

STERILISATION RECORD KEEPING BOOK

START DATE: ___ / ___ / 20 ____

FINISH DATE: ___ / ___ / 20 ____

PUBLIC HEALTH REGULATION 2012 - REG 26

Reusable articles must be sterilised

26 Reusable articles must be sterilised

- (1) All reusable articles used to penetrate a person's skin for skin penetration procedures must be sterilised, whether at the premises or off-site.
- (2) If reusable articles are sterilised at the premises:
 - (a) a bench top autoclave, maintained in accordance with *AS 2182-1998 Sterilizers--Steam--Benchtop*, must be used, and
 - (b) there must be at least one person present at the time the autoclave is used who is adequately trained in the operation of the autoclave, and
 - (c) the sterilisation must be carried out in accordance with *AS/NZS 4815:2006 Office-based health care facilities--Reprocessing of reusable medical and surgical instruments and equipment, and maintenance of the associated environment*.
- (3) If reusable articles are sterilised at the premises, the occupier of the premises must make, and keep for at least 12 months, a record of:
 - (a) the time and date when each article was sterilised, and
 - (b) the length of time that the article was autoclaved and the temperature and pressure levels of the autoclave.
- (4) If reusable articles are sterilised off-site, the occupier of the premises must make, and keep for at least 12 months, a record of:
 - (a) the date on which each article was sent off-site for sterilisation, and
 - (b) the name and address of the person who sterilised the article.

PUBLIC HEALTH REGULATION 2012 - REG 27

Use of needles, sharps and other articles

27 Use of needles, sharps and other articles

- (5) A person must not use an article that may penetrate the skin of a person in a skin penetration procedure unless it is clean and has been sterilised and kept in a sterile environment.

ANNUAL VALIDATION/ CALIBRATION CERTIFICATE:

ATTACH HERE:

SKIN PENETRATION INDUSTRIES RESOURCES

The following resources are available on NSW HEALTH website link:

<https://www.health.nsw.gov.au/environment/skinpenetration/Pages/default.aspx>

Fact sheets

- [Beauty treatment - hygiene standards](#)
- [Body piercing - hygiene requirements](#)
- [Cleaning and Disinfection of Foot Spas](#)
- [Control of skin penetration procedures](#)
- [How to sterilise your instruments](#)
- [Nail treatment \(manicures and pedicures\) - hygiene standards](#)
- [Tattooing and other body art - hygiene standards](#)
- [Waxing - hygiene standards](#)

NSW Health Infection Control DVD

[Infection Control DVD](#) (Link to NSW Health YouTube site)

Brochures

- [Requirements for the Beauty Industry](#)
- [Requirements for the Beauty Industry \(Arabic\)](#)
- [Requirements for the Beauty Industry \(Traditional Chinese\)](#)
- [Requirements for the Beauty Industry \(Korean\)](#)
- [Requirements for the Beauty Industry \(Vietnamese\)](#)
- [Requirements for the Tattoo and Body Art Industry](#)

Poster

- [Steps to Sterilisation](#)
- [Steps to Cleaning and Sterilising Instruments](#)

AS/NZS 4815:2006 - Office-based health care facilities--Reprocessing of reusable medical and surgical instruments and equipment, and maintenance of the associated environment .

7.3.1.2 Validation frequency

Validation of the steriliser shall be repeated Annually

7.5 Certificate of validation

Commissioning, performance qualification of the steriliser, recommissioning and performance requalification reports shall be prepared and signed by persons designated as responsible for preparing, reviewing and accepting the reports, and a copy filed in the sterilising processing facility.

Trained operators on site:

Name 1: _____

Name:4. _____

Name 2: _____

Name 5: _____

Name 3: _____

Name 6: _____

EXAMPLE:

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**Have you run out of
pages in your
sterilisation record
keeping book?**

**To obtain an additional
book, please contact
Camden Council's
Environmental Health
Officers on 4654 7777.**