAP exhibition period commenced on 6 December 2019 and concludes on 28 February 2020. As part of the exhibition, the following consultation measures have been undertaken:

- Meetings with existing landowners in the Aerotropolis;
- Community Information and Feedback Sessions;
- Listening Panels; and
- A Community Liaison Group.

Council's draft submission to the WSAP

The WSAP presents a significant opportunity for Western Sydney to drive local and regional economic development and shape the envisioned Western Parkland City.

Council's draft submission identifies a number of opportunities and recommendations to be addressed as part of the WSAP to ensure the vision and planning for the Aerotropolis integrates with precinct planning in the SWGA and maximises the economic benefits for Camden.

Council's draft submission focuses on an integrated approach to precinct planning, the sequencing of land release with the provision of infrastructure, the timely protection and acquisition of corridors for key transport infrastructure, and consideration of the environmental impacts of the airport.

In summary, Council's draft submission identifies the following opportunities and recommendations:

1. A vision for the Aerotropolis

- The Aerotropolis is projected to deliver over 100,000 of the 200,000 new jobs needed in Western Sydney. These jobs must be available both in the Aerotropolis and locally in the Camden LGA, underpinned by an integrated economic strategy for the entire Western Parkland City.
- Realising the vision for the Aerotropolis requires meaningful engagement with the Camden LGA community.
- To achieve the sustainable/liveable vision for the Aerotropolis, it must comprise of compact/walkable precincts.

2. Implementing the vision

- An integrated planning approach is required between the WSAP and the SWGA e.g. for issues such as the transport network, Wianamatta-South Creek etc.
- The WSAP should consider expanding into the Camden LGA, to capitalise on opportunities for the Agribusiness precinct, and potential education precinct south of Bringelly Road.
- The WSAP should respond to sequenced land release and the coordination of infrastructure delivery between the Aerotropolis and the SWGA, as well as facilitating corridor protection for strategic transport connections (e.g. road/rail) while addressing issues on impacted property owners (e.g. staging/time of land acquisition).
- Mitigation of any adverse environmental impacts resulting from the Western Sydney Airport must be addressed in the WSAP.

3. Infrastructure

- A holistic approach to planning for the Wianamatta-South Creek corridor is required, between both the Aerotropolis and the Camden LGA.
- Planning for linear parks should facilitate good connections as part of the 'green grid' throughout the Western Parkland City.
- The WSAP should reflect the NSW Government's commitment to corridor protection and timing for land acquisition eg. North-South Rail, Rapid Bus.
- A holistic approach to 'Smart Cities' technology-enabled solutions is supported.
- Planning for 'district-scale' open space in the Aerotropolis must consider the recreational needs of the Camden LGA community.
- A potential education precinct, extending from the Aerotropolis core into the Camden LGA, could include the opportunity for a new TAFE campus.
- The provision of health facilities within the Aerotropolis could have adverse implications for its core purpose.
- Sequenced infrastructure provision between the Aerotropolis and the SWGA is recommended via an integrated 'Place-based Infrastructure Compact' (or LUIP).
- A vision for social and cultural amenity is needed to enhance the liveability of the Western Parkland City.



4. Safeguarding the 24-hour airport

- Due to the pending airspace design process for the Western Sydney Airport, a review of the SWGA Structure Plan along with the WSAP is required to ensure planning decisions in both areas mitigate impacts of aircraft noise.
- Public safety areas (at each end of the Airport runways) should be mapped in the WSAP.
- A structure plan for all waterbodies in the WSAP and SWGA is needed to mitigate safety issues for the airport such as wildlife strike.

5. Resilience and adaptability

- The cumulative impacts of large-scale infrastructure projects on air quality and visual amenity in Western Sydney require investigation.
- A holistic approach is needed to climate resilience and adaptability in the Aerotropolis.

6. Precinct planning

- Out-of-sequence land development arrangements across the WSAP and SWGA have the potential to undermine infrastructure coordination, industry confidence and mitigate land development potential.
- There is a need for a collaborative approach between State and local government to integrate land use and infrastructure planning between the Aerotropolis precincts and the SWGA.

7. Infrastructure funding and provision

- Preparation of a 'Place-based Infrastructure Compact' (or LUIIP) for the WSAP should include local infrastructure (funded via section 7.11 contributions).
- The WSAP provides an opportunity to address the need for infrastructure funding reform (including value capture).

Council's draft submission is provided as **attachment** to this report.

WSAP next steps

The following next steps are proposed as part of the WSAP finalisation process:

- Rezone initial precincts by mid-2020;
- Exhibit precinct plans by mid-2020 and finalise by late 2020;
- Commence master planning of large sites in the Aerotropolis;
- Retain existing zoning under the Liverpool LEP 2008 or Penrith LEP 2010 until precincts are rezoned under the Aerotropolis SEPP; and
- Sequence precinct planning and rezoning in the Aerotropolis to match infrastructure provision and the rate and nature of development.

FINANCIAL IMPLICATIONS

There are no direct financial implications for Council as a result of this report.

CONCLUSION

The WSAP presents a significant opportunity for Western Sydney to drive local and regional economic development and shape the envisioned Western Parkland City.

Council's draft submission to the WSAP identifies a number of opportunities and recommendations to be addressed as part of its finalisation to ensure the vision and planning for the Aerotropolis integrates with precinct planning in the SWGA and maximises the economic benefits for Camden.

RECOMMENDED

That Council:

- i. endorse the attached draft submission on the Western Sydney Aerotropolis Plan;**
- ii. endorse Council's submission to be forwarded to the Western Sydney Planning Partnership;**
- iii. forward a copy of Council's submission to Mr. Peter Sidgreaves MP, Member for Camden; and**
- iv. forward a copy of Council's submission to Liverpool and Penrith Councils for their information.**

ATTACHMENTS

- 1. Camden Council Submission - Western Sydney Aerotropolis - Land Use & Infrastructure Implementation Plan (FINAL ADOPTED)**
- 2. Draft Western Sydney Aerotropolis Plan 2019**
- 3. Draft Camden Council Submission (2020) WSAP FINAL**



ORDINARY COUNCIL

ORD02

SUBJECT: DRAFT REVISED CODE OF MEETING PRACTICE
FROM: Director Customer & Corporate Strategy
TRIM #: 20/35727

PURPOSE OF REPORT

The purpose of this report is to seek Council approval for the public exhibition of Camden's draft revised Code of Meeting Practice (the draft revised Code).

BACKGROUND

Camden's current Code of Meeting Practice (the Code) provides for two Ordinary Council meetings per month, namely on the second and fourth Tuesdays. Councillor briefings are generally conducted after the conclusion of the meetings.

Councillors were briefed on options for a proposed new Council meeting cycle and related amendments to the Code on 4 February 2020.

MAIN REPORT

Many councils in the Sydney metropolitan area have demonstrated that council business can be conducted successfully based on a cycle of one Ordinary meeting supported by Councillor briefings. It is recommended that Council adopt the same cycle.

The Code does allow Council to vary its current meeting and briefing cycle for particular meetings if the Council so resolves. However, to ensure clarity, it is recommended to amend the Code to reflect the proposed monthly cycle, namely one Ordinary meeting per month, on the fourth Tuesday, and a minimum of one briefing per month, on the second Tuesday. Additional briefings will be undertaken after Council meetings and as required.

Councillors will continue to receive information to ensure they are updated on key issues and matters that are scheduled to be determined by Council. Should the need arise for an urgent Council decision in between meetings, in accordance with section 366 of the *Local Government Act 1993* (the Act) and clause 3.2 of the Code, an Extraordinary meeting can be called provided a request is received in writing signed by at least two Councillors, one of whom can be the Mayor. This provision remains unchanged in the draft revised Code.

The Code also allows Council to dispose of recordings of the meeting in accordance with the *State Records Act 1998*. It is proposed to add a supplementary provision to the Code to clarify that Council will retain recordings indefinitely in its document management system.

The draft revised Code includes the proposed amendments as tracked changes and is provided as **Attachment 1**.

In accordance with the Act, it is proposed that the draft revised Code be placed on public exhibition for a period of 28 days, during which submissions may be made up until 42 days after the date on which it is placed on public exhibition. If submissions are received, Council will be provided a further report however, if no submissions are received, the revised Code will be considered effective from the day after the close of the submission period and Councillors will be notified accordingly.

FINANCIAL IMPLICATIONS

There are no budget implications.

CONCLUSION

It is proposed to change Council's Ordinary meeting and briefing cycle and to clarify the retention of recordings of meetings. The draft revised Code is recommended for public exhibition.

RECOMMENDED

That Council:

- i. endorse the draft revised Camden Code of Meeting Practice included as Attachment 1 to this report;**
- ii. authorise the public exhibition of the draft revised Camden Code of Meeting Practice for a period of 28 days in accordance with Section 361 of the Local Government Act 1993, allowing 42 days after the date on which the draft revised Code is placed on public exhibition for submissions to be made to Council;**
- iii. if no submissions are made, adopt the revised Code of Meeting Practice effective from the day after the close of the submission period; or**
- iv. if submissions are made, be provided a further report following the exhibition period to consider submissions made and to adopt a final Code of Meeting Practice.**

ATTACHMENTS

- 1. Draft Revised Code of Meeting Practice**



ORDINARY COUNCIL

ORD03

SUBJECT: DECEMBER REVIEW OF THE 2019/20 OPERATIONAL PLAN (BUDGET)

FROM: Director Customer & Corporate Strategy

TRIM #: 20/29891

PURPOSE OF REPORT

This report presents the December Quarterly Operational Plan (budget) Review for the 2019/20 financial year in accordance with Part 9, Division 3, Clause 203 of the *Local Government (General) Regulation 2005*.

Its purpose is to inform Council of the necessary changes to the 2019/20 Operational Plan since the adoption of the 2017/18 - 2020/21 Revised Delivery Program and Operational Plan, and to consider other changes put forward for determination.

BACKGROUND

SUMMARY OF BUDGET POSITION

In adopting the 2019/20 Operational Plan, Council approved a balanced budget position. Budget adjustments identified at the December Review represent a projected budget surplus for the 2019/20 financial year of \$1,503,240.

The projected balanced budget is above Council's minimum working funds level of \$1,000,000.

ALLOCATION OF THE 2019/20 BUDGET SURPLUS

It is recommended that the projected surplus of \$1,503,240 be allocated as follows.

Budget surplus allocation		
Budget Surplus Available for Allocation		\$1,503,240
Less: Transfer to Capital Works Reserve	\$1,203,240	
Less: Transfer to Asset Renewal Reserve	\$300,000	
Total - Allocation of Budget Surplus		\$1,503,240
Balanced Budget Position		\$0

CURRENT RESERVE BALANCES

Capital Works Reserve

The Capital Works Reserve is predominantly used to fund capital works or to match grant funding as part of a capital grant funding agreement. The balance of the Capital Works Reserve is as follows:

Capital Works Reserve	
Reserve Balance as at 30 June 2019	\$3,471,237
Add: 2018/19 Year End Budget Surplus Transfer	\$8,570
Add: Proposed December Quarterly Review Transfer	\$1,203,240
Proposed Balance of Reserve	\$4,683,047
Committed Funds Held in Reserve	
Less: 2018/19 Revoted projects	(\$1,469,590)
Less: Adopted 2019/20 Capital Works Program Funding	(\$1,146,600)
Less: Adopted 2020/21 Capital Works Program Funding	(\$500,000)
Less: RMS Active Transport Program 2019/20 Council Contribution	(\$50,000)
Total Allocated in 2019/20	(\$3,166,190)
Uncommitted Balance – Capital Works Reserve	\$1,516,857

The balance of this reserve can be used to fund new or existing projects unable to be funded as part of considering the 2019/20 Operational Plan (budget).

Asset Renewal Reserve

Council approved the creation of the Asset Renewal Reserve as part of adopting the 2013/14 - 2016/17 Delivery Program. The balance of the Asset Renewal Reserve is as follows:

Asset Renewal Reserve	
Reserve Balance as at 30 June 2019	\$250,600
Add: LIRS Interest 2019/20	\$43,800
Add: Proposed December Quarterly Review Transfer	\$300,000
Proposed Reserve Balance	\$594,400
Committed Funds Held in Reserve	
Less: 2018/19 Revoted projects	(\$89,973)
Total Allocated in 2019/20	(\$89,973)
Uncommitted Balance – Asset Renewal Reserve	\$504,427

Funds from this reserve are primarily used for the replacement and/or maintenance of existing assets.

MAIN REPORT – DECEMBER REVIEW OF THE 2019/20 BUDGET

Further information and explanation of the projected balanced budget for 2019/20 is detailed below:

PROPOSED VARIATIONS TO BUDGET

Below are the proposed variations between the adoption of the 2019/20 Budget and the December Review for 2019/20 which have led to a projected budget balance position:



December review of the 2019/20 budget proposed variations	Budget Impact Increase/Decrease
Income adjustments	
Note: Increase in income is an increase to the budget Shortfall in income is a decrease to the budget	
1. Miscellaneous Income - Income Increase	\$3,700,000
2. Supplementary Rate and Charges - Income Decrease	(\$1,290,000)
3. Development - Fees & Charges Income Decrease	(\$1,200,000)
4. Interest on Investments Income Decrease	(\$400,000)
Sub Total - Income Adjustments	\$810,000
Expenditure adjustments	
Note: Increase in expenditure is a decrease to the budget Saving in expenditure is an increase to the budget	
5. Floodlighting Renewal Works Expense Increase	(\$285,000)
6. Street Lighting Expense Decrease	\$185,000
7. Emergency Service Levy Expense Decrease	\$75,000
Variations under \$20,000 - Various Expense Increases	(\$5,700)
Sub Total - Expenditure Adjustments	(\$30,700)
Sub Total - proposed variations to budget	\$779,300
Council Approved Variations – Expenditure Increase	
Additional funding Community Sponsorship Program January - June 2020 (Council meeting 26/11/2019)	(\$21,760)
Sale of shares in Southern Phone Company Ltd to AGL Energy Limited (Council meeting 26/11/2019)	\$785,700
Funding for Western Sydney City Deal Governance Arrangements and Western Sydney Health Alliance (Council Meeting 10/12/2019)	(\$40,000)
Sub Total – Council Approved Variations	\$723,940
TOTAL - proposed variations to budget	\$1,503,240

Income Adjustments Commentary:

- 1. Miscellaneous Income – Increase in Income of \$3,700,000**
Information is confidential. Please refer to Closed Council Report (CC01) in tonight's business paper.
- 2. Rates and Charges Income – Income Decrease of \$1,290,000**
Supplementary rate income is received upon the rezoning or subdivision of land. It is additional rate income to the amount levied at the beginning of the financial year. Supplementary rate income has not met budget expectations for 2019/20, this is primarily due to a significant reduction in new lots being created through subdivisions in the Spring Farm, Oran Park, Gregory Hills and Leppington land release areas.

- 3. Development - Fees & Charges Income – Income Decrease of \$1,200,000**
 Development income has not met budget expectations for the first half of 2019/20. The number of Development Applications received by Council has reduced significantly due to slowing development activity. The level of income received is primarily dependent on the receipt of applications from developers, the decrease is representative of the current market.
- 4. Interest on Investment – Income Decrease of \$400,000**
 The performance of Council’s investment portfolio is below budget expectations. The primary reason for this is reducing interest rates.

Expenditure Adjustments Commentary:

- 5. Flood Lighting Renewal Works – Increase in Expense of \$285,000**
 Following an internal review of Council’s floodlighting improvement program, it was identified that priority replacement or upgrade of the existing lighting at Onslow Park Arena and Wandarra Reserve was required and one floodlight at Fairfax Reserve.
- 6. Street Lighting – Decrease in Expense of \$185,000**
 The street lighting charges allocation relates to the maintenance and electricity cost of public lighting throughout the LGA. Savings against budget were realised as a result of the timing of installation of new lights in growth areas, decisions of the Australian Energy Regulator to cap maintenance costs increases, the increasing use of energy efficient lighting, and improved outcomes through competitive sourcing of electricity supply.
- 7. Emergency Services Levy – Decrease in Expense of \$75,000**
 NSW Government have announced that they will fund the first year’s increase of the Emergency Services Levy (ESL) for all local councils. This will result a saving of \$75k for Council.

COUNCIL AUTHORISED VARIATIONS

Council has authorised six budget variations since the adoption of the 2019/20 Budget. A list of these approved variations is provided in the following table:

Council approved variations	Expenditure (Increase)/Decrease	Income Increase/(Decrease)	Budget Impact Increase/(Decrease)
Acceptance of Grant – Western Sydney Infrastructure Plan Local Roads Package Road 3 - ORD 208/19	(\$340,000)	\$340,000	\$0
Acceptance of grant – NSW Youth Opportunities Program for Camden creatives take the lead – ORD 209/19	(\$50,000)	\$50,000	\$0
Community Sponsorship Program January – June 2020 – ORD 210/19	(21,760)	\$0	(\$21,760)



Council approved variations	Expenditure (Increase)/Decrease	Income Increase/(Decrease)	Budget Impact Increase/(Decrease)
Sale of Southern Phones Company – ORD 222/19	0	\$785,700	\$785,700
Western Sydney City Deal Governance Arrangements and Western Sydney Health Alliance – ORD 231/2019	(\$40,000)	\$0	(\$40,000)
Acceptance of Grant – Club Grants Category 3 Infrastructure Grants Program - Ron Dine Reserve Sportsfield Lighting - ORD 232/2019	(\$101,000)	\$101,000	\$0
TOTAL - Council approved variations	(\$552,760)	\$1,276,700	\$723,940

CONTRA ADJUSTMENTS

This section deals with all offsetting adjustments between income and expenditure or a transfer of funds between allocations. These adjustments have no impact on Council's projected budget result or ability to complete Council's existing works program.

During the period 1 October 2019 to 31 December 2019, a number of contra adjustments have taken place amounting to a total of \$5,591,220. A detailed list of the adjustments is an **attachment** to this report.

COUNCILLOR CONSOLIDATED WARD FUNDS

The balance of Consolidated Ward Funds is \$49,399.

CONSOLIDATED WARD FUNDS	
2019/20 Budget Allocation	\$30,000
2018/19 Ward Funds Revote	\$29,899
TOTAL FUNDS AVAILABLE	\$59,899
PROJECTS FUNDED IN 2019/20	
Monopoly - council ward funds for Council Sponsorship ORD 260/18	(\$10,500)
TOTAL PROJECTS FUNDED IN 2019/20	(\$10,500)
BALANCE OF CONSOLIDATED WARD FUNDS	\$49,399

It should be noted that the balance of Consolidated Ward Funds is over and above the projected balanced budget position as advised in this report.

SUMMARY OF DECEMBER REVIEW ADJUSTMENTS

The following table is a summary of budget adjustments up to 31 December 2019.

Summary of budget adjustments	Expenditure (Increase) / Decrease	Income Increase / (Decrease)	Budget Impact Increase / (Decrease)
2018/19 Carry-Forward Working Funds			\$1,000,000
2019/20 Adopted Budget Position			\$0
LESS: Minimum Desired Level of Working Funds			(\$1,000,000)
TOTAL Available Working Funds 01/07/2019			\$0
NOTE 1: Proposed Variations	(\$30,700)	\$810,000	\$779,300
NOTE 2: Authorised Variations	(\$552,760)	\$1,276,700	\$723,940
NOTE 3: Contra Adjustments	(\$5,591,220)	\$5,591,220	\$0
TOTAL - December Review Adjustments	(\$6,174,680)	\$7,677,920	\$1,503,240
TOTAL available working funds (uncommitted cash)			\$1,503,240

ON-TIME PAYMENT POLICY REPORTING

At the end of each quarter, Council is required to report on compliance with its adopted on-time payment policy. This policy requires Council to pay interest where an invoice received from small business (turnover less than \$2 million p.a.) has been held by Council for more than 30 days and the interest payable is more than \$20.

Council processes approximately 11,000 invoices each year. As at 31 December 2019, Council had processed 38 invoices from registered small businesses for the quarter. None of these invoices became overdue during the reporting period.

STATEMENT BY RESPONSIBLE ACCOUNTING OFFICER

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulation 2005*:

It is my opinion that the Quarterly Budget Review Result for Camden Council for the period ending 31 December 2019 indicates that Council's projected financial position is satisfactory. No remedial actions are required based on the financial position presented within this report.

CONCLUSION

The December Quarterly Budget Review shows the budget to be in a surplus position as at 31 December 2019 of \$1,503,240. It recommends allocation of the budget surplus to both the Capital Works Reserve (\$1,203,240) and Asset Renewal Reserve (\$300,000). The funds are available to Council for priority projects/works as they are identified.

The December Quarterly Budget Review is now complete and recommended for adoption by Council.

RECOMMENDED

That Council:

- i. approve the necessary budget adjustments as identified in the categories of 'proposed variations' and 'contra variations' in this report; and
- ii. approve the allocation of the projected surplus for 2019/20 of \$1,503,240 as follows:

Budget surplus allocation		
Budget Surplus Available for Allocation		\$1,503,240
Less: Transfer to Capital Works Reserve	\$1,203,240	
Less: Transfer to Asset Renewal Reserve	\$300,000	
Total - Allocation of Budget Surplus		\$1,503,240
Budget Surplus Balance After Allocation		\$0

ATTACHMENTS

1. 2019-20 December Review - Budget Appendix
2. 2019-20 December Review - QBRs

ORDINARY COUNCIL

ORD04

SUBJECT: INVESTMENT MONIES - JANUARY 2020
FROM: Director Customer & Corporate Strategy
TRIM #: 20/35755

PURPOSE OF REPORT

In accordance with Part 9, Division 5, Section 212 of the *Local Government (General) Regulation 2005*, a list of investments held by Council as at 31 January 2020 is provided.

MAIN REPORT

The weighted average return on all investments was 2.12% p.a. for the month of January 2020. The industry benchmark for this period was 0.96% (Ausbond Bank Bill Index).

The Responsible Accounting Officer (the Chief Financial Officer) has certified that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, the relevant regulations and Council's Investment Policy.

Council's Investment Report is provided as an **attachment** to this report.

RECOMMENDED

That Council:

- i. note that the Responsible Accounting Officer has certified that all investments held by Council have been made in accordance with the *Local Government Act 1993*, Regulations and Council's Investment Policy;**
- ii. note the list of investments for January 2020; and**
- iii. note the weighted average interest rate return of 2.12% p.a. for the month of January 2020.**

ATTACHMENTS

1. Investment Report - January 2020



ORDINARY COUNCIL

ORD05

SUBJECT: CLOSURE OF THE MEETING TO THE PUBLIC
FROM: General Manager
TRIM #: 20/39352

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, the following business:

- Miscellaneous Income

is, in the opinion of the General Manager, of a kind referred to in Section 10A(2) of the Act, being:

- advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege (Section 10A(2)(g)); and
- commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i));

and should be dealt with in a part of the meeting closed to the media and public.

Before a part of the meeting is closed, members of the public may make representations as to whether that part of the meeting should be closed. Representations can only be made in writing to the General Manager prior to the commencement of the meeting or a fixed period immediately after the motion is moved and seconded. That period is limited to four minutes under Council's Code of Meeting Practice.

The meeting will only be closed during discussion of the matters directly the subject of the report and no other matters will be discussed in the closed part.

Members of the public will be readmitted to the meeting immediately after the closed part has ended and, if Council passes a resolution during the closed part, the Chairperson will make the resolution public as soon as practicable after the closed part has ended.

RECOMMENDED

That Council:

- hear any objection or submission by a member of the public, limited to a period of four minutes, concerning the closure of the meeting; and**
- close the meeting to the media and public to discuss a report about legal advice and commercial information in accordance with the provisions of Sections 10A(2)(g) and 10A(2)(d)(i) of the *Local Government Act 1993*.**